



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • AUGUST 9, 2017

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

1. Long term Recovery Planning Presentation – Brandon Love, Planning Director
Hurricane Matthew Disaster Recovery and Resilience Initiative-Long Term Recovery
Presentation.
Presented by Lincoln Walther Consulting, LLC

Planning Director Brandon Love introduced Mr. Lincoln Walther, of Lincoln Walther Consulting, LLC as he presented Council with an overview of the Long Term Recovery Program. Mr. Walther explained the purpose of the Hurricane Matthew Disaster Recovery and Resilience Initiative and that it is collaboration between University of North Carolina, federal, state and other organizations designed to assist six heavily damaged communities recover from the devastating effects of Hurricane Matthew.

He talked about the Downtown Flood Retrofit and Economic Assessment; The Greenspace Program, Housing Strategy, the Long-term Recovery Plan, and Long-Term Recovery process. After explaining each step within the process; Mr. Walther stated that they are requesting that City Council serve as the Advisory Committee to the Recovery Program.

As discussions ensued as too how long this process is and why do we need another program because there is a lack of discussion to funds. Why do we need it? Mr. Love endorsed the efforts that they have already done. He stated that they have asked some of the very same questions and this program is identifying a lot of the needs such as infrastructure in the city (floodgates); relocating Public Works and EUD, Tanglewood improvements and without them we would not have received some of the funding.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Jun 7, 2017 11:00 AM –

RESULT:	ACCEPTED [8 TO 0]
MOVER:	Burnis Wilkins, Precinct 3
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

IV. AGENDA ITEMS

- A. Fire Station Generator Purchase – Paul Ivey, Fire Chief

The generators located at Fire Station 2 (Bailey Road) and Fire Station 3 (Dunn Road) were damaged beyond repair during Hurricane Matthew. The generators are used for backup power at each station during short and long term power outages. This enables us to keep each station operational at all times.

We received quotes from the following vendors for replacement of both generators:

KB Power Systems - \$80,480.04

Power Secure - \$84,509.12

Ezzell Electric - \$85,219.90

Staff recommends CPC award the contract for replacement of generators to KB Power Systems in the amount of \$80,480.04.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- B. Small Cellular Antenna Agreement with Fiber Technologies – Holt Moore, City Attorney
In April of this year, Council approved a pole attachment agreement with Fiber Technologies Networks LLC, specifically regarding that company's use of the City's poles for fiber optic cable. Up for your consideration at this point is an addendum to that agreement relating to small cellular antennas. Staff has spent a considerable amount of time discussing this matter with the company due to concerns related to aesthetics etc. The company has been very

cooperative, and staff, Legal and EUD, has had communications with other cities who have indicated a positive working relationship with the company both as to fiber optic pole attachment and small cellular. As with the fiber optic pole attachment agreement, this agreement is almost identical to that which has been approved by the city of Wake Forest, and it has many protections in place relating to the City's rights before any installation. Consider and pass small cellular agreement.

City Attorney Moore stated that these are small attachments that will be added to the existing poles. If the poles are not sufficient; then it will be replaced. He stated that they are placing 4 or 5 attachment downtown and 4 or 5 on Fayetteville Road.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

C. Acceptance of _____911 Backup Center Budget Estimate_____ – Bill French, Emergency Services Director

After losing our initial location for the 911 Backup Center to Hurricane Matthew, we have now located a city property that we can use. It is the Eastside Resource Center at 1608 E. 5th St. We will be using two rooms that are currently not in use. The facility was unharmed by Hurricane Matthew and has bathrooms with showers, a kitchen, and a large area that could be used for sleeping should it be necessary to stay at the Backup Center. It will be totally self-sustaining, and will be powered by an LP generator should there be a power outage. The total budget estimate is \$333,311.17, which includes 911 Fund eligible expenses. The total estimate for capital expense is \$87,846, and the 911 Fund expenses are \$245,465.17. This is an estimate from the engineer on this project, and if approved, the project will go to informal bid, which should provide some competitive pricing.

Recommend approval so that the informal bid process can begin.

RESULT:	REFERRED [UNANIMOUS]	Next: 8/14/2017 6:00 PM
MOVER:	Karen Higley, Precinct 4	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

D. Amendment to Fire Prevention & Protection Chapter of City Code – Holt Moore, City Attorney

This item relates to a couple of housekeeping changes that staff felt needed to be made to the 'Fire Prevention and Protection' section of the City Code. The proposed changes are described on the attached ordinance and are relatively self-explanatory. Our existing Code, Section 11-46, references the 1991 edition of the Building Code (and the fire provisions in it) and it seemed best to simply reference "the current version" of the NC Building Code.

Secondly, Section 11-51 of our Code currently indicates that the Chief of the Fire Department enforces the Fire Prevention Code, when in actuality, for quite some time, that responsibility has rested with the Fire Marshal. The second half of the ordinance addresses

that change. These changes have been approved by the Chief of the Fire Department, the Building Inspector, and the Fire Marshal.

Approve amendments to the ordinance.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- E. Repairs to Electric Utilities Office Complex – Lamar Brayboy, Electric Utilities Director
Sealed bids were received and opened on July 31, 2017 for repairs to the Electric Utilities office complex damaged by Hurricane Matthew. Eight bids were received for labor and materials ranging from \$150,000 to \$288,000. As shown by the enclosed tabulation sheet, Driven Contractors, LLC of Maxton submitted the lowest bid of \$150,000. Funding for the repairs will come from FEMA and Golden LEAF unmet needs.
Staff recommends accepting the lowest bid to Driven Contractors, LLC for Electric Utilities office complex repairs in the amount of \$150,000.

Director Brayboy stated that this item does not include the warehouse or the crew room. Additional repairs will be done by change order.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- F. Water Plant SCADA Software & Computer Upgrades – Rob Armstrong, Public Works Director
The Supervised Control And Data Acquisition (SCADA) software and computer system at the water plant needs to be upgraded because the Windows XP program is no longer supported by Microsoft and the current computers are not upgradable. Public Works would like to purchase new SCADA computers and software that is compatible with Windows 10. We will also have a software bridge to allow the SCADA to have limited use remotely on an iPhone or tablet. This feature will help the on-call personnel assess a problem before deploying on a site visit. The total system cost by Lord and Company is \$71,438.22. This is a specialty product that has to integrate with other products managed by Lord and Company. Public Works is requesting Council authorization to purchase an upgraded SCADA software and computer system from Lord and Company for \$71,438.22 with funds allocated in capital code 60-00-8220-5860.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- G. Water Tank Repainting Warranty Inspections – Rob Armstrong, Public Works Director
The one year completion of repainting the interior and exterior of the W 5th Street and NC 72 Tank is nearing. Public Works is requesting that a detailed review of the repainted surfaces be conducted before the end of the initial warranty period. Anderson Engineering & Associates, PA has proposed fee of \$7,500 to provide this service for both tanks. Public Works is requesting Council approval to hire Anderson Engineering & Associates, PA to conduct independent warranty inspections on the NC 72 and W 5th Street water tanks for a fee of \$7,500 to be paid from operations code 60-00-7110-3970, contracted services.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- H. 6" Quiet Run Sewer By Pass Pump Purchase – Rob Armstrong, Public Works Director
Public Works received quotes from 3 separate vendors for a 6" diameter run quiet sewer by pass pump. The pump is designated to replace an older standard non-operable pump with a new quiet run pump that can be used to bypass pump in residential neighborhoods where pumping efforts may continue for sustained 24 hour periods. Following is a summary of the attached quotes:

1. **Godwin (Xylem) Dri-Prime: \$38,889.00**
2. Thompson Dry Prime: \$43,161.00
3. Rain for Rent: \$50,000.00

Public Works is requesting Council approval to purchase the new bypass pump from Godwin.

Public Works is requesting Council approval to purchase a 6" quiet run Godwin (Xylem) Dri-Prime by-pass pump for \$38,889.00 from funds budgeted in Capital Code 60-00-8220-5560.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- I. 8" Run Quiet Well Point Pump Purchase – Rob Armstrong, Public Works Director
Public Works requested quotes on an 8" diameter quiet run well point pump to replace an

older standard run pump that is no longer serviceable. We received two quotes for 8" pumps and one quote for a 6" pump from Rain for Rent. The company does not make a run quiet 8" pump. Following is summary of the quotes:

1. 8" Thompson w/ trailer: \$55,860
2. **8" Godwin (Xylem) w/ trailer: \$56,936**
3. 6" Rain for Rent: \$33,000

We have disqualified the 6" Rain for Rent pump because it does not meet the minimum specifications. Public Works is requesting council approval to purchase the 8" Godwin Well Point Pump with Trailer for \$56,936.00. The Godwin is \$1,076 more expensive than the Thompson Pump. We are requesting approval to purchase the Godwin because of the higher maximum pumping head, the heavier duty trailer and because our current well point fittings we have will connect to the standard Godwin connections. Lastly the Thompson motor has an environmental purge requirement on the exhaust which lends its use more toward industrial applications with more frequent oversight. Our use may have runtime of several hours or overnight between operation checks.

Public Works is requesting council approval to purchase the 8" Godwin (Xylem) Well Point Pump w/ trailer for \$56,936 from Capital Code 60-00-8221-5560.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

J. Water Plant Flood Mitigation Services – Rob Armstrong, Public Works Director

As a result of Flooding from Hurricane Mathew, FEMA will provide the City up to \$1.5 Million of Hazard Mitigation money to construct a flood protection system around the water plant. Based on their review of the flood damage at the plant, FEMA is proposing that a protective earthen dike be constructed around the water plant operations center. Public Works requested qualification statements from engineering firms interested in provided professional design services for the project. Two firms submitted qualification statements: MacConnell & Associates, P.C., Raleigh NC and The Wooten Company, Raleigh, NC. Public Works reviewed the statements and ranked them based on the following scoring matrix.

<u>Evaluation Criteria</u>	<u>MacConnell</u>	<u>Wooten Company</u>
Technical Approach (25 points)	23	24
Personnel Experience (25 points)	23	24
Firm Experience (25 points)	24	24
Familiarity with the Locality (25 points)	21	24

Total

91

96

The Wooten Company scored the highest primarily due to their familiarity with the Water Plant area and their understanding of the proposed project.

Public Works recommends Council award the design services for the Water Plant Flood Mitigation Project to the Wooten Company of Raleigh.

Mayor Davis asked Director Armstrong is this not an item that we should wait on just in case the floodgates come about. Director Armstrong stated that it was one of his concerns; however, that's not the way it works. We asked if we could possibly use the \$1.5 million for that and their response was "why wouldn't you want another layer of protection for your water plant. Therefore, I would like to move forward with this item even if we have to pull the plug later and it's FEMA funded.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- K. Water Plant High Service Pump Control Valve – Rob Armstrong, Public Works Director
- The Water Plant Flooding experienced during Hurricane Matthew brought to light a couple of operational issues with our High Service pumps. One issue is the lack of isolating valves that would give us the ability to work on one of the existing 6 pumps without shutting down the entire plant. Another issue is the condition the older Willamette brand ball valves at each of the high service pump locations. Each of these will need to be replaced in the near future but one in particular on high service pump #4 is allowing treated water to back feed thru the pump, effecting plant efficiency. Attached is a proposal from Charles R. Underwood, Inc. outlining several repair options. The most urgent need for the water plant is to replace the pump control valve of high service pump #4 which is highlighted on page 2 of the proposal for \$49,108. Public Works would like Council approval to install the control valve improvements. In order to pay for the repair, we are proposing that we delay the SCADA improvements budgeted in the capital code for \$50,000 and re-dedicate this amount to the high service pump #4 control valve repairs.
- Public Works would like Council approval to have Charles R. Underwood, Inc. install the high service pump #4 control valve improvements for \$49,108 with funds transferred from the originally budgeted SCADA improvements in the capital code 60-00-8332-5960.

RESULT:	REFERRED [UNANIMOUS]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

- L. Sanderson Farms Sewer Extension Final Change Order – Rob Armstrong, Public Works Director
- Frank Horne has completed the installation of the gravity sewer to serve Sanderson Farms hatchery on Elizabethtown Road. The main portion of this project was funded by a Golden Leaf Foundation grant. The final construction cost was \$588,339.50. This includes a final close out change order amount of \$16,007.00. \$5,219.00 of the change order amount is not

eligible for the Golden Leaf grant reimbursement because it was outside of the required scope to serve the Sanderson building. The additional work included extending a tap to the neighboring building and extending the gravity sewer all the way to the NC 41 right of way from behind the Sanderson site.

Public Works is requesting Council approval of the Sanderson Farms Sewer Extension final close out change order amount of \$16,007.00 to Frank Horne Construction, Inc. with \$5,219.00 of the change order amount paid from the Water and Sewer Capital Reserve Fund and the balance paid by The Golden Leaf Foundation Grant.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- M. Elm Street & 1st Street Sewer Repair – Rob Armstrong, Public Works Director
 On June 29th Public Works received bids for the Elm & 1st Street Sewer Repair Project. This project was bid in conjunction with the Blacks Tire W 5th Street Sewer Repair Project. Only one contractor, Columbus Utilities, submitted a bid of \$131,420. This bid was higher than our initial cost estimate of \$90,000 developed 2 years ago, so we negotiated with the contractor to reduce the scope of work based on the itemized bid quantities. The negotiated contract Public Works would like to award to Columbus Utilities is \$115,620. Funding for the project would be from the Water and Sewer Capital Reserve Fund. The project construction will begin in October.
 Public Works is requesting Council Authorization to award Columbus Utilities, Inc. the Elm Street and 1st Street Sewer Repair Project contract for \$115,620.00 to be funded by the Water and Sewer Capital Reserve Fund.

Director Armstrong stated that the Final Change Order will be coming forth in September.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- N. Purchase of Used Passenger Van for Public Works Inmate Program – Rob Armstrong, Public Works Director
 Public Works is in need of a replacement 17 passenger van for the inmate crew. The current van is a 2001 model with 150,000 miles and has had mechanical and electrical problems. We have found a used 2010 model with only 20,100 miles at Baker Chevrolet in Red Springs for \$19,087.00. We'd like to purchase this van as a replacement to the existing van. The proposed van purchase is not budgeted in our capital budget. We propose to purchase the van using funds from \$9,000 in pump savings (60-00-8221-5560) and \$10,087 in SCADA savings (60-00-8220-5860) in the current capital budget.
 Low mileage vehicles like this are somewhat difficult to find, but the following comparables lead staff to believe the above is a good value: a 2010 model with 28.4k miles in

Warrenton, VA for \$21,999, and another 2010 with 29.3k for \$21,500 in Dallas, GA (as researched by the Legal Dept. on AutoTrader).

Public Works is requesting Council authorization to purchase a 2010 Chevrolet 17 passenger van from Baker Chevrolet in Red Springs for \$19,087.00 using funds from \$9,000 in pump savings (60-00-8221-5560) and \$10,087 in SCADA savings (60-00-8220-5860) in the current capital budget.

RESULT:	REFERRED [UNANIMOUS]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

O. 1st and Town Common Street Warehouse Demolition Environmental Closeout Report – Rob Armstrong, Public Works Director

The CDBG funded demolition of the two former industrial buildings on 1st Street and Town Common Street is complete. During demolition we encountered a previously unknown petroleum source. This petroleum clean up was handled outside of the Four Seasons contract directly with a company from Wilmington called SR&R. Four Seasons handled the clean-up for the known sources of contamination. NC Department of Environmental Quality is asking the City to submit an integrated spill response report covering both of the site contaminants instead of submitting the reports separately. Terra Tech, the environmental firm that conducted the Phase II site study has submitted a proposal to compete the close out environmental spill report required by the state for a not-to-exceed fee of \$9,000 which will be paid for by the CDBG funds. Attached is their compete proposal.

Public Works is requesting Council approval to hire Terra Tech to compete the close out environmental spill report required by the state for a not-to-exceed fee of \$9,000 which will be paid for by CDBG funds.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

P. Professional Services Agreement to Design and Construct Baseball Field at Pennington Complex – Tim Taylor, Recreation Director

Given that the City of Lumberton will host the Dixie Youth World Series in July and August of 2018 at the Pennington Athletic Complex; one additional youth baseball field is needed to play tournament games during this two week period. The Wooten Company has experience in design and construction administration of athletic fields and would commit to a timeline that ensures the new field is constructed prior the World Series start date of July 28, 2018.

The City received a donation of \$500,000 from the Lumberton Tourism Development Authority to assist with the construction of this baseball field.

Staff recommends that Council enter into a Professional Service agreement with The Wooten Company to design and provide construction administration for one ballfield at the

Pennington Athletic Complex for the 2018 Dixie Youth World Series.

A discussion ensued concerning the fee for the design fee for the ballfield at the park. Council implied that the design for this field is just like two of the fields that are already there, the company should be able to use that design and not have to charge this fee.

Tim Taylor stated that he will submit the drawing to the company and see what they can do with it and will present it at the Monday night's meeting.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- Q. Bid Acceptance for Repairs to Beach House – Tim Taylor, Recreation Director
Informal Sealed Bids were requested by the Becker Morgan Group on behalf of the City for repairs to the Beach House at Luther Britt Park damaged by Hurricane Matthew. Two bids were submitted on July 31, 2017. Thames Construction Company bid \$145,087 and Trigon of Whiteville Inc. bid \$110,000 to complete repairs.

Funding for this repair work to come from insurance (\$110,436.00) and FEMA (\$11,294.00).

Staff recommends awarding bid for repairs to the Beach House to Trigon of Whiteville Inc. in the amount of \$110,000.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- R. Bid Acceptance for Repairs to Jaycee Hut – Tim Taylor, Recreation Director
Informal Sealed Bids were requested by the Becker Morgan Group on behalf of the City for repairs to the Jaycee Hut damaged by Hurricane Matthew. Two bids were submitted on July 31, 2017. Thames Construction Company bid \$151,560 and Trigon of Whiteville Inc. bid \$143,000 to complete the specified repairs.

Funding for this repair work to come from Golden Leaf (\$120,810) FEMA (\$22,190).

Staff recommends awarding bid for repairs to the Jaycee Hut to Trigon of Whiteville Inc. in the amount of \$143,000.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- S. Shalonda Nicole Regan Rezoning application for 2305 Collin Street – Brandon Love, Planning Director
Shalonda Nicole Regan Rezoning application for property located at 2305 Collin Street (parcel #3210-02-012/deed book 0770/page 463). This request is to rezone the property from R-7 (residential single family/duplex) to B-4 (business general commercial) to allow for a convenience store/outdoor flea market to operate at this location.

This property is located within Area 13, as identified in our Land Use Plan.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

After a discussion pertaining to the owner of the property not being informed of the rezoning request; Council asked that the owner be informed and allow them to come in and ask any questions that they may have concerning the rezoning.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- T. Sharon Smith. Conditional Use Permit petition for property located at 202 E. 3rd Street (parcel # 3238-01-002/Deed Book 1705 Page 440). – Brandon Love, Planning Director
Sharon Smith has submitted a Conditional Use Permit petition for property located at 202 E. 3rd Street. This request is to allow for the operation of a beauty school (use #5.120-trade school) at this location. This property is zoned B-1 (central business) and requires a Conditional Use Permit for trade schools.

This property is located within Area 16, as identified in our Land Use Plan.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- U. Edgar Flores has submitted a Conditional Use Permit petition for property located at 3025 N Roberts Avenue. – Brandon Love, Planning Director

Edgar Flores has submitted a Conditional Use Permit petition for property located at 3025 N Roberts Avenue. This request is to amend the operating hours for their restaurant, bar and grill.

On October 12, 2015, City Council granted a Conditional Use Permit with conditions that the public operating hours shall be from 10:00am to 11:00pm only, for this location. Mr. Flores is requesting to amend the operating hours, for Fridays only, to 11:00 am to 2:00 am.

This property is located within Area 11, as identified in our Land Use Plan. CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

A question was asked if this action is necessary since an ordinance was passed pertaining to bars and restaurants.

It is the consensus of Council to receive a legal determination at the 8/14/17 City Council meeting.

RESULT:	REFERRED [UNANIMOUS]	Next: 8/14/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

V. Amend Table of Permissible Uses for car washing in B-1 (central business) – Brandon Love, Planning Director

On June 15, 2017, June 18, 2017 and June 20, 2017 the Planning Department received a request from Johnny Ray Wilkins and Dick Taylor to allow car washes in the B-1 Zoning District. Currently, the Land Use Ordinance for the City of Lumberton does not allow car washes in the B-1 Zoning District. This request is to consider amending the table of Permissible Uses to allow car washes (use#9.600) in the B-1 zoning district.

The B-1 (central business) district is designed to accommodate a wide variety of commercial activities (particularly those that are pedestrian-oriented) that will result in the most intensive and attractive use of the city's central business district. Additionally, the Land Use Plan adopted in September 2015 states that the Downtown land use category shall include a range of retail, office, public, institutional and public service establishments that cater to the needs of a local and regional customer base. Furthermore, the allowed uses should be consistent with those found in a traditional urban setting.

Recommend that Council Policy Committee send the proposed ordinance to the Planning Board and have the Planning Director set the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- W. Approve the designation of \$500.00 to Ms. Karla Carter ...K&L Veterans Affairs for the 4th Annual Standoff held at Hyde Park Gymnasium on August 4th, 2017 – Karen Higley, Precinct 4

I would like to designate \$500.00 of CRF to Ms. Karla Carter with K&L Veterans Affairs for the 4th Annual Standoff Program which will be held on August 4th, 2017, at Hyde Park Gymnasium. Ms. Carter does an excellent job with our veterans,
Designate \$500.00 to K&L Veterans Affairs for the 4th Annual Standoff Program held on August 4th, 2017, at Hyde Park Gymnasium from 9:00 a.m. to 2:00 p.m.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- X. Approve the designation of \$500 of CRF for Community (Fun) Day in Precinct 4 – Karen Higley, Precinct 4

Councilwoman Higley requests \$500 of CRF for a Community Day in Precinct 4 on September 9th, 2017.

Designate \$500 of CRF for a Community (Fun) Day in Precinct 4.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- Y. Approve the designation of \$150.00 of CRF to The Pentecostals of Lumberton Back-to-School Program – Erich Hackney, Precinct 8

Councilman Hackney is requesting \$150.00 of CRF for The Pentecostals of Lumberton for their Back-to-School Program.

Designate \$150.00 of CRF to The Pentecostals of Lumberton for their Back-to-School Program.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- Z. Approve the designation of \$150.00 of CRF to The Pentecostals of Lumberton Back-to-School Program – Leon Maynor, Precinct 7
Councilman Maynor is requesting \$150.00 of CRF for The Pentecostals of Lumberton for their Back-to-School Program.
Designate \$150.00 of CRF to The Pentecostals of Lumberton for their Back-to-School Program.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- AA. Approve the designation of \$2,500 of CRF for a Historical Marker – Erich Hackney, Precinct 8
Councilman Hackney is requesting \$3,500.00 of CRF for the placement of a historical marker honoring a former Lumberton resident.
Designate 3,500.00 of CRF for the placement of a historical marker.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- AB. Approve the designation of \$500.00 of CRF for Community Watch – John Cantey Jr., Precinct 5
Councilman Cantey is requesting \$500.00 for Community Watch.
Designate \$500.00 for Community Watch in Precinct 5.

RESULT:	REFERRED [UNANIMOUS]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

- AC. Acceptance of August 2017 Tax Releases and Refunds – Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and / or collected taxes when such taxes were imposed as a result of any of the following reasons:

Clerical / computational error, the tax was listed and billed in the name of the wrong taxpayer, the property did not fall within the jurisdiction of the City of Lumberton, or the tax was listed in duplicate.

The City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

2016-----\$285.94

Approve the tax releases for the years and amounts listed above.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

AD. Approve the designation of \$1200.00 of CRF for the Godwin Heights Family Fun Day - August 26, 2017 – Burnis Wilkins, Precinct 3

Councilman Wilkins requests \$1200 of CRF for the Godwin Heights Family Fun Day scheduled for August 26, 2017.

Designate \$1200.00 of CRF for Precinct 3 Family Fun Day.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

AE. Robeson County's 1st Annual 9/11 Remembrance Walk – Burnis Wilkins, Precinct 3
On September 9th, 2017, Southeast Fire & Rescue will sponsor the 1st Annual Remembrance Walk at Luther Britt Park held in remembrance of those who gave all and to honor those who continue to serve.

They have asked that we help support this cause by giving a donation. Please see the attached flyer for more information.

Consider this request and give if you so choose.

Designate \$900.00 of CRF to the Robeson County's 1st Annual 9/11 Remembrance Walk. \$100 from each precinct and \$100 from the Mayor's Discretionary Fund.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

AF. Approve the designation of \$500.00 of CRF to Morning Star Church on Dunn Road – Leon Maynor, Precinct 7

Councilman Maynor requests \$500.00 of CRF to be given to Morning Star Church located on Dunn road for a Church outing. The Church will be visiting Amish Country and many of the children cannot afford to pay for the trip.

Designate \$500.00 of CRF to Morning Star Church for a field trip.

RESULT:	REFERRED [8 TO 0]	Next: 8/14/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

V. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VI. ADJOURNMENT