CITY OF LUMBERTON

COUNCIL POLICY COMMITTEE

MINUTES ● AUGUST 5, 2015

Regular Meeting | **Third Floor Conference Room** | **11:00 AM**

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

City Attorney Holt Moore

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Present	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Excused	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Holt Moore	City Attorney	Present	

II. COMMUNICATIONS

A. General

Report - Jason Epiley Benchmark

Mr. Jason Eipley, Benchmark Consulting, appeared before the Council Policy Committee and gave an overview and update of the City's Land Use Plan. He stated that there has not been a lot of changes since the last meeting; however, the Planning has held several meetings with one as early as last month. Mr. Eipley gave an overview of the City's Vision Statement and how the plan ties into it. He stated that what they are looking for today is a consensus on setting a date for a public hearing to adopt the Land Use Plan.

Councilman Metzger made a motion, seconded by Councilman Cantey recommending that CPC forward the request to Council to set the date of the public hearing concerning the adoption of the Land Use Plan. It carried unanimously.

B. Events

Joseph Frederick - New York Marathon –

ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Jun 3, 2015 11:00 AM –

RESULT:	**ACCEPTED [7 TO 0]**
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Mayor Pro Tem
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington
EXCUSED:	Robinson

2. Council Policy Committee - Regular Meeting - Mar 4, 2015 11:00 AM –

RESULT:	**ACCEPTED [7 TO 0]**
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Mayor Pro Tem
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington
EXCUSED:	Robinson

IV. AGENDA ITEMS

1. 911 Viper Upgrade – Mitchell Pate, Emergency Services Director
   The contract that we present for your approval is a major software upgrade of our 911 Intrado Viper controller and its associated server. We have been on Windows XP Professional, and this contract represents an upgrade to Windows 7 and an upgrade to the server as well. This project was first planned in the fall of 2014, but due to numerous software upgrades, AT&T felt it better to wait until the final upgrades had been released. They have advised us that all upgrades have occurred. One significant addition is that the software will locate the callers with more confidence, thereby allowing better response times. They have also agreed to honor their price from 2014 of $30,356.00, which is a one- time charge. If approved, we hope to begin the process in late August. All funds for this project come from the 911 Fund, and even with the substantial upgrade, our monthly maintenance fee will not go up.
   .
   We recommend immediate approval of this upgrade so that we can begin creating a timeline for implementation.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

2. Authorize the Tax Collector to Collect Property Taxes for Fiscal Year 2015-2016 – Linda Oxendine, Public Services Director
   Pursuant to a resolution adopted by Council on August 26, 2002, an order for the collection of taxes is to be adopted annually. An order in the form specified by that ordinance is attached.
   Recommend that Council adopt the Order.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

3. Authorize July 2015 Tax Releases – Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and / or collected taxes when such taxes were imposed as a result of any of the following reasons: Clerical / computational error, the tax was listed and billed in the name of the wrong taxpayer, the property did not fall within the jurisdiction of the City of Lumberton, or the tax was listed in duplicate.

The City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

2005------------------- 485.77
2006------------------- 449.02
2007------------------- 1,265.71
2008------------------- 1,164.38
2009------------------- 1,100.49
2010------------------- 464.48
2011------------------- 432.82
2012------------------- 405.51
2013------------------- 376.25
2014------------------- 400.33
Approve the tax releases for the years and amounts listed above.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

4. Acceptance of 2014 Assistance to Firefighters Grant – Paul Ivey, Fire Chief
Lumberton Fire Department has been selected to receive the 2014 Assistance to Firefighters Grant in the amount of $37,720. The grant is a matching grant with 90% ($34,291) supplied by FEMA and 10% ($3,429) from local funds. The grant will allow us to purchase 42 pair of leather firefighting boots, 57 personal issued flashlights and four Rapid Intervention Firefighter Rescue Packs.
Lumberton Fire Department recommends CPC approve acceptance of the 2014 Assistance to

Firefighters Grant.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

5. Adopt a Resolution declaring Scott Self Contained Breathing Apparatus as Surplus – Paul Ivey, Fire Chief

Lumberton Fire Department recently received a 2013 Assistance to Firefighters Grant to replace its Scott Self-Contained Breathing Apparatus (SCBA) with new MSA SCBA that meet the latest safety requirements.

Lumberton Fire Department requests permission to surplus 35 Scott SCBA frames and 70 Scott SCBA bottles that were replaced through the 2013 Assistance to Firefighters Grant. Lumberton Fire Department also request permission to donate the Scott SCBA to mutual aid emergency organizations.

Lumberton Fire Departments recommends CPC adopt a resolution declaring 35 Scott SCBA frames and 70 Scott SCBA bottles as surplus and give Lumberton Fire Department permission to donate them to interested mutual aid emergency organizations.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

6. Approval of Refurbish AVGAS tank – Troy Gammon, Airport Manager

The current AVGAS tank will be refurbished and installed on the newly purchased chassis cab. The company American Refuelers is the original builder of the equipment. All other companies contacted could not utilize any of our equipment and required purchasing their specific product.

Recommend refurbishing the tank for approximately $43,300.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

7. Adopt a Resolution for NCDOT Release of Liability – Troy Gammon, Airport Manager

NCDOT requires a letter of Release of Liability for Safety/Maintenance program funding. Resolution to be adopted:

CPC recommends that City Council authorize the Mayor to enter into a Commitment and Release of Liability agreement with the Department of Transportation by adopting the attached Resolution binding the Sponsor's fulfillment of its obligation as incurred under this resolution and its commitment to the Department.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

8. WWTP Generator Upgrade Bids – Rob Armstrong, Public Works Director
On June 26th the City received Bids for the proposed Wastewater Treatment Plant generator upgrades. Only one Bid was submitted. Power Secure submitted the only bid of $239,624 + sales tax of $16,774 for a total bid of $256,938.00. Several Contractors initially showed interest in the project, however, after visiting the site and grasping the complexity of the full scope of the work required, interest declined. The scope had expanded from our original concept during design because the existing Motor Control Center was insufficient to handle the peak shaving cycles. Our original budget was $232,000.
Public Works is requesting Council authorization to award the Wastewater Treatment Plant Generator Upgrades contract to Power Secure for $256,938.00. $232,000 will be paid from the water and sewer capital code 60-00-8221-5960 with the remaining balance of $24,938 taken from the water and sewer capital reserve fund.

Just a comment from the Legal Department: I have had several discussions with the School of Government, as well as our consultant, and am satisfied that we have complied with the purchasing statutes, even with the one bid. While there is a city policy to try and obtain more than one bid, good efforts have been made in that regard, and given the specialized nature of the generator / peak shaving combination, and the other complexities described above, it seems unlikely that any additional bids could be obtained.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

9. Crushing Concrete Material – Rob Armstrong, Public Works Director
Public Works has approximately 12,000 tons of concrete debris that needs to be crushed and transformed into crushed aggregate base course. This is a special service with a limited number of service providers available. Public Works received two quotes for the service.

American Materials Company, Wilmington, NC $109,889.00

Best Sand and Gravel, Inc, Goldsboro, NC $128,500.00

Public Works is requesting council approval to authorize American Materials Company to crush the stored concrete debris at the City's landfill for $109,889.00. $50,000 of this is to be paid from capital code 10-00-8130-5534, $50,000 from capital code 60-00-8331-5560 and $9,889.00 to be paid from the water and sewer capital reserve fund.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

10. Sanderson Farms Sanitary Sewer Extension Design Fee – Rob Armstrong, Public Works Director

The City has received a $300,000 Golden Leaf Foundation Grant to help fund a sanitary sewer extension to serve the proposed Sanderson Farms Hatchery on Elizabethtown Road. The City has committed an additional $200,000 to the project which is expected to cost around approximately $500,000. The design of the sewer extension will be paid for from the City's contributed funds. Attached is a proposal from Koonce, Noble and Associates for the design services. The sewer design fee is $41,800 and the construction observation fee is expected to be $11,500 for a total professional services fee of $53,300.

Public Works is requesting Council approval of the Professional Services Agreement with Koonce, Noble and Associates for $53,300 for the design and project management of the Sanderson Farms Sanitary Sewer Extension to be paid for from the Water and Sewer fund.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

11. Final Close Out Change Order Phase 3 West Lumberton Sewer Rehabilitation – Rob Armstrong, Public Works Director

Contracted work on the Phase 3 West Lumberton Sanitary Sewer Rehabilitation Project has wrapped up. Attached is a final close out change order from AC Schultes of the Carolinas adjusting final quantities and closing out their area of responsibility of the construction phase of the project. The final change order is a deduction of $4,500.20 bringing the total final contract to $1,498,165.71.

Public Works is requesting Council approval of the Final Closeout Change Order from AC Schultes, a deduction of $4,500.20, for a final contract amount of $1,498,165.71. This project has been funded by a combination low interest loan and principal forgiveness loan from the North Carolina Clean water state Revolving Fund.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

12. Sanderson Farms Sewer Extension Grant Management – Rob Armstrong, Public Works Director
    Hartigan Management Enterprises, Inc. submitted a grant administration proposal to administer the $300,000 Golden Leaf Foundation Grant that partially funds the sanitary sewer extension to serve the Sanderson Farms Hatchery on Elizabethtown Road. A copy of the proposal is attached. The proposed grant administration fee is $17,500.
    CPC recommends council approval of the Grant Administration Contract with Hartigan Management Enterprises, Inc for $17,500 to administer the $300,000 Golden Leaf Foundation Grant partially funding the sanitary sewer extension to serve the Sanderson Farms Hatchery.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

13. Unsafe Structure located at 71 Canal Street – Ben Andrews, Inspections Director
    The house located at 71 Canal Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on December 9, 2014. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of June 29, 2015.
    Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 71 Canal Street.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

14. Unsafe Structure at 1406 W 5th Street – Ben Andrews, Inspections Director
    The house located at 1406 W 5th Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on May 27, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of July 27, 2015.

Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 1406 W 5th Street.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

15. Unsafe Structure at 421 Columbia Avenue – Ben Andrews, Inspections Director
The house located at 421Columbia Avenue was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on April 14, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of June 29, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 421 Columbia Avenue.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Harry Ivey, Precinct 4	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

16. Unsafe Structure at 501 Glendale Avenue – Ben Andrews, Inspections Director
The house located at 501 Glendale Avenue was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on April 15, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of June 29, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 501 Glendale Avenue.

RESULT:	**REFERRED [8 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Harry Ivey, Precinct 4	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

17. Unsafe Structure at 502 Glendale Avenue – Ben Andrews, Inspections Director
The house located at 502 Glendale Avenue was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on April 15, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of June 29, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 502 Glendale Avenue.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Harry Ivey, Precinct 4	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

18. Approval of Routine Plans/Procedures FY15 Urgent Repair Program – Brandon Love, Planning Director
The City has received a $50,000 FY15 Urgent Repair grant from NC Housing Finance Agency. The attached routine plans/procedures must be approved by City Council in order for the start up of the program:

    1) Assistance Policy
    2) Procurement/Disbursement Policy
    3) Budget Ordinance
    4) Resolution of Grant Acceptance
    5) Contract with Wooten Company to provide rehabilitation technical assistance

    Recommend Council approve the attached routine plans/procedures for the FY15 Urgent Repair program.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

19. Edgar Flores request a Conditional Use Permit for property located at 3025 North Roberts Avenue (parcel #1008-01-003.01) – Brandon Love, Planning Director
Edgar Flores has submitted an application for a Conditional Use Permit for property located at 3025 North Roberts Avenue (parcel #1008-01-003.01). The proposed use of the property is for a restaurant bar.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

    Council wants this item tabled until the next CPC or until communication has been made with Mr. Flores.

RESULT:	**TABLED [7 TO 0]**	**Next: 9/9/2015 11:00 AM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

20. Milton Gene Hall & David T. Stephenson, III rezoning for multiple properties located in the Pinecrest Village Subdivision. – Brandon Love, Planning Director

The Planning & Neighborhood Services Department received a rezoning application for multiple properties located in the Pinecrest Village Subdivision. This request consists of 49 properties with multiple owners. The parcel numbers and map are attached.

This request is to rezone the multiple properties from PR-11 (Planned Residential Single-Family) to R-7 (Residential Single Family/Duplex). The proposed use of the property is to develop single family homes or duplexes.

On September 8, 2008 and January 13, 2009 City Council granted a rezoning request, submitted by Pinecrest Developers, LLC., for the above mentioned properties, thus approving the property to be rezoned to PR-11 (Planned Residential Single-Family).
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Pennington, Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
EXCUSED:	Robinson	

21. Approval of Informal Bids for the Bill Sapp Kitchen & Restroom Renovations – Brandon Love, Planning Director
Drawing packages were made available to subcontractors on July 8th for the Bill Sapp kitchen and restroom renovation project. Informal bids will be accepted for completion of work for individual trades on Monday August 3rd, then tallied, certified and forwarded to CPC on August 5th. City staff has already begun clearing the areas to be renovated and the limited demolition involved in preparation for the subcontractors to begin.

Funding has been allocated in the City's capital improvement plan for this renovation. City staff will be performing various tasks such as select demolition, trim carpentry, utilities connections, toilet partition installation and cleaning as necessary. Subcontractors will be delivering work associated with individual trades such as plumbing, mechanical, electrical, flooring, etcetera.
Staff recommends that CPC review the informal bids and authorize the Finance Director to issue purchase orders for each individual trade as indicated in the certified bid tabulation to be provided during the Wednesday, August 5th meeting.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

22. EUD Contract with USIC Locating Services – Holt Moore, City Attorney
The Electrical Utilities Department would like to renew its contract with USIC Locating

Services. USIC locates utility lines to prevent damage to said lines during EUD work. The contract is essentially unchanged from past years and EUD has been well pleased with their services.
Approve contract with USIC Locating Services.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

23. Amendment to City E-Mail Policy – Holt Moore, City Attorney
This item comes at the request of Councilman Hackney. His concern is that there are too many non-city-related e-mails being sent using the city e-mail system. The proposed revision prohibits the use of city e-mail for sales of items and fundraisers, unless there is a direct city connection such as sponsorship, personal e-mails, and basically anything which does not have its origin with the city. Attached are the (1) entire "Policy Governing Employee Use of the Internet and Electronic Mail" and (2) the proposed revision to the paragraph directly related to e-mail prohibitions.
Consider the request for revision to the e-mail policy.

RESULT:	**NOT APPLICABLE**

24. Proposal for the purchase of 1991 E-One Fire Truck that has been declared surplus by City Council – Wayne Horne, City Manager
The Town of Pembroke has submitted an offer of $45,000 for the City's 1991 E- One Hurricane (95 ft. Platform) Fire Truck. The City Council declared this truck surplus at the February 9th, 2015 City Council meeting.

NCGS 160A-274. Currently allows for the sale, lease, exchange and joint use of governmental property. Any governmental unit may, upon such terms and conditions as it deems wise, with or without consideration, exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property.
Recommend that City Council consider the offer of $45,000 for the 1991 E-One Hurricane Fire Truck that has been submitted by the Town of Pembroke.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

25. Robeson County Partnership for Children proposal for to acquire the Old City Hall/Fire Station property. – Wayne Horne, City Manager

The Robeson County Partnership for Children, Inc., Board of Directors is interested in acquiring the old City Hall/Fire Station property on Elm Street for an Interactive Children Museum. This project will be in collaboration with the Lumberton Historical Society. Because of the extensive repairs repaired and renovation needed to restore this property so that it can be used in this capacity. The Robeson County Partnership for Children is requesting that the City of Lumberton consider the donation of this property to the RCPC.

The donation of the property by the City Council if approved and the final action by the Robeson County Partnership for Children in accept the donation, would be subject to the evaluation of the environmental report prepared as a result of the testing preform on the building.

Should the Robeson County Partnership for Children fail to use the building for its stated purpose within a specified time then it would revert back to the City of Lumberton. Recommend that City Council consider the request from the Robeson County Partnership for Children for the City of Lumberton to donate the Old City Hall/Fire Station property to the RCPC for an Interactive Children's Museum and advise staff on how to proceed.

Recommend approval to allow Robeson County Partnership for Children to conduct an environmental study contingent upon the cancellation of the contract and if there is any other interest in the building.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

26. Adoption of a Rate Reduction/Stabilization Plan as result of completion of the NCEMPA asset sales – Wayne Horne, City Manager
The NCEMPA Asset Sale close as of July 31, 2015, the July 2015 monthly power billing statement that will be issued on August the 10th, 2015 will be under the new FR-1 Rate and rider for wholesale power cost. The projected reduction in Lumberton Wholesale cost is estimated at between 19-20%. A 6.7% (4%+2.7%) reduction in retail rates is recommended for utility billing on or after September 1st, 2015.

Based on information provided be Duke Energy/Progress NCMPA projects that Lumberton wholesale rates will increase over the next few years as follows:

*2016 - 2.7%	*2021 - 3.6%
*2017 - 3.4%	*2022 - 4.3%
*2018 - 3.0%	*2023 - 2.5%
*2019 - 2.2%	*2024 - 6.3%
*2020 -0.8%	*2025 -0.7%

The Rate Reduction/Stabilization Plan, if approved by Council it will provide for an immediate reduction in retail rates, and will offset or reduced future wholesale increases

over the next 5years. It will also help improve fund balance and provide revenues needed for the maintenance and upgrade of the Electrical Distribution System.
Recommend that City Council set August 10th as the date for a public hearing on the Electrical Rate Reduction/Stabilization Plan.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

27. Approve the designation of $1,300 of Community Revitalization Funds for P# family Fun Day – Burnis Wilkins, Precinct 3
On September 5th, 2015, P3 will be hosting its Family Fun Day. Councilman Wilkins is requesting $1,300 of Community Revitalization Funds to be designated for its use.
Designate $1,300 of Community Revitalization for P3 – Family Fun Day.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

28. Approve the designation of $400.00 for Godwin Heights Community Watch in Precinct 3 – Burnis Wilkins, Precinct 3
Councilman Wilkins is requesting $400.00 of Community Revitalization Funds for the Godwin Heights Community Watch.
Designate $400.00 of CRF to Godwin Heights Community Watch.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

29. Approve the designation of $431.68 of Community Revitalization Funds in Precinct 5 for Community Watch – John Cantey Jr., Precinct 5
Councilman Cantey requests $431.68 Of CRF for Community Watch
Approve the designation of $431.68 For Community Watch.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

30. Approve the designation of $201.00 of Community Revitalization Funds to Sandy Grove Church for Back-to-School Event as follows: P5 - 4100.00 and P6 - $101.00 – John Cantey Jr., Precinct 5
Councilman Cantey requests $100.00 and Councilman Jones requests $101.00 of Community Revitalization Funds to be given to Sandy Grove Church for their Back-to-School Event.
Approve the designation of $201.00 to Sandy Grove Church.

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

31. Approve the designation of $150.00 to McCormick Chapel for Back-to-School Event – John Cantey Jr., Precinct 5
Councilman Cantey requests $150.00 of Community Revitalization Funds to be given to McCormick Chapel for their Back-to-School Event.
Approve the designation of $150.00 to McCormick Chapel..

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

32. Approve the designation of $1100.00 of Community Revitalization Funds to the Lumberton Dixie Youth Softball Association as follows: P2 - $100.00 P3 - $200.00 P4 - $200.00 P6 - $200.00 P8 - $200.00 and from the Mayor's Discretionary Fund $200.00 – Leon Maynor, Precinct 7
Councilman Maynor requests that the designation of the following Community Revitalization Funds be approved for the Lumberton Dixie Youth Softball Association (12 yrs. old - and under).

P2- $100.00 P3 - $200.00 P4 - $200.00 P6 - $200.00 P8- $200.00 and from the Mayor’s Discretionary Fund - $200.00
Designate $1,100.00 of CRF to the Lumberton Dixie Youth Softball Association (12 yrs. old and under).

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

33. Approve the designation of $801.00 of Community Revitalization Funds to Team for Kids in Honor of Joseph Frederick - Marathon Runner as follows: P1 - $100.00 P4 - $200.00 P6 - $101.00 P7 - $100.00 P8 $200.00 and from the Mayor's Discretionary Fund - $100 – Erich Hackney, Precinct 8

    As it meeting of August 5, 2015, the Council Policy Committee heard a request from Police Officer Joseph Frederick requesting support in his efforts to raise funds for youth health and wellness as part of the 2015 New York City Marathon is which he is a participant.

    Approve the designation of $801.00 of Community Revitalization Funds to Team for Kids in Honor of Joseph Frederick - Marathon Runner as follows: P1 - $100.00 P4 - $200.00 P6 - $101.00 P7 - $100.00 P8 $200.00 and from the Mayor's Discretionary Fund - $100

RESULT:	**REFERRED [7 TO 0]**	**Next: 8/10/2015 6:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
EXCUSED:	Robinson	

Designation Of Consent/Non-Consent Items

Adjournment