



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • JUNE 5, 2019

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John R. Carroll	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey	Mayor Pro Tem	Present	
Chris Howard	Precinct 6	Present	
Eric Chavis	Precinct 7	Present	
Owen Thomas	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Brandon Love	Deputy City Manager	Present	
Alisha Thompson	Finance Director	Present	
ArTriel Kirchner	Interim Planning Director	Present	
Corey Walters	Deputy Public Works Director	Present	
Michael McNeill	Police Chief	Present	
Paul Ivey	Fire Chief	Present	
Troy Lee Gammon	Airport Manager	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. COMMUNICATIONS

A. Reports

1. North Carolina Department of Transportation - Robeson County Transportation Plan –

Scott Walston, PE, Transportation Engineer Supervisor, NCDOT, introduced Mr. Carlos Moya-Astudillo, El – Transportation Engineer with NCDOT Transportation Planning Division, as he presented the Robeson County Comprehensive Transportation Plan to include the City of Lumberton.

Mr. Carlos presentation explained to all in attendance what a Comprehensive Transportation Plan (CTP) is and what the benefits are for the City of Lumberton and all other towns; Pembroke, Red Springs, Maxton and Fairmont being connected in one plan.

He discussed what would be incorporated into the CTP and how it will into the “big picture.” He spoke to the existing transportation plans and how the overall plan would encompass those that already exist; however, they are looking the fact that the County has had many flooding issues since the existence of the current individual plans. We want to look at minimizing the impacts of flooding into the “Big Picture.”

Mr. Roy stated that what is need for Council today is a consensus to move forward with the CTP by using Lumberton’s CTP Vision and Goals Statement along with the CTP base map. We will put together a CTP

Steering Committee that would represent the stakeholders in the county and well as the other municipalities involved; coordinate with the local councils and planning boards, assist with public involvement as well as review the plan as it is developed and assist with adoption and endorsement.

Councilman Carroll made a motion, seconded by Councilman Howard to move forward with the Robeson County Comprehensive Transportation Plan (CTP) for Lumberton area. It carried unanimously.

RESULT:	ANNOUNCED
----------------	------------------

2. Audit Presentation - Mat Patterson, Patterson & Associates, PLLC –

Matthew Patterson, Patterson & Associates, PLLC, appeared before Council and presented the opinion of an audit performed in accordance with Government Auditing Standards. Mr. Patterson explained the findings and stated that the City has a clean report.

Councilman Cantey made a motion, seconded by Councilman Howard to accept the Audit Report. It carried unanimously.

RESULT:	ANNOUNCED
----------------	------------------

IV. MINUTES APPROVAL

A. Council Policy Committee - Regular Meeting - May 8, 2019 11:00 AM –

RESULT:	ACCEPTED [7 TO 0]
MOVER:	John Cantey, Mayor Pro Tem
SECONDER:	John R. Carroll, Precinct 3
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas
ABSTAIN:	Davis

V. AGENDA ITEMS

- A. Upgrade Acoustical Ceiling at Central Fire Station – Paul Ivey, Fire Chief
Lumberton Fire Department would like to request permission to utilize capital funds designated for Fire Department improvements to upgrade the acoustical ceiling and insulation on the suppression and administration sections of the Central Fire Station. The current ceiling and insulation is over 40 years old, discolored and doesn't match due to repairs and is not energy efficient.
We have received quotes from the following contractors:

Branch Acoustical (Lumberton, NC)	\$34,853.00
Erickson Acoustical (Hope Mills, NC)	\$37,520.00
Southeastern Acoustical (Buies Creek, NC)	\$45,657.00

Lumberton Fire Department recommends the job be awarded to Branch Acoustical for the amount of \$34,853.00

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

B. Well #5 Repairs – Rob Armstrong, Public Works Director

Well #5 is one of 8 wells that supply drinking water to the City of Lumberton and has been down for repairs for several weeks. Council previously approved funds to raise the elevation of this well to prevent future flooding by Charles R. Underwood Inc. of Sanford, NC. Charles R. Underwood Inc. has now reviewed the damage to well and determined that it needs to be cleaned and repaired as no major work has been done to this well since its construction in 1987.

Public Works is recommending that council approves using funds from the water and sewer capital reserve fund in the amount of \$32,205.00 to clean and repair various components of Well #5 with work to be conducted by Charles R. Underwood Inc. of Sanford, NC.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	Eric Chavis, Precinct 7	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

C. Charles V. Graham Rezoning petition for property located at 1940 Roberts Avenue – ArTriel Kirchner, Interim Planning Director

Charles V. Graham has submitted a Rezoning petition for property located at 1940 Roberts Avenue (parcel # 3210-01-013/Deed Book 1565 Page 377). This request is to allow for the operation of use # 9.300, motor vehicle repair and maintenance shop at this location. This request is to rezone the property from B-2, business community to B-4 (business general commercial).

This property is located within Area 13 and its recommended future use is high intensity, as identified in our Land Use Plan. Furthermore, this property is located within Council Precinct #2.

If this rezoning is granted the applicant must obtain a Land Use Permit from the City of Lumberton's Planning Department.

CPC to review the request, refer the petition to the June 18, 2019 Planning Board meeting for their review, and authorize the Interim Planning Director to set the date of the public hearing.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- D. Annette Wallwork - Conditional Use Permit petition for property located at 605 N. Elm Street – ArTriel Kirchner, Interim Planning Director

Annette Wallwork has submitted a Conditional Use Permit petition for property located at 605 N. Elm Street (parcel # 323202037/Deed Book 082 Page 43). This request is to allow for the operation of a wine shop for sales and tasting (use #2.112) at this location. This property is zoned B-2 (business community) and this use requires a Conditional Use Permit.

This property is located within Area 16 and its recommended future use is downtown district, as identified in our Land Use Plan. Furthermore, this property is located within Council Precinct #6.

If this Conditional Use Permit is granted the applicant must obtain a Land Use Permit from the City of Lumberton's Planning Department.

CPC to review the request, refer the petition to the June 18, 2019 Planning Board meeting for their review, and authorize the Interim Planning Director to set the date of the public hearing.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- E. James L. Gibson et.al requesting a contiguous annexation of property located in Amberdale Subdivision Section 3 Part 3, lots #46, 62, 63, 64, 71, 72, & 73 – ArTriel Kirchner, Interim Planning Director

The Planning & Neighborhood Services Department received an application for a contiguous annexation from James L. Gibson and wife, Oakridge Land Development Co., Stark Investment Properties, LLC & Kyle J. Keating and wife requesting a contiguous annexation of property located in Amberdale Subdivision Section 3 Part 3, lots #46, 62, 63, 64, 71, 72, & 73 (Parcel #'s 1001-02-080.44, 1001-02-080.45, 1001-02-080.46, 1001-02-080.47, 1001-02-080.48, 1001-02-080.49, and 1001-02-080.50).

The property is currently zoned City of Lumberton B-3 (Office Residential) therefore a rezoning is not required.

Recommends that City Council direct the City Clerk to investigate said petition.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- F. Approval of major subdivision final plat for Wyndam Townhomes – Phase IV and bond acceptance. – ArTriel Kirchner, Interim Planning Director
The Planning Department received a request from Greg Caulder for the final major subdivision plat approval for Wyndam Townhomes - Phase IV and for the acceptance of a bond for the completion of the required infrastructure and landscaping.
Recommends approval of the final plat and the acceptance of a bond of \$11,725 for the completion of the required infrastructure and landscaping.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- G. Approval of major subdivision final plat for The Meadows at The Oaks-Phase II and bond acceptance. – ArTriel Kirchner, Interim Planning Director
The Planning Department received a request from Martin & Martin Investments, LLC for the final major subdivision plat approval for The Meadows at The Oaks-Phase II and acceptance of a bond for the completion of the required infrastructure.
Recommends approval of the final plat and the acceptance of a bond for the completion of the required infrastructure.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- H. Approve the designation of \$400.00 of CRF to Wycliffe Homeowners Association (West Side) for Beautification – Leroy Rising, Precinct 1
Councilman Rising requests \$400.00 of CRF to be given to the Wycliffe Homeowners Association (West Side) for beautification. The money will replace the diseased trees and sodding bare areas of the medians on Cambridge Blvd.
Designate \$400.00 of CRF to Wycliffe Homeowners Association (West Side) for beautification to replace the diseased trees and sodding bare areas of the medians on Cambridge Blvd.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- I. Approve the designation of \$1,500 of CRF for a Fun Day in Precinct 4 – Karen Higley, Precinct 4
Councilwoman Higley would like to designate \$1,500 of CRF for a Fun Day in Precinct 4 to be held on August 17, 2019.
Designate \$1,500 of CRF in Precinct 4 for a Fun Day.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Karen Higley, Precinct 4	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- J. Approve the designation of \$440.00 of CRF (\$220.00 P8 & \$220.00 P1) to Tanglewood TES PTA for Tanglewood Third Graders EOG Celebration – Owen Thomas, Precinct 8
Councilmen Thomas & Rising are requesting \$220 each to be given to the Tanglewood Elementary School for the third graders the End of Grade Testing (EOG) Celebration.
Designate \$440.00 of CRF (\$220.00 from both P8 & P1) to Tanglewood Elementary School for the third graders EOG Celebration.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	Eric Chavis, Precinct 7	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

- K. Tax Releases for May 2019 – Sharon Oxendine, Tax Collector
Tax Releases for May 2019

2017-----\$264.46

2018-----\$251.45

Recommend Council approval of 2017- 2018 tax Releases.

RESULT:	REFERRED [7 TO 0]	Next: 6/10/2019 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Carroll, Higley, Cantey, Howard, Chavis, Thomas	
ABSTAIN:	Davis	

VI. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VII. CLOSED SESSION

VIII. ADJOURNMENT