CITY OF LUMBERTON

COUNCIL POLICY COMMITTEE

MINUTES ● JUNE 4, 2014

Regular Meeting | **Third Floor Conference Room** | **11:00 AM**

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Present	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Absent	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Absent	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Edwin Holt Moore	City Attorney	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

1. The Lumberton Comprehensive Transportation Plan Presentation by John A. (Andy) Bailey, Senior Transportation Engineer with NCDOT - Transportation Planning Branch - Brandon Love, Planning Director

   The Lumberton Comprehensive Transportation Plan (CTP) is a joint effort between the City of Lumberton, the Lumber River Rural Planning Organization (LRRPO), and the NCDOT - Transportation Planning Branch. A CTP Steering Committee was formed of local officials, LRRPO and NCDOT staff, as well as other local stakeholders. Included in the agenda packet is a presentation of what a CTP is, as well as population and employment projections for the Lumberton planning area. The CTP Steering Committee has approved these population and employment projections and has recommended that the Lumberton City Council endorse these projections. These projections will be used in future traffic estimates for Lumberton. Recommend that Council approve and endorse the attached population and employment projections for use during the Comprehensive Transportation Plan update process.

   Andy Bailey, Senior Transportation Engineer, North Carolina Department of Transportation Planning Branch appeared before the Council Policy Committee and gave an overview of the Lumberton Comprehensive Transportation Plan (CTP). Susan Walker, Planning Board and CTP board member along with Andy Bailey were also present at the meeting.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - May 7, 2014 11:00 AM -

RESULT:	**ACCEPTED [6 TO 0]**
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Mayor Pro Tem
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington
ABSENT:	Robinson, Ivey

IV. AGENDA ITEMS

1. Approval of Addendum to Datamax Contract - Linda Oxendine, Public Services Director
On January 2, 2014 the City of Lumberton entered into an agreement with DataMax Corporation dba Interstate Credit Collections for Pre-Collect Plus letter writing service. The original contract amount for this service was $8.50 for consumer accounts. After negotiations DataMax Corporation dba Interstate Credit Collections has agreed to decrease this amount to $4.75 for commercial accounts in consideration that the business accounts are not forwarded to the NC Clearinghouse for the collection of the delinquent debt through Debt Setoff (state income tax refunds).
Staff recommends that Council approve the amended Addendum Contract decreasing the Pre-Collect Plus letter writing service from $8.50 to $4.75 for non-commercial accounts.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

2. Bid Award for the 911 Center Console Project - Mitchell Pate, Emergency Services Director
The four dispatch consoles in the 911 Center were installed in 2005 and have now reached end of life and the vendor no longer supports the system. We issued an RFP for this project, and received bids from two vendors, Century Link, which offered its Moducom UltraCom IP solution, and Amerizon Wireless, which offered the Motorola MCC-5500. Both these solutions represent the latest in technology in dispatch consoles, and have capability to adapt to the next phase of 911 dispatching, Next Generation 911. These console systems will also allow us to add a 800 MHz Viper channel, which is currently being used by Robeson EMS,

and all county rescue units.
We are recommending approval of the bid offered by Amerizon Wireless in the amount of $167,500 for the Motorola MCC-5500. The bid offered by Century Link was $150,317.99. At the advice of the City Attorney, we used a Technology Bid process that allows considerations other than price to be evaluated in deciding to whom to award the bid to. It allows the bidder that has the best ability to provide the equipment in a seamless manner, based on their experience and qualifications. We have had experience with both purchasing and service through Amerizon Wireless through purchase of repeaters that replaced all the city's current repeaters with the Motorola brand. We have confidence both in the Motorola product and Amerizon Wireless to fulfill the conditions of the contract. We also seek approval of the Maintenance Service Agreement in the amount of $13,920.00 annually. This also represents a $9,000 per year savings from the bid offered by Century Link for their service. All funds for this project come from our 911 Fund.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

3. Approval of the AT&T Viper and Windows Server 911 Upgrade Contract - Mitchell Pate, Emergency Services Director
Due to Microsoft not supporting Windows XP any longer, it becomes necessary to upgrade our AT&T Viper 911 Controller to the Windows 7 architecture. This is the device that the 911 and administrative calls come to and are then routed to the Telecommunicator's position. The cost will include all necessary hardware, software, and new licensing required.
We recommend approval of the AT&T Viper and Windows Server Upgrade Contract. The contract has a non-recurring cost of $30,356.00, and the 24/7 365 maintenance will be $1,613.00 per month. All these monies come from the 911 Fund.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

4. Unsafe structure at 22 Canal Street - Ben Andrews, Inspections Director
The house located at 22 Canal Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on April 14, 2014. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of May 23, 2014.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 22 Canal Street.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

5. Unsafe structure at 2400 Kenny Biggs Road - Ben Andrews, Inspections Director
   The house located at 2400 Kenny Biggs Road was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on April 14, 2014. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of May 23, 2014.
   Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 2400 Kenny Biggs Road.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

6. Authorize the Approval of Contract for Outside Fire Protection with Alamac Knitting - Paul Ivey, Fire Chief
   Alamac American Knits, LLC., is requesting a renewal of contract for outside fire protection. The contract will begin on July 1, 2014, with an ending date of June 30, 2015.
   That the Council Policy Committee approve the renewal of contract with Alamac American Knits, LLC.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

7. Permission to apply for Edward Byrne JAG Grant in the amount of $41,073.00 - Michael McNeill, Police Chief
   The Lumberton Police Department has received notification of open solicitation for the FY 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) for which our department was allocated $41,073.00.

   This is a three-year grant and if awarded, monies will be used to fund training ($6,073.00), equipment ($21,000.00) and overtime ($14,000.00). Training and travel for all police personnel will be funded to enhance, develop, and increase skills of staff to include, records management, patrol officers, special operations, SWAT, administration, and other essential command staff. Overtime operations will include

patrol officers, drug enforcement team, interdiction team, detectives, gang officers, hot spot officers and housing officers who will conduct special operations within the city. Monies for equipment will be used to purchase MDT's. These MDT's would be used to obtain driver's license and vehicle registration information and view jail records and photographs from other law enforcement agencies. The MDT's would also be used to locate arrest warrant information with NCWARE for suspects and other individuals involved in criminal activities.

It is requested that the Lumberton Police Department be granted permission to apply for and accept upon approval the Edward Byrne Memorial Justice Assistance Grant.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

8. Approval of the Purchase of 3 tandem Dump Trucks - Rob Armstrong, Public Works Director

$375,000 has been designated from the recent Water and Sewer equipment loan to purchase dump trucks. In April, Council approved the purchase of a low profile dump truck for a total of $68,968.40. Public Works would like to purchase three (3) tandem truck chassis and three (3) dump bodies. The proposed equipment purchase was advertised and formal bids received on Tuesday, May27th for the truck chassis. The following formal bids for the Tandem Truck Chassis were received:

Smith International Truck Center, Fayetteville, NC: $82,805.36 x 3 = $248,416.08
H&H Freightliner, Hope Mills, NC: $83,221.00 x 3 = $249,663.00
Advantage Truck Center, Charlotte, NC: $128,297.40 x3 = $375,892.20

Smith International Truck Center of Fayetteville was the lowest bidder. Attached is a certified bid tab.

The Dump Bodies will be purchased from Godwin of Dunn on NC State Contract for $15,760.00 x 3 = **$47,280**

Total purchase price for the three truck chassis and three dump bodies is = **$295,696.08**

Public Works is requesting authorization to purchase 3 tandem truck chassis from the low bidder, Smith International Truck Center, Fayetteville, NC for $248,416.08 and 3 dump bodies from Godwin of Dunn, NC off of the NC State Contract for $47,280. The total sum of these purchases is $295,696.08 which will be paid out of the designated funds in the Water and Sewer Capital Loan.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

9. Approval of Change Order #4 (Final) for The Tanglewood Sewer Rehabilitation Project - Rob Armstrong, Public Works Director
Step Construction is close to finishing the Tanglewood Sewer Rehabilitation Project. Only some minor clean-up punch list items remain. Before the City can receive our final grant reimbursement from the State infrastructure Finance Section, we need to approve the final change order for the project. Because a portion of the proposed work for the project was removed from the contract and performed by Public Works, the final change order is a net deduction of $134,334.06. Council previously approved a net deduction to the contract of $1,820.99 bringing the total contract price to $1,800,300.06 from $1,936,455.11 - a total project deduction of $136,155.05.
Public Works is requesting Council to approve the Final Contract Change Order #4 for the Tanglewood Sewer Rehabilitation Project deducting $134,334.06 from the current contract price bringing the final contract price to $1,800,300.06.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

10. Eric Bever with Poblocki Signs is requesting sign permits for Southeastern Health Park located at 4901 Dawn Drive - Brandon Love, Planning Director
Eric Bever with Poblocki Signs is requesting sign permits for Southeastern Health Park located at 4901 Dawn Drive (B-6 zoning district). His request is for four (4) wall signs totaling 393.26 square feet and one freestanding sign totaling 156 square feet.
Recommend CPC to review and approve the sign permit request.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

11. Rezoning Request for property located at 3000 E. Elizabethtown Road (parcel #3211-03-004) (Deed Book 1757 Page 471) - Brandon Love, Planning Director
Joel Benjamin Gonzalez Lopez has submitted a Rezoning Petition for property located at 3000 E. Elizabethtown Road (parcel #3211-03-004). This request is to rezone property from R-6, Residential (Class A Mobile Home) to B-2, Business (Community). The applicants'

intent is to build a store at this location.

On May 14, 2007 City Council voted to approve a rezoning request from Mr. Lopez for property located next to the subject property. The property was rezoned from R-6, Residential (Class A Mobile Home) to B-2, Business (Community).
CPC to review the request, refer the petition to the Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

12. Adopt a Resolution Clarifying ABC Board Terms - Edwin Moore, City Attorney
A local act requires staggered terms for the Lumberton ABC Board. Staff is recommending a resolution clarifying the state of the current members and their terms on the board.

Recommend Council pass the attached resolution

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

13. Tax Foreclosure Services - Edwin Moore, City Attorney
Mark Bardill is an attorney who does tax foreclosures for a number of other jurisdictions. The Manager, Tax Collector and I met with him and I spoke with him at some length. I spoke with other jurisdictions who are using Mr. Bardill, and they report good results. Attached are the proposed contract and information from Mr. Bardill about the services he offers.
Recommend contracting with Mr. Bardill for him to perform tax foreclosures for the City.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

14. Approve the designation of $500.00 of Community Revitalization Funds to the Community Day in Precinct 5 - John Cantey Jr., Precinct 5
Last month City Council allocated funds to the Golden Leaf Council #139 in support of the

Community Day scheduled for June 14, 2014, at the Bill Sapp Recreation Center. In conjunction with those funds Councilman Cantey would like to donate $500.00 of Community Revitalization Funds to the Knights of Pythagoras Community Day and transfer 115.00 from 10-00-4930-6905 (housing rehab) back to undesignated 10-00-4935-6905.

Transfer 115.00 from 10-00-4930-6905 (housing rehab) back to undesignated 10-00-4935-6905 and designate $500.00 of Community Revitalization Funds to Pythagoras Community Day in Precinct 5.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

15. Adopt an Ordinance Erecting Stop Signs at the Three-Way Intersection of E. 10th and Chestnut Streets for the Purpose of Traffic Control - Erich Hackney, Precinct 8

The three-way intersection at E. 10th Street and Chestnut Street is currently controlled by traffic lights. The speed limit on Chestnut Street is 20 MPH. Located at this intersection is First Presbyterian Church which includes the Children's Learning Center. Motorists approaching the intersection, particularly those traveling north out of town, are approaching the intersection at dangerously high speeds. A recent vehicular traffic study conducted by the Police Department's Traffic Unit found that motorists, in some cases, are traveling higher than twice the posted limit. In addition, a marked cross-walk was recently installed by the City at the church's request which was placed between the Fellowship Hall and the parking lot. This cross-walk is located only 138 feet north of the intersection. It is clearly more difficult for motorists who are traveling at high speeds upon approach to this cross-walk to be able to stop for pedestrians than if they had been required to come to a full stop at the intersection before reaching the cross-walk area.

Remove the traffic lights at the intersection of E. 10th Street and Chestnut Street and install stop signs requiring all traffic approaching the three-way intersection to come to a full stop before proceeding.

Note: On Sunday, May 18, 2014, this matter was brought before the full Session of First Presbyterian Church. A motion was made by the Session to fully support this recommendation. The motion carried unanimously.

RESULT:	**APPROVED [6 TO 0]**	**Next: 6/9/2014 7:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Robinson, Ivey	

16. Public Works Building Addition Design - Rob Armstrong, Public Works Director

City council recently designated $350,000 of the water and sewer infrastructure loan to pay for locker room and training room improvements to the Public Works Facility located at 215 South Cedar Street. Attached is a narrative prepared by the Becker Morgan Group defining the proposed project and the scope of the design services. Their proposed design fee is $20,450.
Public Works is requesting Council authorization to hire the Becker Morgan Group to prepare design documents for the proposed Public Works Addition for a total fixed fee of $20,450 to be paid for out of the water and sewer infrastructure loan.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

17. Approve the designation of $200.00 to Sandy Grove Day Care Center - Robert Jones, Precinct 6
Councilman Jones requests $200.00 of Community Revitalization Funds to be given to Sandy Grove’s Day Care Center of Martin Luther King, Jr. Drive.
Designate $$200.00 to Sandy Grove Day Care Center.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

18. Approve the designation of $100.00 to Lumbee Homes Computer Classes - Robert Jones, Precinct 6
Councilman Jones requests $100.00 of Community Revitalization Funds to be given to Lumbee Homes Computer Classes.
Designate $100.00 to Lumbee Homes computer classes.

RESULT:	**APPROVED [UNANIMOUS]**	**Next: 6/9/2014 7:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Pennington, Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Robinson, Ivey	

19. Designation Of Consent/Non-Consent Items

20. Adjournment