



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • MAY 9, 2018

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Precinct 2	Excused	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey	Mayor Pro Tem	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Owen Thomas	Precinct 8	Excused	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. COMMUNICATIONS

A. General

1. Team for Kids (TCS NYC Marathon) - Police Officer Joseph Frederick –

RESULT: ANNOUNCED

2. Adrian Lowry - Lumberton Housing –

Mr. Adrian Lowery, Executive Director, Housing Authority of the City of Lumberton, appeared before the Council Policy Committee and thanked them for their support and participation. Director Lowery updated Council of several reports one being the Casualty Loss Report which indicates which housing units have been completed since Hurricane Matthew and the housing units remaining for construction or relocation.

He referenced the Lumberton Communication Center Housing Call Report and how calls were lower in the latter part of 2017 just to pick up again in April 2018. He stated that things are getting better and that's because there is presence in the housing area now and that LPD is a tremendous help to LHA.

RESULT: ANNOUNCED

IV. MINUTES APPROVAL

- a. Council Policy Committee - Regular Meeting - Apr 4, 2018 11:00 AM –

RESULT:	ACCEPTED [6 TO 0]
MOVER:	Burnis Wilkins, Precinct 3
SECONDER:	Leon Maynor, Precinct 7
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor
ABSTAIN:	Davis
EXCUSED:	Robinson, Thomas

V. AGENDA ITEMS

- A. Request for General Fund Contingency Funds – Bill French, Emergency Services Director
- The 911 Backup Center is nearing completion, with only a few details to be worked out and it will be fully functional. I requested and received Capital Funds of \$87,846.00 in August of 2017 to cover the electrical and mechanical costs of the project. The amount I requested was based on information I received that the 911 Board would furnish a generator or pay 50% of its cost. \$18,000 was added to capital to assist in purchasing the generator. I found out in January of 2018 that the formula for determining what the 911 would pay on a generator is determined by dividing the total square footage of the building into the space that will be occupied. For us, that percentage was 23% or \$11,751.39. Due to the engineer not approving our electrical and mechanical plan, we had to purchase a larger generator (\$15,000.00 more) and alter the electrical and mechanical plan to get it approved. That, with some changes to the radio system, caused the project to incur a deficit of \$28,039.32. The funding approved was used to pay for equipment that had been installed and billed to us.
- With the time constraints we were working under, we had to move ahead with the project to finish our project by the end of March or April. If you approve the amount requested, this will pay the final two bills and the project can be closed out.
- Approval of funds from the General Fund Contingency is requested to allow me to close out the project.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- B. Property Donation – Rob Armstrong, Public Works Director
- Mrs. Irene O’Neal Campbell and Mrs. Sue O’Neal Spears would like to donate three vacant parcels near Public Works to the City. Each parcel is within the 100 year flood zone. Attached is information about the parcels and a letter from Mrs. Campbell and Mrs. Spears stating they wish to make this donation.
- Public Works is requesting Council to accept the property donations from Mrs. Irene O’Neil Campbell and Mrs. Sue O’Neil Spears.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- C. Ramada Inn Pump Station Force Main Replacement – Rob Armstrong, Public Works Director

On April 26, 2018, Public Works received bids for the replacement of the existing Ramada Inn Pump Station Force Main Pipe. This force main pipe extends from the pump station behind the old Ramada Inn up to 35th Street & Rowland Avenue. Three contractors submitted bids. Attached is the bid summary. Frank Horne Construction submitted the low bid of \$361,110.00 which was below our estimate of \$375,000.

Public Works is requesting Council to tentatively award the Ramada Inn Pump Station Force Main Pipe Replacement Project to Frank Horne Construction of Fair Bluff for \$361,110.00 to be paid for by the Principal Forgiveness and Loan provided by the North Carolina Clean Water State Revolving Fund.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- D. Adopt a Resolution Accepting the NC DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER INFRASTRUCTURE FY17 CDBG INFRASTRUCTURE GRANT – Rob Armstrong, Public Works Director

Public Works is requesting Council approval of the attached resolution accepting the award of the NC Department of Environmental Quality Division of Water Infrastructure FY 17 CDBG Grant for \$1,997,500 to extend sanitary sewer to the Rosewood Mobile Home Park.

Public Works is requesting Council approval of the attached resolution

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- E. Robert Earl Sampson has submitted a Non-Contiguous Annexation petition to the Planning Department, for property located at the corner of Pine Log Road and NC Hwy 72 (Rob's Quick Stop). – Brandon Love, Planning Director

The Planning & Neighborhood Services Department received an application for a non-contiguous annexation from Robert Earl Sampson requesting that property located at the corner of Pine Log Road and NC Hwy 72 (Rob's Quick Stop) (Parcel # 1607-01-01803) be annexed into the City of Lumberton.

The current use of the property is a gas station, convenience store and mini-storage facility. The property is currently zoned County RA, therefore the property must be rezoned to a City zoning district.

The City Clerk has certified the sufficiency of the petition and the Planning Department recommends City Council set the date of the public hearing for June 11, 2018.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- F. Robert Wade Antone. Rezoning petition for property located at 4828 Fayetteville Road (parcel # 1006-01-00706C/Deed Book 1037 Page 0884). – Brandon Love, Planning Director Robert Wade Antone has submitted a Rezoning petition for property located at 4828 Fayetteville Road (parcel # 1006-01-00706C/Deed Book 1037 Page 0884). This request is the rezone the property from B-3, office residential to B-2, business community.

This property is located within Area 12 as identified in our Land Use Plan.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- G. Authorize Staff to Investigate a Subdivision Ordinance Amendment Allowing Tracts Intended for Utilities to be Divided Without Direct Access to a Public Right-of-Way – Brandon Love, Planning Director

Eric Collins, Government Affairs Director with Charter Communications, has met with City staff to investigate options for amending the Land Use Ordinance, more specifically, the subdivision regulations with regards to divisions of commercial tracts without direct access to a public right-of-way. Mr. Collins wishes to subdivide a roughly ¼ acre tract for purposes of housing fiber optic communications equipment for Charter Communications. This subdivision would not be in compliance with the current Land Use Ordinance and would therefore require a text amendment of some sort.

Attached you will find excerpts from the current Land Use Ordinance regarding subdivisions

of commercial tracts of land and their access to public rights-of-way, as well as a rough survey of three potential tracts of land for Charter Communications. The recommendation is that CPC authorize City staff to investigate the options for amending the Land Use Ordinance to allow for limited subdivisions of land, without direct right-of-way access, for specific utility related uses. Staff will present a report to Council at the next scheduled CPC meeting in June.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

H. Approve Boards and Commissions / Non-Profits Budget Requests for FY2018-2019 – Wayne Horne, City Manager

The City Staff has started preparation of the FY 2018-2019 Budget. In 2002, City Council approved a policy on contracting with non-profit agencies creating procedures for evaluating proposals and creating clear responsibilities for accountability. Attached are the Boards and Commissions / Non-profits FY 2018-2019 Budget requests along with the City Manager's recommendations.

That City Council approves funding for boards and commissions / Non-profits budget requests.

Boards and Commissions / Non-Profit Budget Requests were approved with the exception that Colors of Life be removed from the list and that the request from Communities in Schools of Robeson County is tentatively approved awaiting a briefing on Monday, May 14, 2018.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

I. Approve the designation of \$400.00 of Community Revitalization Funds to Wycliffe Homeowners' Association – Leroy Rising, Precinct 1

Councilman Rising requests \$400.00 of CRF to be given to the Wycliffe Homeowners' Association.

Designate \$400.00 of CRF to the Wycliffe Homeowners' Association in Precinct 1.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- J. Approve the Designation of \$1,250.00 of CRF for P2 Community Day – John Robinson, Precinct 2
 Councilman Robinson would like to designate \$1,250.00 of CRF for a Community Day in Precinct 2.
 Designate \$1,250.00 of CRF for a Community Day in Precinct 2.

RESULT:	REFERRED [UNANIMOUS]	Next: 5/14/2018 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSENT:	Davis	
EXCUSED:	Robinson, Thomas	

- K. Approve the designation of \$800.00 of CRF for Chrysolite A.M.E. Church for Community Programming – John Robinson, Precinct 2
 Councilman Robinson is requesting \$800.00 of CRF to be given to Chrysolite A.M.E. Church for a community program.
 Designate \$800.00 of CRF to Chrysolite A.M.E. Church as designated above.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- L. 2462 : Approve the designation of \$1,000.00 of Community Revitalization Funds for the Law Enforcement Memorial Ceremony to be held on May 16th at RCC – Burnis Wilkins, Precinct 3
 Councilman Wilkins would like to contribute \$300.00 of Community Revitalization Funds to the Robeson County Executive Law Enforcement Committee towards the Law Enforcement Memorial Ceremony being held at RCC on Wednesday, May 16th, 2018, at 10:00 a.m. Over the years we have rotated the cost of this function and last year it was paid for by the County. The Association is requesting \$1,000.—total for a meal and service.
 Designate \$300.00 of CRF for the Law Enforcement Memorial Ceremony.

Approve the designation of \$1,000.00 of CRF to the Law Enforcement Memorial Ceremony to be held on May 16th at RCC as follows:

P1- \$100.00 P3 - \$300.00 P4 - \$200.00 P6 - \$100.00 P7 - \$150.00 & Mayor's Discretionary Fund \$150.00.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- M. Approve the designation of \$700.00 of CRF for a Community Day in Precinct 5 and De-obligate \$351.45 from Code 10-00-4313-2125 – John Cantey, Mayor Pro Tem
Councilman Cantey is requesting that \$351.45 be deobligated from code 10-00-4313-2125 and designate \$700 of CRF for a Community Day in Precinct 5.
Deobligate \$351.45 from code 10-00-4313-2125 and designate \$700.00 of CRF for a Community Day in Precinct 5.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- N. Approve the designation of \$100.00 of CRF to Anointed Believers' Ministries for a Community Day – Chris Howard, Precinct 6
Councilman Howard requests \$100.00 of CRF to be given to Anointed Believers' Ministries for a Community Day event.
Designate \$100.00 to Anointed Believers' Ministries for a Community Day event.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- O. Approve the designation of \$500.00 of Community Revitalization Funds to West Lumberton Elementary School for the Positive Behavioral Intervention Support Program in Precinct 7 – Leon Maynor, Precinct 7
Councilman Maynor requests \$500.00 of Community Revitalization Funds to the West Lumberton Elementary School for the Positive Behavioral Intervention Support program.
Designate \$500.00 of CRF to West Lumberton Elementary School for PBIS.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- P. Mayor Davis - CRF - Lumberton High School – Holt Moore, City Attorney
 Mayor Davis would like to contribute \$500 of discretionary funds to Lumberton High School for a sponsorship sign at the athletic fields to read “The City of Lumberton.”
 Approve use of discretionary funds.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- Q. Tandem Dump Truck Purchase – Rob Armstrong, Public Works Director
 Public Works is scheduled to replace one tandem dump truck in the current capital budget. We had intended to replace a 2000 GMC dump truck. In lieu of purchasing one tandem truck from the capital budget, Public Works is requesting authorization to purchase two new Peterbuilt tandem dump trucks from the NJPA for \$110,588 each, \$221,176 total, using escrowed funds left over from our past equipment loan.
 Public Works is requesting Council authorization to purchase two 2018 Peterbuilt Tandem Dump Trucks off of the NJHPA Contract from the Larson Group, Inc for \$110,588 each (\$221,176 total) to be paid for using escrowed funds left over from the last equipment loan.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- R. Authorize the Lumberton Police Department to apply for Bulletproof Vest Partnership Grant – Michael McNeill, Police Chief
 The Lumberton Police Department is asking permission to apply for the 2018 Bulletproof Vest Partnership Grant in the amount of \$38,415.00. This grant will assist the department with purchasing 65 bulletproof vests with a 50% match.
 It is recommended that the Lumberton Police Department be granted permission to apply for the 2018 Bulletproof Vest Partnership Grant for the purchase of 65 vests in the amount of \$38,415.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Karen Higley, Precinct 4	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

- S. 2480 : Approve the designation of \$800.00 of Community Revitalization Funds to Team for Kids in Honor of Joseph Frederick - Marathon Runner as follows: P1 - \$100.00 P3 - \$100.00 P4 - \$100.00 P5 - \$100.00 P6 - \$100.00 P7 - \$200.00 & Mayor's Discretionary Fund \$100.00 – Wayne Horne, City Manager

As it meeting of May 9,2018, the Council Policy Committee heard a request from Police Officer Joseph Frederick requesting support in his efforts to raise funds for youth health and wellness as part of the 2018 New York City Marathon in which he is a participant.

Approve the designation of \$800.00 of Community Revitalization Funds to Team for Kids in Honor of Joseph Frederick - Marathon Runner as follows: P1 - \$100.00 P3 - \$100.00 P4 - \$100.00 P5 - \$100.00 P6 - \$100.00 P7 - \$100.00 & Mayor's Discretionary Fund \$100.00.

RESULT:	REFERRED [6 TO 0]	Next: 5/14/2018 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Rising, Wilkins, Higley, Cantey, Howard, Maynor	
ABSTAIN:	Davis	
EXCUSED:	Robinson, Thomas	

VI. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VII. ADJOURNMENT