



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • MAY 7, 2014

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Present	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Present	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Edwin Holt Moore	City Attorney	Present	
Michael McNeill	Police Chief	Present	
Paul Ivey	Fire Chief	Present	
Tim Taylor	Recreation Director	Present	
Alisha Thompson	Finance Director	Present	
Brandon Love	Planning Director	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Apr 9, 2014 10:00 AM -

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Leon Maynor, Precinct 7
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Pennington, Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney

IV. AGENDA ITEMS

1. Authorize the Police Department to Apply for Bulletproof Vest Partnership Grant - Michael McNeill, Police Chief
- Shelf life for current bulletproof vests worn by sworn police personnel has expired or will be expiring shortly. Grant will be used to purchase 65 vests at a cost of \$520 each for a total cost of \$33,800. Grant requires a 50 percent cash match that will come out of operating budget.
- It is recommended that Police Department be given permission to apply for Bulletproof Vest Partnership Grant in the amount of \$33,800.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

2. Approval of Write-off of Delinquent Accounts - Alisha Thompson, Finance Director
A list of delinquent accounts is attached for review and consideration for write-off. This is a standard accounting practice to write-off accounts receivable that are three years old and taxes receivable that are ten years old and continue our efforts to collect them.
Recommend that CPC approve the write-off of the attached delinquent receivables.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

3. Authorize Budget Amendments for Year End Closing - Alisha Thompson, Finance Director
Budget amendments will be needed for the year end closing of fiscal year 2014. City Manager Wayne Horne and Finance Director Alisha Thompson are requesting authorization to perform budget amendments for year end.
Recommend that CPC authorize the City Manager and Finance Director to perform budget amendments for year end closing effective June 30, 2014.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

4. Approval of Plat for Lot 76, Amberdale Section 3, Part 3 - Brandon Love, Planning Director
B.G. French has submitted a major subdivision plat for final approval for Lot 76, Amberdale Section 3, Part 3. Attached is a cost estimate of \$12,610 for completion of the infrastructure improvements to serve this lot. Construction is currently underway for this section of Amerdale.
Staff recommends that City Council approve the attached subdivision plat, set a bond in the amount of \$15,000 for completion of the site improvements and authorize the City Manager to sign and record the plat.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

5. Approval of Architectural Design Agreement for Northeast Park Scoring Tower - Brandon Love, Planning Director

At its spring planning workshop, City Council was briefed on the progress of the latest phase of Northeast Park. During this session staff presented a preliminary design concept for the baseball/softball scoring tower. The Becker Morgan Group has submitted a proposal for architectural design services to provide construction documents for the development of the scoring tower. Staff has developed a schematic design of the facility which the architect will then expand into a full construction document package including structural, mechanical, electrical and plumbing drawings.

Staff recommends that City Council approve the attached architectural design services agreement with the Becker Morgan Group in the amount of \$8,000 for the development of construction documents for the Northeast Park scoring tower project.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Robinson, Precinct 2	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

6. Approval of Engineering Services Agreement for Bill Sapp Renovations - Brandon Love, Planning Director

Anderson Engineering & Associates, PA has submitted an engineering services agreement for the kitchen and restroom renovations to the Bill Sapp Recreation Center. Staff has provided Anderson Engineering with a draft floor plan for development and requested that they provide full structural, mechanical, electrical and plumbing engineering for this project. Staff recommends that City Council approve the attached engineering services proposal and enter into an agreement with Anderson Engineering & Associates, PA in the amount of \$12,000 to provide construction documents for the kitchen and restroom renovations to the Bill Sapp Recreation Center.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

7. Rezoning Request for property located at 202 Taylor Drive (parcel #2905-01-007) (Deed Book 1488 Page 260) - Brandon Love, Planning Director

FLS Owner 170, LLC has submitted a Rezoning Petition for property located at 202 Taylor Drive (parcel #2905-01-007). This request is to rezone property from A, Agriculture to M-

1, Light Manufacturing. The applicants' intent is for a community or regional solar farm (use#17.200) at this location.

This use also requires a Conditional Use Permit. The applicant has submitted a Conditional Use Permit application, which is following this agenda item.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

8. Conditional Use Permit Request for property located at 202 Taylor Drive (parcel #2905-01-007) (Deed Book 1488 Page 260) - Brandon Love, Planning Director
FLS Owner 170, LLC has submitted a Conditional Use Permit Petition for property located at 202 Taylor Drive (parcel #2905-01-007). This request is for a Conditional Use Permit to construct a community or regional solar farm (use#17.200) at this location.

The applicant has submitted a Rezoning application to rezone the property from A, Agriculture to M-1 Light Manufacturing, which precedes this agenda item.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Harry Ivey, Precinct 4	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

9. Adopt a Resolution Authorizing the Submission of Building Reuse Grant Application and Local Match - Southeastern Regional Medical Center - Wayne Horne, City Manager
The pre-application for a Building Reuse Grant to be used for SRMC Education Center for Campbell University Medical Students has been submitted to NC Commerce Rural Economic Development Division. A conference call was held on April 28, 2014 with City staff, SRMC staff and Ms. Hazel Edmond of the Rural Economic Development Division. The City was given the approval to submit the full application for funding in the amount of \$500,000.
Recommend Council adopt the resolution of grant submission and local match.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

10. Boards and Commissions FY 2014-2015 Budget Requests - Wayne Horne, City Manager
The City Staff has started preparation for the FY 2014-15 Budget. In 2002, City Council approved a policy on contracting with non-profit agencies creating procedures for evaluating proposals and creating clear responsibilities for accountability. Attached are the Board and Commissions FY 2014-15 Budget request along with the City Manager's recommendation.
<< Recommendation >>

Council take the request under consideration make any changes that are appropriate and approval the budget request.

The recommendation for the Emergency Rescue Service was approved at the amount of \$12,500 on motion by Councilman Hackney and seconded by Councilman Cantey.

RESULT:	REFERRED [5 TO 3]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Ivey, Cantey Jr., Jones, Hackney	
NAYS:	Metzger, Wilkins, Maynor	
ABSTAIN:	Pennington	

11. Authorize the April 2014 Tax Releases - Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and / or collected taxes when such taxes were imposed as a result of any of the following reasons: Clerical / computational error, the tax was listed and billed in the name of the wrong taxpayer, the property did not fall within the jurisdiction of the City of Lumberton, or the tax was listed in duplicate.

The City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

2005-----\$151.49
2008-----\$163.62
2009-----\$293.27
2010-----\$813.87
2011-----\$1442.56
2012-----\$1805.93
2013-----\$3500.35

Council Approval of the April 2014 Tax Releases

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

12. Request for a Donation of \$3,000 to the Mike Brill Football Clinic - John Robinson, Precinct 2

The Mike Brill ninth three-day clinic in 2014 will be held at Lumberton High School for 6 to 12 year olds. The camp has been based upon generous donations and over the past years the City of Lumberton has been a gracious donor. Mike Brill is requesting that the City of Lumberton once again consider a \$3,000 donation to assist with camp costs and sponsorship for underprivileged kids.

Recommend that the Council Policy Committee consider the request.

On a motion by Councilman Robinson and seconded by Councilman Maynor, it was approved to designate funds for the Mike Brill Clinic from Community Revitalization Funds and the motion carried.

RESULT:	DESIGNATED [8 TO 0]
SECONDER:	John Robinson, Leon Maynor
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington

13. Approve the De-obligation of \$115.00 from 100-00-4935-6903 and designate to 10-00-4313-2125 Community Watch in Precinct 3 - Burnis Wilkins, Precinct 3
Councilman Wilkins would like to de-obligate \$115.00 of Community Revitalization Funds from 10-00-4935-6903 Handicap Ramp to 10-00-4313-2125 Community Watch.
Designate \$115.00 of CRF to Community Watch.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

14. Approve the designation of \$200.00 of Community Revitalization Funds to Golden Leaf Lodge Council #139...Knights of Pythagoras - John Cantey Jr., Precinct 5

Councilman Cantey requests \$200.00 of CRF in support of the Knights of Pythagoras, an organization that understands how to give back to the community; encourages teamwork, teach leadership skills and sponsors many events as we nurture our youths 8 until 18 year olds with the tools they need to have quality of life.

Designate \$200.00 of CRF to The Knights of Pythagoras.

P1 - \$50.00 P4 - \$50.00 P5 - \$200.00 P6 - \$50.00 P7 - \$50.00
P8 - \$50.00 Mayor - \$100.00 Total of \$550.00

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

15. Approve the designation of \$100.00 to Operation Graduation - Erich Hackney, Precinct 8
Councilman Hackney requests \$100.00 of CRF to be given to the Operation Graduation event held on May 24, 2014, at the Robeson County Fairgrounds.
Designate \$100.00 of CRF to Operation Graduation.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

16. Consideration of Electronic Gaming Ordinance / Discussion of Moratorium - Edwin Moore, City Attorney

The Council reviewed this ordinance preliminarily earlier this year. It places restrictions on electronic gaming, in the event such activities become legal in the future. The ordinance has since been reviewed by the Planning Board and is being presented for Council's consideration. Also, a decision will need to be made as to the current moratorium. A memorandum and the draft ordinance are attached.

Enact, at the May 12th meeting, the ordinance as written or with revisions, and allow the current moratorium to lapse (which would occur on June 10th with no further action).

The Electronic Gaming Ordinance was referred to the May 12th City Council meeting with the following amendments. See attached Ordinance No. 2014.05.01.

RESULT:	REFERRED [8 TO 0]	Next: 5/12/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	

17. Closed Session

18. Designation Of Consent/Non-Consent Items

19. Adjournment