



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • APRIL 9, 2014

Regular Meeting

Third Floor Conference Room

10:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Absent	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Present	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

1. Presentation - Karla Carter - Three County Veterans Town Crier - Wayne Horne, City Manager

Presentation by Karla Carter.

Ms. Karla Carter appeared before the Council Policy Committee to discuss the Three County Veterans Town Crier which serves Robeson, Bladen & Columbus Counties. Ms. Carter stated that they are presenting the first Veterans Homeless Stand Down in Robeson County that will target the homeless, underemployed, and unemployed veterans located in these counties. This project will provide access to a broad range of along with other partnering agencies and vendors. Ms. Carter stated that she needs Council support in getting the word out and become a member of the team. They are looking for volunteers and items of donations.

Council took the information under advisement.

2. Ron Ross: Boys & Girls Club -

Mr. Ron Ross appeared before the Council Policy Committee and gave an overview of the Boys & Girls Clubs of Robeson County program. He stated how many members they serve and about the success of the members. Mr. Ross stated that they are grateful for the assistance that they receive from the City; however, the expense has increased and they he would like for Council to look into the budget and find a \$25k donation to help fund this program.

Council stated that they would take the information under advisement and will be considered at the budget session.

3. Ms. Francis Cummings - Sisters of Pearl -

Ms. Francis Cummings appeared before the Council Policy Committee on behalf of the Sisters With Pearls Serving Society Foundation, Inc. She stated that the Sisters with Pearls Serving Society Foundation is an entity of Sigma Iota Omega Chapter and was established on February 25, 2013 as a non-profit organization. They have purchased a dwelling at 1400 South Martin Luther King, Jr. and this dwelling must come up to city code and standards for the outline projected program and activities.

She stated that the Board is in need of funding in order to renovate the dwelling and upgrade the landscape as proposed by the City of Lumberton Planning Board. The Sisters with Pearls Serving Society Foundation is petitioning the city Council to provide financial assistance for capital improvement to The Ivy House at 1400 Martin Luther King, Jr. Drive.

Council will consider this item and take it under advisement.

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Mar 5, 2014 11:00 AM -

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney, Horne, Mitchell-McIntosh
ABSENT:	Pennington

IV. AGENDA ITEMS

1. Request for Assistance - Furniture for Lumberton Christian Care Center - Wayne Horne, City Manager

On behalf of the Lumberton Christian Care Center Board of Directors, we are in need of assistance for the new Emergency Housing Shelter. We are conducting a fundraiser to help secure funds for equipment and furnishings and would like to solicit Council for a donation to support this cause. Please see the attachment.

Please consider this request.

Will take under advisement.

2. Approval of Renovating Hangar # 6 to B. W. Davis Construction, Inc. - DeWayne Allen, Interim Airport Manager

The hangar was originally built to be an aircraft hangar. Several years later was converted into an aircraft maintenance facility at which time bathrooms and offices were not required. Since then the building codes have changed and the renovation are needed to meet code standards. Also paint and other repairs are needed to improve safety and appearance. B. W. Davis was low bidder at \$34,937.00 and we have the funds.

<< Recommendation >>

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

3. Adopt an Ordinance Directing the Building Inspector to Remove or Demolish Unsafe Structure at 508 Lumbee Street - Ben Andrews, Inspections Director

The house located at 508 Lumbee Street (Parcel# 3240-02-020) was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on August 28, 2013. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of February 24, 2014.

Staff recommends City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 508 Lumbee Street.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Harry Ivey, Precinct 4	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

4. Purchase of Two Street Sweepers - Rob Armstrong, Public Works Director
Public Works has \$265,000 allocated in the equipment installment purchase loan to purchase a new street sweeper. We also have \$150,000 allocated in the equipment installment purchase loan to purchase a used low boy trailer and used tractor truck. The consensus among Public Works staff is that we do not need another low boy and tractor trailer at this time. We have found that we can hire private haulers to move our equipment at favorable rates and use our current tractor trailer for emergency moves. Public Works is requesting that the \$150,000 allocated for the low boy tractor and trailer be re-allocated to purchase an additional street sweeper. This would provide a total of \$415,000 to purchase two street sweepers. We would like to purchase one vacuum sweeper and one regenerative air sweeper. Roy Sealy has found a Johnston VT-650 Vacuum Sweeper, which is the newer version of our current 2007 Johnston, on the Houston-Galveston Area Contract (HGAC) for \$224,520. Similarly, A Schwarze Model A7000 regenerative air sweeper was located on the NJPA Contract for \$189,520. This sweeper is similar to our current 2008 Elgin Crosswind Sweeper. Public Works was loaned a demonstration model of the Schwarze for a few days and staff recommends the Schwarze as a replacement for the Elgin. Attached are specification sheets and price information from each procurement contract for each sweeper.

The legal basis for proceeding without advertising or additional bids is the group purchasing program exception of NCGS 143-129(e)(3).

Public Work is requesting authorization to purchase a 2014 Johnston VT-60 Vacuum Street Sweeper from the Houston-Galveston Area Contract for \$224,520 and a 2014 Schwarze Model A7000 Regenerative Air Street Sweeper from the NJPA Contract for \$189,520. The total purchase amount is \$414,040. Funding for these purchases will be from the Equipment Installment Purchase Loan using the originally allocated \$265,000 for sweepers in combination of the \$150,000 reallocated from the lowboy tractor trailer purchase.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

5. Technical Assistance Grant for the Northeast Sanitary Sewer Study & Mapping - Rob Armstrong, Public Works Director

Public Works would like to apply for a Technical Assistance Grant (TAG) offered by NCDENR-Clean Water. Attached is a Resolution authorizing the grant application. This grant is similar to the Planning Grant that used to be offered by NC Rural Center. The purpose of the TAG is to continue GIS mapping of the sewer system in the north Lumberton area and to evaluate sewer capacity along with potential diversion routes for the sewer flows from north Lumberton. Specifically, Public Works would like to study the possibility of diverting flows from the Ramada Inn Lift Station and the Mayfair Lift Station over to the new Northeast interceptor so these flows will not be routed thru Stephen's Park and Ed's Tire Lift Station. This would help relieve potential sewer overflows at these locations during heavy rain events.

The grant amount is \$50,000 and will be matched by \$50,000 currently allocated in the Water and Sewer Fund for GIS mapping in this FY.

Public Works is requesting Council to adopt the attached resolution authorizing the application for a \$50,000 NCDENR-CW Technical Assistance Grant and match the grant with \$50,000 of local water and sewer funds currently budgeted for GIS matching.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

6. Approval of Britt's Farm Sewer Rehab Engineering Agreement with Wooten Company - Rob Armstrong, Public Works Director

The Britt's Farm Sanitary Sewer Rehabilitation Project is being paid for by an Emergency Loan from NCDENR Infrastructure Finance Section. During the early project development stage Public Works had approached the project as an addition to the Tanglewood Sewer Rehabilitation Project before NCDENR required us to break it out as a separate project. The Wooten Company began engineering the project under the original concept of including it with the Tanglewood project. The attached Engineering Agreement is a modification of the Tanglewood Engineering Services Agreement in the amount of \$73,500 for the Britt's Farm Engineering Services. This service fee will be paid thru the loan.

Public works is requesting approval of a \$73,500 increase to the Tanglewood Sanitary Sewer Rehabilitation Engineering Services Agreement with the Wooten Company for the portion of engineering covering the Britt's Farm Sanitary Sewer Rehabilitation Project. This amount will be paid for the by NCDENR loan.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

8. Purchase of Low Profile Dump from State Contract - Rob Armstrong, Public Works Director
Public Works would like to replace the current 1994 model low profile dump truck used by the asphalt repair crew. The low profile truck is primarily used to haul asphalt for pot hole patching. The low profile sits lower to the ground than the larger tandem trucks which allows the crew to hand shovel small quantities of asphalt and have better control over small dump quantities and spreading loads. It is a high use vehicle. The current truck is 20 years old, has over 135,000 miles and will need to have major hydraulics and transmission work in the near future if not replaced. Public Works has found a replacement truck and low profile dump body on the North Carolina State Contract. Attached are the quotes. Listed below is a summary of the pricing:

Low Profile Dump Body from Godwin, NC 065A Contract #: \$9,315.40

2015 Ford F650 Chassis from Piedmont Truck Center: \$59,654.00

The truck purchase with dump body is: \$68,969.40

Public Works is requesting authorization to purchase a 2015 Ford F-650 truck with a low profile dump body from the North Carolina State Contract for a total price of \$68,969.40 with funds from the Water and Sewer Equipment Loan. Public Works is also requesting authorization to surplus the current low profile dump truck, vehicle #339 and to sell it at the next available auction.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

9. Reduction of Speed Limit on E. Oak Street - Michael McNeill, Police Chief
The speed limit on E. Oak Street from Roberts Avenue to city limit is currently 35 mph. It is requested that speed limit be lowered to 25 mph.
Approve recommendation that speed limit on E. Oak Street be lowered from 35 to 25 mph.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

10. Approval to Purchase CelleBrite 4PC System - Michael McNeill, Police Chief

It is requested that the Police Department be given permission to purchase the CelleBrite 4PC program that will be used to download information from cell phones for investigative purposes. It is also requested that funds from drug forfeiture be used to make this purchase. The cost of this system is \$9,000 with a renewal cost of \$3,300 per year. It is recommended that the Police Dept. be authorized to purchase the CelleBrite 4PC system using drug forfeiture funds in the amount of \$9,000.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

11. Tony Reese (Southern Wellness Center) request a Conditional Use Permit for property located at 210 E. 15th Street (parcel #3228-01-059). - Brandon Love, Planning Director
The Planning & Neighborhood Services Department received an application for a Conditional Use Permit for property located at 210 E. 15th Street (parcel #3228-01-059). The proposed use of the property is for an intermediate care institution. Review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Robert L. Jones, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

12. Bid Award - Lumberton Christian Care Soup Kitchen and Emergency Housing - Brandon Love, Planning Director
 The original bid opening for the Lumberton Christian Care Center – Soup Kitchen and Transient Housing facility on February 19th yielded bids which were in excess of the available project funding. Russell Pearlman, architect with The Wooten Company, has directed a redesign of the facility and advertised for a rebid on Tuesday, April 8th. Bids were opened on Tuesday and the architect reviewed and certified those bids. Central Builders Inc. of Mebane is the low bidder with a bid of \$1,218,000.00. Attached is the bid tabulation sheet for your review.
 Staff recommends that Central Builders Inc. of Mebane be awarded the bid; however, negotiate with the contractor for cost savings and bring back to May Council Policy Committee meeting.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

13. Rezoning Request for property located at 700 Roberts Avenue (parcel #3236-02-017) (Deed Book 408 Page 404) and 2101 E. 7th Street (parcel #3236-02-016) (Deed Book 1420 Page 197) - Brandon Love, Planning Director

Burnis Wilkins has submitted a Rezoning Petition for property located at 700 Roberts Avenue (parcel #3236-02-017) (Deed Book 408 Page 404) and 2101 E. 7th Street (parcel #3236-02-016) (Deed Book 1420 Page 197). This request is to rezone property from B-4, Business General Commercial, B-3, Office/Residential and B-2, Business Community to B-3, Office/Residential.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

14. Adopt an Ordinance Reducing the Speed Limit on Redwood Way from Amber Leaf Drive to Redwood Court from 25 MPH to 15 MPH - Michael McNeill, Police Chief

It is requested that speed limit on Redwood Way between Amber Leaf Dr. and Redwood Court be reduced from 25 mph to 15 mph due to playground equipment being installed in this area and child safety is a concern.

Approve recommendation to have speed limit reduced on Redwood Way between Amber Leaf Dr. and Redwood Court to 15 mph.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	John Robinson, Precinct 2	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

15. Approval of March 2014 Tax Releases - Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and / or collected taxes when such taxes were imposed as a result of any of the following reasons: Clerical / computational error, the tax was listed and billed in the name of the wrong taxpayer, the property did not fall within the jurisdiction of the City of Lumberton, or the tax was listed in duplicate.

The City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson

County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

2005-----\$2.40
 2011-----\$79.19
 2012-----\$637.08
 2013-----\$3,060.61

Approve the tax releases for the years and amounts listed above.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

16. Building Reuse Grant for Southeastern Regional Medical Center Expansion Project - Wayne Horne, City Manager

Southeastern Regional Medical Center is planning a \$1.5 million renovation project on the 4th floor of the hospital to accommodate the residency Program for the Campbell Medical School. Initial jobs estimates are 50 residents and 8 administrative staff with plans for expansion to 100 residents. The Administration for SRMC is requesting that the City assist them by applying for a \$500,000 Building Reuse Grant through the NC Department of Commerce ED Division. The funds would be granted to the City then loaned to SRMC, on a forgiving basis. The 5% local match required as a condition of the grant will be provided by SRMC.

Authorize staff to proceed with application and append a safeguard.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

17. Resolution by the City of Lumberton endorsing the sale of Generation Assets owned by the NCEMPA - Wayne Horne, City Manager

The North Carolina Eastern Municipal Power Agency has entered into negotiations of a definitive agreement for Power Supply and the sale of certain generation assets owned by the NCEMPA to Duke Energy Progress (DEP). The NCEMPA has requested that member Cities adopt a ordinance endorsing and supporting the negotiations.

That City Council Consider approval of the attached ordinance titled "Ordinance of the City Council of the City Of Lumberton Endorsing the negotiation of definitive agreements for the sale of certain generating assets owned by the NCEMPA to Duke Energy Progress, INC. And for power supply".

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

18. Adopt a Resolution Requesting the North Carolina Department Board of Transportation Place Signage at the Entrances to Lumberton - Wayne Horne, City Manager
Request that Council adopt a resolution requesting the NC Department Board of Transportation place signage at the entrances to Lumberton that reads "Welcome to Lumberton Home of Miss North Carolina 2013 Johna Edmonds." These signs would replace the outdated 2001 Lady Pirates Basketball signs. See attachments!
Adopt the Resolution Requesting the NC Department Board of Transportation place signage at the entrances to the City of Lumberton.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

19. Request for a Donation of \$3,000 to the Mike Brill Football Clinic - John Robinson, Precinct 2
The Mike Brill ninth three-day clinic in 2014 will be held at Lumberton High School for 6 to 12 year olds. The camp has been based upon generous donations and over the past years the City of Lumberton has been a gracious donator. Mike Brill is requesting that the City of Lumberton once again consider a \$3,000 donation to assist with camp costs and sponsorship for underprivileged kids.
Recommend that the Council Policy Committee consider the request.

RESULT:	TABLED [UNANIMOUS]	Next: 5/7/2014 12:00 AM
MOVER:	John Robinson, Precinct 2	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

20. Approval of City Assisting with Stall Development Project - Alisha Thompson, Finance Director
The Southeastern Agricultural Center has raised over \$413,759.59 towards the Stall Development Project. They still need additional funding to make this project a reality. Recommend Council approve the City assisting with site work for the horse stalls by providing labor, equipment and materials up to \$30,000.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

21. Approve the designation of \$1,000 for Precinct 7 Community Day - Edwin Moore, City Attorney
Councilman Maynor requests \$1,000 of Community Revitalization Funds for a Community Day in Precinct 7.
Designate \$1,000 in Precinct 7 for a Community Day.

RESULT:	REFERRED [UNANIMOUS]	Next: 4/14/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Metzger, Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSENT:	Pennington	

22. Designation Of Consent/Non-Consent Items

23. Adjournment