



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE / CITY COUNCIL
MINUTES • MARCH 8, 2017

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. AGENDA ITEMS

- A. Acceptance of AT&T 911 Phone System – Bill French, Emergency Services Director
The is the AT&T Viper 911 Phone System for the 911 Backup Center.
Recommend approval so that the phone system can be placed on order.

RESULT:	REFERRED [UNANIMOUS]	Next: 3/8/2017 12:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

- B. Authorization to Purchase In Car Cameras – Michael McNeill, Police Chief
The Police Department is asking for authorization to proceed in purchasing six (6) Standard DVR Camera Systems at an approximate cost of \$32,217.90. The grant providing the funding for these cameras has suggested using this vendor due to issues relating to compatibility.
It is recommended that CPC authorize the Police Department to proceed in purchasing six (6) DVR Camera Systems at approximate cost of \$32,217.90.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- C. Purchase of a 2017 Ford Dump Truck – Lamar Brayboy, Electric Utilities Director
The Electric Utilities Department is requesting to purchase a 2017 Ford F750 Dump Truck from Piedmont Truck Center through the North Carolina Sheriff's Association (NC government contract) for the price of \$79,644.00. This truck will replace truck # 298, a 1987 GMC Dump Truck. The cost has been approved in this current year's capital budget under account code 63-00-8420-5463. The amount budgeted is \$80,000.
The Electric Utilities Department recommends the approval of the purchase of the 2017 Ford F750 Dump Truck from Piedmont Truck Center in the amount of \$79,644.00

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- D. Concrete Crushing at the Saddletree Landfill – Rob Armstrong, Public Works Director
Public works estimates there is approximately 5,000 tons of concrete debris temporarily stored at the City's LCID landfill on Saddletree Road. The concrete debris has been recovered from various public works project over the past 2 years. Typically when we have this amount of concrete debris stored we will have a specialized crushing contractor to convert the debris into crushed aggregate which Public Works will use in our daily operations. We have received three unit price quotes for the crushing work.

Jonathan Stanley: \$7.49 per ton with a \$1,500 mobilization fee

American Materials Company, LLC: \$9.00 per ton with a \$2,000 mobilization fee

Best Sand and Gravel, Inc.: \$10.00 per ton with no mobilization fee specified

Public Works is requesting Council authorization to contract with Jonathan Stanley to crush approximately 5,000 tons of concrete debris at a unit price of \$7.49 per ton and a \$1,500 mobilization fee for an overall project amount not to exceed \$39,000, to be paid for with funds transferred from the water and sewer capital reserve fund.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- E. Unsafe Structure located at 58 National Avenue – Ben Andrews, Inspections Director
The house located at 58 National Avenue was inspected by our department and was determined to be unsafe. A notice of Condemnation and Hearing was sent. A hearing was

held on January 17, 2017 and the owner was present at the hearing. An order to demolish the structure was issued. The time in which the owner had to demolish the structure has expired as of February 20, 2017.

Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 58 National Avenue.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- F. Unsafe Structure located at 210 E 15th Street – Ben Andrews, Inspections Director
The structure located at 210 E 15th Street was inspected by our department and was determined to be unsafe. A notice of Condemnation and Hearing was sent. A hearing was held on September 15, 2016 and the owner was present at the hearing. An order to demolish the structure was issued. The time in which the owner had to demolish the structure has expired as of October 24, 2016.

Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 210 E 15th Street.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- G. Approval of Plans/Procedures NCHFA ESFRLP-DR Program – Teresa Johnson,
The City has been approved for \$150,000 grant from the NC Housing Finance Agency's Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery 9ESFRLP-DR). Recommend City Council approve the following enabling staff to be able to start up the program:
Grant Project Ordinance, Contracts Officer Designation, Public Notice to Homeowners, Assistance Policy, Contract with HCP to provide consultant and technical assistance services, Resolution of Financial Management, and Procurement/Disbursement Policy.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- H. Rosemary & Robert Kmec Rezoning petition for property located at 602 Glendale Avenue. – Brandon Love, Planning Director

Rosemary & Robert Kmec have submitted a rezoning petition for property located 602 Glendale Avenue, requesting the property be rezoned from M-1 (Light Manufacturing) to R-7 (Single Family/Duplex).

The reason for the request is to sell the property as a single family residence. CPC to review the request, refer the petition to the Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Karen Higley, Precinct 4	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- I. Approval of Design Contract with Becker Morgan Group for Design and Scope of Work for Repairs to Various Recreation Facilities – Brandon Love, Planning Director
FEMA – Public Assistance is requiring the City of Lumberton to competitively bid repairs and reconstruction work for various recreation facilities which were damaged during Hurricane Matthew. Construction documents and a scope of work must be defined prior to soliciting bids for this work. City staff have consulted with Becker Morgan Group to provide these services for the following locations; Luther Britt Park – Beach House and Parkview Activity Center. A full description of the proposed architectural and engineering work is attached.
Staff recommends that the Council Policy Committee approve the contract with Becker Morgan Group to provide these services at the cost of \$47,805.00 and if adjustments are necessary after site assessments change orders will be issued to adjust accordingly. It should be noted that eligible expenses related to hurricane damage may be entirely or partially reimbursed by FEMA.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- J. Approve the designation of \$1,400 of Community Revitalization Funds to UNC-P in Honor of Former Mayor Raymond B. Pennington – Leon Maynor, Precinct 7
Councilman Maynor would like Council to consider donating funds to UNC-P for a function honoring former Mayor Raymond B. Pennington on April 8th at a baseball game. Everyone is encouraged to attend.
Designate \$1,400 of Community Revitalization Funds as follows:

P1 - \$200.00 P2 - \$100.00 P3 - \$100.00 P4 - \$200.00 P5 - \$100.00 P6 - \$100.00

P7 - \$200.00 P8 - \$300.00 Mayor discretionary fund - \$100.00

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- K. Approval of Temporary Closure of a Portion of 27th Street to Accommodate Hospital Construction – Holt Moore, City Attorney
- Southeastern Health has submitted plans for an expansion to its heart center operating room(s). They are requesting that the City Council consider a temporary closure of a portion of 27th Street directly in front of the hospital for the duration of the proposed construction. Attached you will find a letter from Joe Buri, Southeastern Health Director of Facility Services, detailing their request.
- Staff requests that City Council consider this request from the hospital, forward it to the appropriate City departments for review to insure continued public safety and authorize the Planning Director to bring a staff recommendation back before Council at its next CPC meeting in March. CPC approved the request; however, businesses will be sent a letter of notification.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- L. Adopt a Resolution Certifying the Sufficiency of the Petition from Doherty Holdings Sixth, LLC requesting a contiguous annexation of property located on Dawn Drive, being parcel number 1006-01-012-17 – Brandon Love, Planning Director
- The Planning & Neighborhood Services Department received an application for a contiguous annexation from Doherty Holdings Sixth, LLC requesting that property, being parcel number 1006-01-012-17 (Deed Book 1957 Page 408) located on Dawn Drive, be annexed into the City of Lumberton.
- The City Clerk has certified the sufficiency of the petition and the Planning Department recommends City Council set the date of the public hearing for April 10, 2017.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- M. Approve the designation of \$100.00 of Community Revitalization Funds to Veterans of Foreign Wars Post 8969 – Leroy Rising, Precinct 1
- Councilman Rising would like for City Council to consider donating money to the Veterans of Foreign Wars Post 8969 who has recently achieved the “All State Post” designation. They

are embarking on an endeavor to obtain their unit post colors. In an effort to show esprit de corps to our local post I would like to designate \$100.00.

Designate \$1,000.00 of CRF to the Veterans of Foreign Wars as follows:

P1 - \$200 P2 - \$100 P3 - \$100 P4 - \$100 P6 - \$100 P7 - \$100 P8 - \$200 Mayor's Discretionary Fund \$100.00

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- N. Approve the designation of Funds to the Lumberton Junior High School Softball Booster Club – Karen Higley, Precinct 4

Councilwoman Higley would like for City Council to consider donating funds to the Lumberton Junior High School Softball Booster a parent volunteer membership organization with the sole purpose of supporting the LJHS Softball program.

Designate \$1,390 of CRF to the LJHS Softball Booster program as follows:

P1 - \$130.00 P2 - \$200 P3 - \$130.00 P4 - \$260.00 P5 \$130.00 P6 \$150.00 P7 \$130.00

P8 - \$130.00 and from the Mayor's discretionary fund \$130.00.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- O. Approve the designation of \$643.27 of Community Revitalization Funds for a Youth Community Day at Lumberton Junior High School – John Cantey Jr., Precinct 5

Councilman Cantey requests \$643.27 of CRF for a Youth Community Day event to be held at the Lumberton Junior High School.

Designate \$643.27 to the Lumberton Junior High School.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- P. Designing Station Furniture Bank – Linda Oxendine, Public Services Director

The City of Lumberton staff has created a relationship with a furniture bank in Cumberland County. As you can see on the attached memo; on March 6th, the City of Lumberton along with the Department of Social Services, Robeson County Church and Community Center and

Robeson County Long term Recovery Group met to discuss this subject matter and listed on the memo you will see a few facts about the furniture bank listed.

Now that the City of Lumberton is an approved agency we might want to give consideration to our citizens that may not be able to afford the \$150.00 that it takes to be a recipient of the Furniture Bank.

Staff recommends that we use the Go Fund Mem Account to assist citizens who are not able to pay this fee. The Council Policy Committee agreed and referred this item to City Council.

RESULT:	REFERRED [8 TO 0]	Next: 3/8/2017 12:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

IV. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

V. CLOSED SESSION

Closed session did not take place.

VI. ADJOURNMENT

Meeting recessed at 11:59.