



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • MARCH 6, 2013

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Raymond Pennington	Mayor	Present	
Don Metzger	Precinct 1	Present	
John Robinson	Precinct 2	Present	
Jackie Taylor	Precinct 3	Present	
Harry Ivey	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Robert Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Von Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
James Bryan	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

1. 7th Street Improvement Project Bid Award - Rob Armstrong, Public Works Director
Public Works has been coordinating with the NCDOT to improve the concrete section of 7th Street from Pine Street to Summit Street. The proposed project is designed to remove the existing concrete surface and replace it with a stone base and new asphalt surface course. NCDOT has appropriated \$134,000 for the improvement project. After the project is completed, the entire stretch of 7th Street, from Pine Street to Roberts Avenue will be conveyed to the City and placed on our Powell Bill Street System. Bids were received for the project on Thursday, February 21st at 2:00pm. Contractors were required to bid on two construction scenarios:

1. **Base Bid:** Specified as a complete turn-key project that included the removal of the existing concrete, the placement of the new stone base and asphalt surface course.
2. **Alternate Bid:** The removal of the concrete would be the responsibility of the Public Works Department. The placement of the stone and asphalt surface course is the contractor's responsibility. Public Works would haul the existing concrete road surface to our LCID landfill to be crushed and recycled in the near future.

The contractor who submitted the lowest bid for the Base Bid Project was Hudson Paving at

\$192,416.00. The Contractor who submitted the lowest bid for the Alternate Bid Project was McArthur Construction at \$129,641. A complete Bid Summary is attached. In order for the project to stay within the allotted budget, Public works is recommending we accept the lowest Alternate Bid submitted by McArthur Construction for \$129,641.00.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Jackie Taylor, Precinct 3
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

2. Fiber Project Phase 3 Construction Bids - Travis Branch, MIS Director
MIS has acquired bids for the construction for Phase 3 of the Fiber Project. The bids are as follows:

- 1) Star Telephone \$34,500
- 2) True IP Solutions \$35,750
- 3) BVJ Company \$36,500

MIS recommends awarding the contract to Star Telephone.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Erich Von Hackney, Precinct 8
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

3. Northeast Park Time Warner Cable Internet Connection - Travis Branch, MIS Director
MIS has evaluated several options for a connection between Northeast Park and City Hall. The only feasible connection is installing a Time Warner Cable Road Runner Connection. The agreement is attached.
MIS recommends the City Manager to be given authority to sign the agreement on behalf of the City.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Robinson, Precinct 2
SECONDER:	Don Metzger, Precinct 1
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

4. New Police Building Access Control System - Travis Branch, MIS Director
MIS has acquired bids for the Access Control System to be installed in the new Police building. Listed below are the bid amounts for each vendor.

- 1) DoubleRadius, Inc. \$19,903.64
- 2) IronClad Security Systems \$20,375.57
- 3) Gill Security \$22,428.27

MIS recommends the awarding of the contract to DoubleRadius as they are the lowest responsible bidder.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Metzger, Precinct 1
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

5. Approval of Architect -11CDBG Program-Lumberton Christian Care - Brandon Love, Planning Director
Staff has advertised and entertained proposals from architectural firms for the FY11 CDBG Lumberton Christian Care project.

Proposals were received from the following firms:

JKF Architecture
Native American Designs
The Wooten Company

All three firms have experienced personnel and competitive hourly rates. However, The Wooten Company has numerous years of CDBG experience and familiarity working with the City on many present and past projects. CDBG funds will pay for the architectural services.

Based upon the rating of the proposals, staff recommends The Wooten Company for the architectural services for the FY11 CDBG Lumberton Christian Care project.

Recommendation for CPC Consideration:

Recommend Council authorize Staff to negotiate the contract with The Wooten Company to provide the architectural services for the FY11 CDBG Lumberton Christian Care project, contingent upon the release of CDBG funds by the State or otherwise authorized by DCA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Precinct 1
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

6. January and February 2013 Tax Releases - Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and / or collected taxes when such taxes were imposed as a result of any of the following reasons:
Clerical / computational error, the tax was listed and billed in the name of the wrong taxpayer, the property did not fall within the jurisdiction of the City of Lumberton, or the tax was listed in duplicate.

The City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

January 2013 Releases

2007-----445.38
2008-----421.52
2009-----391.59
2010-----270.39
2011-----642.95
2012-----2525.49

February 2013 Releases

2005-----153.71
2006-----452.83
2007-----173.99
2008-----148.64
2009-----556.12
2010-----429.85
2011-----1162.87
2012-----6150.94

Approve the tax releases for the years and amounts listed above.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Jackie Taylor, Precinct 3
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

7. CSX Cedar Street Encroachment for Sanitary Sewer Improvements - Wayne Horne, City Manager

As part of the West Lumberton Phase 3 Sanitary Sewer Rehabilitation Project an Encroachment agreement is required for 30" Sanitary Sewer Line that crosses under the CSX Line on S Cedar Street.

<< Staff recommends that City Council approve the attached Facility Encroachment Agreement between the City of Lumberton and CSX.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Metzger, Precinct 1
SECONDER:	Erich Von Hackney, Precinct 8
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

8. 2013 Mike Brill Football Clinic - Wayne Horne, City Manager

In March of 2012, Council received a letter stating that the 2012 Mike Brill Football Clinic would be the final football camp impending his retirement. After making the decision to retire; Coach Brill was approached by several individuals and camp sponsors who encouraged him to continue this yearly event; so, the 2013 three-day clinic will be held at the Lumberton High School for 6 to 12 year olds.

A yearly donation from the Council has helped with camp expenses and sponsored over 100 underprivileged kids in the Lumberton area.

In anticipation of the success of the football clinic it is requested that Council consider a \$3,000 donation to assist with camp costs and sponsorship. The 2012 donation was given from the general fund.

Councilman Metzger made a motion, seconded by Councilman Hackney, recommending that the 2013 Mike Brill Football Clinic receive monies designated from the Community Revitalization Funds in the amount as indicated below:

P1 - \$400.00 P2 - \$250.00 P3 - \$300.00 P4 - \$300.00 P5 - \$200.00 P6 - \$300.00

P7 - \$200.00 P8 - \$300.00 Mayor's Discretionary Fund \$500.00 for a total of \$2,750.00

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Don Metzger, Precinct 1
SECONDER:	Erich Von Hackney, Precinct 8
AYES:	Pennington, Metzger, Robinson, Taylor, Ivey, Cantey Jr., Jones, Maynor, Von Hackney

III. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

IV. ADJOURNMENT