CITY OF LUMBERTON

COUNCIL POLICY COMMITTEE

MINUTES ● FEBRUARY 3, 2016

Regular Meeting | **Third Floor Conference Room** | **11:00 AM**

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem - P2	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Jan 6, 2016 11:00 AM –

RESULT:	**ACCEPTED [8 TO 0]**
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

IV. AGENDA ITEMS

A. Approval of Contract - Phase II Environmental Services - CDBG Demolition Project – Teresa Johnson,
A Request for Proposals to provide the Phase II environmental services for the CDBG Demolition Project was directly sent out to eleven (11) firms. Proposals were received from four firms.

Based upon the rating of the proposals received, staff has determined that Tera Tech best meets the criteria requested in the City's RFP. .Recommend that City Council authorize staff to enter into a contract with Terra Tech in the amount of $8,950 to provide these services. Funding for the Phase II environmental services is provide for in the CDBG grant.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

B. Approval of Fire Lieutenant Job Description – Paul Ivey, Fire Chief
Lumberton Fire Department currently has three vacant captain positions. I am proposing to reclassify those positions to lieutenant and place them as supervisors on Ladder 1. This would enable the fire department to have a supervisor on each emergency vehicle.

The starting pay grade for a captain is grade 15C and the proposed starting pay grade for lieutenant is grade 13C. This amounts to $3814.30 savings per position.
Lumberton Fire Department recommends CPC approve the attached lieutenant job description and allow the current captain positions to be reclassified as lieutenants.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

C. Approval of Purchasing a 2016 Bucket Truck – Lamar Brayboy, Electric Utilities Director
The Electric Utilities Department seeks approval to purchase a 2016 bucket truck from Northside Ford Trucks through the National Joint Powers Alliance Bid (national government contract) for the price of $98,108.50. This truck will replace Truck # 244, a 2002 Ford bucket truck. The purchase was approved in the 2015 – 2016 budget in our Capital Code 63-00-8420-5463 in the amount of $110,000.00. This purchase is $11,891.50 under the budgeted amount.

Note from Legal: As the item falls under a specific negotiated contract through the NJPA, it satisfies the NC purchasing laws.
The Electric Department recommends the approval of the purchase of the 2016 Bucket Truck from Northside Ford Trucks in the amount of $98,108.50.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

D. Approval to Purchase a Chipper – Lamar Brayboy, Electric Utilities Director
The Electric Utilities Department seeks approval to purchase a brush chipper from Vermeer Corporation through the National Joint Powers Alliance Bid (national government contract) for the price of $47,955.00. This chipper will replace the existing 1994 Vermeer chipper, asset # 226. The purchase was approved in the 2015 – 2016 budget in our Capital Budget

Code 63-00-8420-5563 for the amount of $55,000.00. This purchase is $7,045.00 under budget.

Note from Legal: As the item falls under a specific negotiated contract through the NJPA, it satisfies the NC purchasing laws.
The Electric Department recommends the approval of the purchase of the chipper from the Vermeer Corporation in the amount of $47,955.00.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

E. Authorize the Advertisement of Tax Liens – Linda Oxendine, Public Services Director
In accordance with G.S. 105-369 the tax collector must report to the governing body the total amount of unpaid taxes for the current fiscal year that are liens on real property. A municipal tax collector's report is due the second Monday in February. Upon receipt of the report, the governing body must order the tax collector to advertise the tax liens. The total amount of unpaid taxes for the current fiscal year totals $997,556.43 real and $78,109.61 personal. Order the tax collector to advertise tax liens.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

F. Text amendment to the Table of Permissible Uses to allow clerical, office and services not primarily related to goods or merchandise (Use # 3.000) in the B-5 (highway service) zoning districts. – Brandon Love, Planning Director
Councilman Hackney has requested that the Planning Department investigate the possiblity of allowing clerical office and service type uses in the B-5 *Highway Service* district. Currently, the Land Use Ordinance for the City of Lumberton does not allow clerical, office and services not primarily related to goods or merchandise in the B-5 zoning district and Sec. 35-136 (f) states that this district is designed to accommodate commercial activities that draw business primarily from and provide services primarily to I-95 traffic. There are approximately 111 parcels currently zoned B-5 within Lumberton's Jurisdiction and of those parcels, there are 6 office uses which would be considered existing, non-conformities.
In an effort to assist property owners with filling existing, vacant storefronts along the I-95 corridor, staff is requesting the City Council consider amending the Table of Permissible Uses to allow clerical, office and services not primarily related to goods or merchandise (Land Use #3.000) in the B-5 *Highway Service* zoning district. It is our assumption that over time and with changes to the consumer marketplace, the economics of maintaining clerical offices along the Interstate would prompt property owners to limit rentals to strictly retail and

consumer uses, thereby encouraging office users to seek space somewhere other than along I-95.
Authorize staff to proceed with the recommended zoning text amendment.

Councilman Hackney made a motion to send the request for Zoning Text Amendment in B-5 Highway Service District to the Planning Board for its review and recommendation and allow the Planning Director to set the date of the Public Hearing.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

G. Presentation of Updated 5-Year Capital Plan for 2016-2017 Fiscal Year – Wayne Horne, City Manager
As part of the annual budget process a special meeting of the City Council is requested for department heads to present their updated 5-Year Capital Project Plan for City Council consideration.
It is recommended that City Council select one of the following dates for the 5-Year Capital Plan workshop.

* Wednesday - February 17th
* Wednesday - February 24th

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

H. Approve the designation of $150 of Community Revitalization in Precinct 5 for Community Watch – John Cantey Jr., Precinct 5
Councilman Cantey requests $150.00 of CRF for Community Watch.
Designate $150.00 for Community Watch in Precinct 5.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

I. Approve the designation of $300.00 of Community Revitalization Forms to Golden Leaf Lodge #124 as follows: P2 - $100.00 P5 - $100.00 P6 - $100 – John Cantey Jr., Precinct 5
Councilmen Cantey, Robinson and Howard request $100.00 each to be given to Golden Leaf Lodge #124 for a banquet.

Designate $300.00 to Golden Leaf Lodge #124.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

J. Approve the designation of $180.00 of Community Revitalization Funds to Lumberton Jr. High School in Precinct 6 – Chris Howard, Precinct 6
Councilman Howard requests $180.00 of CRF to be given to Lumberton Jr. High School for impending Beta Club Convention Trip on February 1-2, 2016. They are asking for assistance with at least 25 students to attend this convention.
Designate $180.00 to the Lumberton Jr. High School Beta Club.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

K. Adopt a Resolution in Support of the Atlantic Coast Pipeline – Wayne Horne, City Manager
At the RCMA meeting held on January 26th, 2016, Mayor McNeill asked if each municipality would endorse the attached resolution in support of the Atlantic Coast Pipeline. Council approved a resolution in October 2014, referencing the same; however, this resolution is more specific as to the benefits:

- More than 4,400 jobs created in the State of North Carolina with almost 2,600 directly supported by spending on construction activities
- More than $680 million in additional economic activity in our State
- Producing more than $134 million annually in energy cost savings.
- Savings would generate additional economic activity that would support an average of 925 new jobs annually in our State; and
- Generating almost $5.5 million in new property tax revenue

This resolution will support the Atlantic Coast Pipeline project and would serve as an endorsement as we urge the Federal Energy Regulatory Commission to approve the project after their review.
That CPC consider this request for endorsement.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

L. Approve the designation of $250 of Community Revitalization Funds to the Boy Scouts of America in Precinct 8 – Erich Hackney, Precinct 8

Councilman Hackney requests $250.00 of CRF to be given to the Boy Scouts of America. Designate $250.00 of CRF to Boy Scouts of America.

RESULT:	**REFERRED [8 TO 0]**	**Next: 2/8/2016 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

V. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VI. CLOSED SESSION

Councilman Hackney made a motion, seconded by Councilman Maynor to go into executive session for the purpose of a consultation with the City Attorney.

There was no action taken.

VII. ADJOURNMENT

There being no further business to come before Council the meeting was adjourned.