



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • JANUARY 7, 2015

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Present	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Present	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Absent	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Holt Moore	City Attorney	Present	
Alisha Thompson	Finance Director	Present	
Ben Andrews	Inspections Director	Present	
Brandon Love	Planning Director	Present	
Bill French	Deputy Emergency Services Director	Present	
Paul Ivey	Fire Chief	Present	
Rob Armstrong	Public Works Director	Present	
Lamar Brayboy	Electric Utilities Director	Present	
Theresa L. Walker	Human Resources Director	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

A. Minutes Approval

1. Council Policy Committee - Regular Meeting - Dec 3, 2014 11:00 AM –

RESULT:	ACCEPTED [7 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Mayor Pro Tem
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington
ABSENT:	Ivey

III. AGENDA ITEMS

1. Unsafe Mobile Home at 3525 W 5th Street – Ben Andrews, Inspections Director
The mobile home located at 3525 W 5th Street (on Airport Blvd) was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was

sent and the hearing held on October 15, 2014, no-one showed for the hearing. An order to demolish the structure was issued. The time in which the owner had to demolish the structure has expired as of December 15, 2014

Staff recommends that CPC order building inspector to demolish and remove the structure at 3525 W 5th Street

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

2. Unsafe Modular Office Unit located on Dunn Road – Ben Andrews, Inspections Director
The Modular office unit located on Dunn Road was inspected by our department and determined to be unsafe. A hearing was scheduled for October 22, 2014. The property owner contacted the building inspector on October 21, 2014. An order to remove or demolish the unit was issued on November 21, 2014. The time in which he had to remove or demolish the Modular Unit expired on December 21, 2014.
Staff recommends CPC order the building inspector to demolish and remove the Modular Office Unit on Dunn Road.

Mr. Larry Stone was granted a 45-day extension to bring the modular office unit located on Dunn Road up to standard. Councilman Maynor stated that a site plan has been submitted to show what will be done. The plan has gone through the first review and has been sent to the developer. Mr. Stone has 45 days to bring it up to the building code standards.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

3. 911 Center Logging Recorder Quotation – Mitchell Pate, Emergency Services Director
This quotation is for the purchase of a Logging Recording System for the 911 Center. With the advances in technology, and new requirements on the horizon, we need to replace our current system. We have chosen the Eventide 740 Communications Recorder from Carolina Recording Systems of Charlotte, NC. The Eventide 740 represents the latest in recorder technology, offers some features we have not had access to before, and will take us to Next Generation 911 and beyond. We chose Carolina Recording Devices because they have more of their product in more 911 centers in North Carolina than any vendor, plus their excellent service is well documented. The price of this device is \$30, 932.50, and payment will come from the 911 Fund. Carolina Recording Devices pricing was GSA pricing, which according to our City Attorney, requires no RFP or competitive bidding.
We request immediate approval of this quotation.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

4. Approve the Erection of 2 Three-Way Stop Signs at Camellia Lane & Flynn and Simmons Dr. & Kipling – Michael McNeill, Police Chief

It is requested that three-way stop signs be erected at Camellia Lane & Flynn and also at Simmons Dr. & Kipling due to speeding on these streets.

Approve installation of three-way stop signs at Camellia Lane & Flynn and also at Simmons Dr. & Kipling.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

5. Re-roofing Buildings at the Electric Utilities Complex – Lamar Brayboy, Electric Utilities Director

Informal quotes were obtained for the repair of the roofing at the electric utilities complex buildings. Britt & Britt Roofing, R & J Roofing and Evans Roofing were asked to examine the condition of all the roofs of the buildings to determine what repair or replacement was needed. These vendors were advised to include in their quotes all material and labor for the repair of the roofs of the administrative building, the warehouse and the crew room. They all have the original roofing except for the warehouse which was replaced around 1996 and they all develop leaks during moderate to heavy rain. The roofs have been patched numerous times over the last ten – twelve years and the problem still persists. Britt & Britt estimated the cost for repairs at \$100,800.00, R & J roofing quoted \$49,750.00 and Evans Roofing was the lowest quote at \$39,700.00.

The cost of this roof work has been approved in this current year's capital budget under the account code 63-00-8410-5863. The amount budgeted is \$60,000.00.

The Electric Utilities Department recommends the approval of the repair of the roofs be awarded to the lowest bidder, Evans Roofing Company, for the quoted price of \$39,700.00.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

6. Britt's Farm Sewer Rehabilitation Project Change Order #1 – Rob Armstrong, Public Works Director

In 2014 Public Works was granted a no interest emergency loan for \$503, 676 from the State Revolving Fund (SRF) to rehabilitate the Britt's Farm Sewer Outfall. The video inspection of the Britt's Farm pipe was completed in December. The condition of the pipe was found to be very fragile and unstable for the entire reach from the Britt's Farm lift station to the end point just north of NC 211. Only one short reach under NC 211 was stable enough to be slip lined as originally planned. The remainder of the pipe, approximately 3,400 linear feet will need to be replaced in lieu of slip line rehabilitation. The original slip line rehabilitation construction bid by Layne Inliner was for 315,068.15. The replacement of the pipe will cost \$400,294.30, an \$85,226.15 increase in construction. Additionally, we estimate there will be an additional \$7,500 of construction observation needed from the Wooten Company. Lastly, Public Works would like to maintain a 5% contingency (\$20,014.72) given the unknown variables we continue to discover as the project evolves. The additional construction costs, construction observation and contingency brings the new project amount to \$521,185.02 which is \$17,509.02 above the original SRF loan amount. We are requesting the additional \$17,509.02 be allocated from the Water and Sewer Capital Reserve Fund. If no other construction problems are encountered and the contingency is not used, the project will be covered by the original loan amount.

Public Works is requesting Council approve the following: 1) Change Order #1 from Layne Inliner for \$85,226.15 to replace the Britt's Farm sewer pipe, 2) add \$7,500 to the Wooten Company contract for the additional construction observation and 3) maintain a 5% construction contingency amount of \$20,014.72 for the project. These project additions will be funded thru the existing SRF Loan with an additional \$17,509.02 allocated from the Water and Sewer Capital Reserve Fund.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

7. Interstate Sign Company request a Conditional Use Permit for property located at 5102 Fayetteville Road (Spring Hill Suites) (parcel #1003-01-026-02). – Brandon Love, Planning Director

The Planning & Neighborhood Services Department received an application for a Conditional Use Permit for property located at 5102 Fayetteville Road (Spring Hill Suites) (parcel #1003-01-026-02). The proposed Conditional Use Permit is for an 80 feet tall high

rise sign to be located within 800 feet of a residential zone. The ordinance states: A freestanding sign may have a height no greater than fifty (50) feet measured from the adjacent ground level in the B-4 and B-5 districts if it is located within eight hundred (800) feet of an interstate right-of-way except that a conditional use permit must be granted if the sign is located within eight hundred (800) feet of property having a residential zoning classification other than the A (agricultural) district.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Don Metzger, Mayor Pro Tem	
SECONDER:	John Robinson, Precinct 2	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

8. Rezoning Request for properties located on Dunn Road (parcel #1013-01-011 and 1013-01-00201) (Deed Book 01578 Page 0247). – Brandon Love, Planning Director
Fred G. Mills, Sr. has submitted a Rezoning Petition for properties located on Dunn Road (parcel #1013-01-011 and 1013-01-00201). This request is to rezone property from A (Agriculture) and R-20 (Residential Single Family) to B-3 (Office/residential). The applicants' intent is for the development of a multi-family apartment complex at this location.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	TABLED [7 TO 0]	Next: 2/4/2015 11:00 AM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

9. Approve the designation of \$400.00 of Community Revitalization Funds to the Robeson County Humane Society- P7 - \$200.00 and P1 - \$200.00 – Leon Maynor, Precinct 7
Councilmen Maynor and Metzger request \$200.00 each of CRF to be given to the Robeson County Humane Society.
Designate \$400.00 of CRF to the Robeson County Humane Society.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

10. Approve the designation of \$1,000.00 of Community Revitalization Funds for P7 911 Day – Leon Maynor, Precinct 7

Councilman Maynor requests \$1,000.00 of CRF for Precinct 7- 911 Day held in June 2015. Designate \$1,000.00 of CRF to Precinct 7- 911 Day.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

11. Approve the designation of \$200.00 of Community Revitalization Funds to the Robeson County Humane Society - P8 – Erich Hackney, Precinct 8

Councilman Hackney requests \$200.00 of CRF to be given to the Robeson County Humane Society.
Designate \$200.00 to the Robeson County Humane Society.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

IV. Closed Session

15. Cost associated with the implementation of a 2% COLA. – Wayne Horne, City Manager
Councilman Cantey had request that staff prepare a report for the January CPC meeting on the cost associated the implementation of a 2% COLA. These cost are as follows;

General Fund.....	\$231,961
Water.....	62,878
Electrical.....	37,667
Garage.....	5,583

Total \$338,044

Staff is presenting this information for council consideration and discussion, however based on the current audit report ending June 30, 2014 staff would recommend that any proposed

COLA be consider in the 2015-2016 Budge cycle.

RESULT:	NOT APPLICABLE
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16. Acceptance of Firehouse Subs Public Safety Grant – Paul Ivey, Fire Chief
 Lumberton Fire Department has been awarded 10 sets of firefighting turnout gear from Firehouse Subs Public Safety Foundation, valued at \$18,792.00. The grant is a no match grant dedicated to improving the life-saving capabilities of first responders and public safety organizations in communities served by Firehouse Subs.
 Lumberton Fire Department recommends CPC approve the acceptance of the Firehouse Subs Grant valued at \$18,792.00.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

17. Approve the designation of \$400.00 to the Lumberton Jr. High School for a Field Trip to Chapel Hill P1- \$100.00 P5 - \$100.00 P6 - \$100.00 P7 - \$100.00 – Robert Jones, Precinct 6
 Councilmen Jones, Maynor, Robinson and Cantey are requesting \$100.00 each of Community Revitalization Funds to be given to the Lumberton Jr. High School for a field trip to Chapel Hill.
 Designate \$400.00 of CRF to Lumberton Jr. High School.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Don Metzger, Mayor Pro Tem	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	

18. Approve the designation of \$100 of Community Revitalization Funds to Maxine King, 108 Marion Road – Robert Jones, Precinct 6
 Councilman Jones requests \$100.00 of CRF to be given to Ms. Maxine King, 108 Marion Road for housing rehab.
 Designate \$100.00 of CRF to Ms. Maxine King for housing rehab.

RESULT:	REFERRED [7 TO 0]	Next: 1/12/2015 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Metzger, Robinson, Wilkins, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Pennington	
ABSENT:	Ivey	