



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • DECEMBER 14, 2016

Special Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Heath Graham	Sergeant-at-Arms	Present	
Alisha Thompson	Finance Director	Present	
Brandon Love	Planning Director	Present	
Lamar Brayboy	Electric Utilities Director	Present	
Rob Armstrong	Public Works Director	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. COMMUNICATIONS

A. Reports

1. Audit Presentation - Matt Patterson - Collins, Kemp & Patterson PLLC –

Mr. Matt Patterson presented the Audit to Council as he gave an overview on how everything looked. He stated that it was a clean report and as usual, Finance has done an excellent job of running things. The Audit looks good!

RESULT:	ANNOUNCED
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2. Agenda Items

1. Authorize the purchase of a 2017 Dodge Durango – Lamar Brayboy, Electric Utilities Director

The Electric Department is requesting authorization to purchase a 2017 Dodge Durango from Ilderton Dodge to replace vehicle # 216, a 2007 Mercury Grand Marquis that has 95,000 miles on it and was damaged in Hurricane Matthew by the flood water. This quote is through the dealership's contract with the State of North

Carolina and is exempt from the bid laws. There is money in the budget code 63-00-8410-5463 to purchase this vehicle. The total amount to purchase this vehicle is \$32,753.00.

The Electric Department requests the authorization to purchase the 2016 Dodge Durango from Idlerton Dodge for \$32,753.00.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Leon Maynor, Precinct 7
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

2. Authorize the Purchase of a 2017 F250 Ford Truck – Lamar Brayboy, Electric Utilities Director

The Electric Department is requesting authorization to purchase a 2017, F-250 Ford Truck from Capital Ford, Inc., to replace truck # 218, a 2007 F-250 Ford truck with 147,000 miles. This quote is through the dealership's contract with the State of North Carolina and is exempt from bid laws. There is money in the budget code 63-00-8420-5463 for this purchase. The total amount of this purchase is \$35,059.00.

The Electric Department requests the authorization to purchase the 2017 F-250 Ford truck from Capital Ford, Inc. for the amount of \$35,059.00.

RESULT:	APPROVED AND SENT [UNANIMOUS]
MOVER:	Leon Maynor, Precinct 7
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney

3. Authorize Police Department to Purchase a Crime Scene Vehicle – Michael McNeill, Police Chief

The Police Dept. is asking for authorization to proceed in purchasing a 2017 Ford F-250 Truck to be used as a Crime Scene Vehicle. Approximate cost for truck is \$39,791.00. Funding for vehicle will come from capital budget.

It is recommended that CPC authorize the Police Department to proceed in purchasing 2017 Ford F-250 from Piedmont Truck Sales at an approximate cost of \$39,791.00.

RESULT:	APPROVED [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	John Robinson, Mayor Pro Tem
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

4. First Street CDBG Building Demolition Change Order #1 – Rob Armstrong, Public Works Director

Demolition has begun on the two buildings located on First Street and Town

Commons. The project is funded by a CDBG grant. When conducting the hazardous material abatement at 610 First Street, additional asbestos was discovered on the roofing material and block wall material that was not previously found during the environmental study. Attached is a change order for \$32,250 to 4 Seasons Site and Demo, Inc. for this additional work. The added cost will be paid for thru the remaining CDBG funds allocated to the project.

Public Works is requesting approval of Change Order #1 to 4 Seasons Site and Demo, Inc for \$32,250 for additional asbestos abatement at 610 First Street paid from CDBG funds allocated to the project.

RESULT:	APPROVED AND SENT [UNANIMOUS]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Leon Maynor, Precinct 7
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney

5. Post Hurricane Matthew VFW Road Utility Repairs – Rob Armstrong, Public Works Director

As a result of Hurricane Matthew flood waters, the City portion of VFW Road was damaged along with the City water and Sewer infrastructure serving the west side of I-95. The City advertised the attached Request for Qualifications for Engineering Services for the design of street and utility repairs. We will be receiving proposals on December 1st. The proposals will be ranked based on the 100 point total scale shown below. A recommendation will be presented to Council at the Wednesday meeting.

- | | | | |
|--------|---|-------------|--|
| 1..... | Technical Approach/Understanding of Problem | (25 points) | |
| 2..... | Experience of Proposed Personnel | (25 points) | |
| 3..... | Experience of the Firm | (25 points) | |
| 4..... | Familiarity with the Locality | (25 points) | |

A recommendation for professional services will be presented to Council at the Wednesday Meeting. Award of bid to The Wooten Company.

RESULT:	APPROVED AND SENT [UNANIMOUS]
MOVER:	Leon Maynor, Precinct 7
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney

6. City of Lumberton Rezoning petition for property located at 465 Kenric Road (Parcel #0204-01-003; 0207-02-006 & 0207-02-006-01) owned by Richard Kaczar. – Brandon Love, Planning Director

The City of Lumberton annexed property located at 465 Kenric Road (Parcel #0204-01-003; 0207-02-006 & 0207-02-006-01). As of today, the zoning of the property is

County Highway District; we are requesting to rezone the property to B-4 (business general commercial).

On August 16, 2016 the Planning Board held the public meeting and recommends that City Council approve the rezoning request.

On November 30, 2016 the Planning Department sent out letters to the adjacent property owners within 150 feet of the petitioned property, notifying them of the rezoning request.

On November 30, 2016 a request was sent to Public Works Department to have a sign placed on the property, notifying the adjacent property owners of the rezoning request.

On November 30, 2016 a request was sent to the Robesonian to have the legal ad for this request ran on December 2, 2016 and December 9, 2016.
Recommends that City Council hold tonight's public hearing and approve the rezoning request.

RESULT:	NOT APPLICABLE
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7. Approval of Hurricane Matthew Budget Amendment – Alisha Thompson, Finance Director
City staff has applied for Public Assistance with FEMA and will request reimbursement for the following expenses due to Hurricane Matthew:

Charles Underwood, Inc.	\$1,300,000
Overtime	216,000
Code Red	27,000
Davis Water Tanker (City Hall)	40,000
Mutual Aid	126,000
Equipment Rental	60,000
Fuel & Materials	283,000
Meals (Emergency Workers)	23,000
Total	\$2,075,000

Finance recommends that Council approve the City Manager and Finance Director to increase the budget up to \$3,000,000 for emergency work due to Hurricane Matthew.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	Leroy Rising, Precinct 1
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

8. Adopt a Resolution Declaring Personal Property Surplus to the Needs of the City and Disposition of Said Property to be Auctioned – Holt Moore, City Attorney

Attached is a Resolution Declaring Personal Property Surplus to the Needs of the City and Disposition of Said Property to be auctioned on December 27, 2016, at Lloyd Meekins & Sons Auction Company.

Adopt a resolution declaring the personal property to be surplus to the needs of the City and authorizing disposition of the property as proposed.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

9. Approve Christmas Days off for City Employees as Friday, December 23rd, Monday December 26, and Tuesday, December 27th – Wayne Horne, City Manager
With regard to Christmas, the City of Lumberton Personnel Ordinance, Section 16-156, designates the following holidays with pay: Christmas Eve and Christmas Day, and

- Sec.10 - Any other days designated as a Christmas holiday by both the State and the county.

- Sec.11- Any other day designated by the City Council.

It is recommended that the following days be considered by Council for Christmas Holidays.

- Friday, December 23rd, 2016 and Monday, December 26th, 2016 (for Christmas Eve and Christmas Day).

- Tuesday, December 27th, 2016, which has been approved by both the State and the County as a paid holiday.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

10. Approve the designation of \$2,000.00 of CRF to the Lumberton Jr. High School for a Field Trip to Chapel Hill as follows: P1 - 250.00 P2 \$120.00 P3 - \$240 P4 - \$240.00 P5 - \$140.00 P6 - \$400.00 P7 - \$100.00 and P8 - \$200.00 and from the Mayor's Discretionary Fund - \$310.00 – Leon Maynor, Precinct 7
Councilman Maynor requests \$100.00 of Community Revitalization Funds to be given to the Lumberton Jr. High School for a field trip to Chapel Hill.
Designate \$100.00 of CRF to Lumberton Jr. High School.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Erich Hackney, Precinct 8
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

11. Approve the designation of \$200.00 to "The Empty Stocking Fund" Sponsored by the Robesonian - P8 – Erich Hackney, Precinct 8
Councilman Hackney is requesting \$200.00 in CRF to go to “The Empty Stocking Fund” sponsored by The Robesonian. This year, the Robeson County Department of Social Services has approved applications from families representing 1,465 children in which \$73,250 is needed to provide Christmas for each of them.
Designate \$200 in CRF to “The Empty Stocking Fund.”

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

12. Approve the designation of \$300 of Community Revitalization Funds Toward Southeastern Regional Medical Center Staff Relief Fund – Erich Hackney, Precinct 8
Councilman Hackney is requesting \$300 of CRF to go toward the Southeastern Regional Medical Center Staff Relief Fund. This fund was set up to assist the 66 SRMC staff members who were displaced from their homes and/or lost their vehicles due to Hurricane Matthew. Despite their individual hardships during and after the hurricane, they came to work and continued to provide needed medical services to those in our community.
Designate \$300 of CRF to Southeastern Regional Medical Center Staff Relief Fund.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

13. 2104 : Approve the designation of \$2,000 of Community Revitalization Funds for Materials in Precinct 7 – Leon Maynor, Precinct 7
Councilman Maynor requests \$2,000 of Community Revitalization Funds of Precinct 7 be moved to line number 10-00-4111-9910 for the purpose of buying materials for qualifying residents in Precinct 7 that suffered a loss from Hurricane Matthew.
Designate \$2,000 of CRF in Precinct 7 to line number 10-00-4111-9910.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	John Cantey Jr., Precinct 5
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

14. Consideration of Disaster Recovery Consultant Proposals – Holt Moore, City Attorney

The City has been approached by a number of consultants who work with local governments to ensure proper handling of FEMA, state and insurance paperwork with the goal of ensuring maximum reimbursement for Hurricane Matthew-related work. Several neighboring jurisdictions have retained such consultants. We have advertised for proposals for this type of consultant work so that Council can consider whether to hire such a consultant and if so which one. A bid opening is scheduled for Monday, December 12th and staff will make a recommendation from among the proposals once those are received.

Once proposals are received, consider recommendation of staff with regard to a disaster recovery consultant.

RESULT:	NOT APPLICABLE
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15. Approve the designation of \$1300.00 of Community Revitalization Funds to Breath of Life International Ministries for Community Event as follows: P1 - \$200.00 P2 - \$250.00 P3 - \$100.00 P4 - \$200.00 P5 - \$250.00 P6 - \$100.00 P7 - \$100.00 Mayor \$100.00 – John Cantey Jr., Precinct 5

Councilman Cantey requests \$250 of CRF to be given to Breath of Life International Ministries, Inc., for a Community Event.

Designate \$250.00 of CRF to Breath of Life International Ministries, Inc.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

16. Pride in Lumberton - Precinct 5 – John Cantey Jr., Precinct 5

Councilman Cantey requests a Pride in Lumberton Award.

RESULT:	WITHDRAWN
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17. Approve the designation of \$400.00 of to Eshonda Hooper for the MLK Prayer Luncheon 2017 – Wayne Horne, City Manager

At its meeting of December 14th, 2016, Council considered the designation of Funds to the MLK Prayer Luncheon 2017.

Designation of \$400.00 to the MLK Prayer Luncheon 2017.

RESULT:	APPROVED AND SENT [8 TO 0]
MOVER:	Erich Hackney, Precinct 8
SECONDER:	Chris Howard, Precinct 6
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

IV. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

V. ADJOURNMENT

VI. PROCLAMATION - MICKEY MEEKINS

Move to the January 9th meeting.