CITY OF LUMBERTON

COUNCIL POLICY COMMITTEE

MINUTES ● NOVEMBER 8, 2017

Regular Meeting **Third Floor Conference Room** **11:00 AM**

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. COMMUNICATIONS

1. Christmas Toy Give-a-Way –

Gene Jones of Arrested Potential, Inc. appeared before Council and presented this action. A Council Action Form has been prepared and included within the minutes as a result of the motion that was made.

RESULT: **ANNOUNCED**

2. Potential Classes for Robeson County - Workforce Development /RCC –

Dr. Gold from Robeson Community College (RCC) introduced Julie Baxley and Angela Locklear both representatives from the Human Resources Development as they talked about Potential Classes for Communities in Robeson County "Bringing Training to the Communites." Ms. Baxley stated that this is a project that they spearheaded previously in South Lumberton and it was very successful. They are preparing to begin classes in the spring of 2018. These classes will provide individuals with the soft skills they need to prepare them for employment. Some of the classes are Pre-Employment Skills Training; Einancial Literacy, Career Exploration, Communication, Effective Listening and Basic Computer Skills.

Ms. Baxley and Ms. Locklear are asking Council for their support. They will give Council and call when they are planning to come into their area and hopefully attend a Community Watch and engage with the people.

RESULT:	**ANNOUNCED**

3. General

1. Potential Classes for Communities of Robeson County –

IV. AGENDA ITEMS

a. Council Policy Committee - Regular Meeting - Oct 4, 2017 11:00 AM –

RESULT:	**ACCEPTED [8 TO 0]**
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Leroy Rising, Precinct 1
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

b. Electric Utilities Crew Room/Warehouse Repairs – Lamar Brayboy, Electric Utilities Director
Electric Utilities crew room and warehouse was damaged by flooding due to Hurricane Matthew on October 8, 2016. Attached is the final change order for repairs of the electrical, plumbing and replacement of kitchen cabinets. New doors, plywood/insulation, electrical receptacles and grounding wire needed to be replaced in each room. Bathroom fixtures (toilets/vanities/hot water heater) had to be replaced in both bathrooms and new cabinets in the crew room kitchen. The final change order price was a total of 55,891.19. EUD is also requesting $10,000.00 contingency for any unforeseen problems that may occur. Funding for the repairs will come from FEMA and Golden Leaf.
CPC requests Council approval for the change order of $55,891.19 to Driven Contractors and $10,000.00 contingency for the Electric Utilities crew room and warehouse repairs.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

c. Adopt a Resolution for the Acceptance for a State Loan for Sanitary Sewer Collection System Rehab Project from the Department of Environmental Quality - Grant No. CS370455-04 – Wayne Horne, City Manager
The City of Lumberton has been approved for loan assistance from the Clean Water State Revolving Fund in the amount of $1,000,000 with a $500,000 in principal forgiveness for the Sanitary Sewer Collection System Rehabilitation and Priority Repairs. A Resolution must be adopted the City accepting the loan offer and making applicable assurances contained therein.
Public Works recommends that CPC accept the State Loan from the Clean Water State Revolving Fund in the amount of $1,000,000 with a $500,000 in principal forgiveness for the Sanitary Sewer Collection System Rehab Project by adopting the attached Resolution.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

d. Water Plant Flood Mitigation "Berm" Design Contract – Rob Armstrong, Public Works Director
During August CPC Council awarded the contract for design of the Lumberton Water Plant flood mitigation "Berm" to Wooten Company. The proposal was a response to a request for qualifications and did not contain a set price. This is a FEMA funded project and the design services lump sum has now been calculated to be $78,400.00.
CPC recommends that Council approve awarding the contract to the Wooten Company for design, bidding, and construction administration services totaling $78,400.00.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

e. Water Plant High Service #3 Pump Repairs – Corey Walters, Deputy Public Works Director
The Water Plant Flooding experienced during Hurricane Matthew brought to light a couple of operational issues with our High Service pumps. One issue is the lack of isolation valves that would give us the ability to work on one of the existing 5 pumps without shutting down the entire plant. Another issue is the condition the older Willamette brand ball valves at each of the high service pump locations. Each of these will need to be replaced in the near future. All of the High Service pumps are 25 years old now and have considerable wear from day to day operation. One particular pump, #3, had considerable wear and damage as a result of the flooding and from wear as a result of age.

The most urgent need for the water plant is to replace the pump control valve (Willamette) of high service pump #3 as listed in the proposal for $90,003.41 combined. Public Works would like Council approval to install the control valve improvements, rebuild the pump and replace the motor. In order to pay for the repair, we are proposing that we delay the well #7 rehab (60-008220-5860) improvements budgeted in the capital code for $50,000 and re-dedicate this amount to the high service pump #3 repairs. Additionally we would like to delay the Hidrostall pump for return station 3 & 4 at the WWTP (60-00-8330-5960) budgeted in the capital code for $35,000 as well as SCADA upgrades at the WWTP(60-00-8330-5960) in the capital code for $12,000 and re-dedicate these amounts for the high service pump #3 repairs. Public Works believes Underwood is essentially uniquely qualified in the area to do this type of work.
CPC recommends that Council approve having Charles R. Underwood, Inc. install the high service pump #3 control valve improvements and pump repairs for $90,003.41 with funds transferred from the originally budgeted well #7 rehab, Hidrostall pump improvements, and

SCADA upgrades at the WWTP in the capital codes 60-00-8220-5860 & 60-00-8330-5960 & 60-00-8330-5960.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

f. Lift Station #31, Ramada, Pump Purchase – Rob Armstrong, Public Works Director
There are 3 pumps located at the Ramada Inn Lift Station that is part of our collections system. We are required to have 2 pumps at each station by law. We had 2 of the pump go down several months ago and sent out for repairs; as a result we were able to make 1 good pump from the 2 bad pumps. This still leave us without a backup pump at the Ramada Inn lift station. This is considered to be an important station due to the volume of flows it handles as well as the location within our network of collections system. We can purchase a new Fairbanks Morse pump for this lift station for $17,700. The pump needs to match the other pump, and the scarcity of providers who provide this type of pump explains the fact of only having one bid.
CPC recommends that Council authorize the purchase a new Fairbanks Morse pump for the Ramada Inn lift station from Clear Water, Inc. for $17,700 using funds from the Water & Sewer Reserve Account.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

g. Refer the Rezoning Petition from Jonathan Wayne Hunt for property located off of Elizabethtown Road petition to the Planning Board for their review, and authorize the Planning Director to set the date of the public hearing. – Brandon Love, Planning Director
Jonathan Wayne Hunt has submitted a Rezoning petition for property located off of Elizabethtown Road (parcel # 1012-01-01001/Deed Book 661 Page 310). His request is to rezone the property from A, Agriculture to B-7, Business general commercial/mobile home sales. The applicants intended use of the property is for the operation of a manufactured home sales lot (use# 9.800 Manufactured home sales).

This property is located within Area 3, as identified in our Land Use Plan.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

h. Refer the petition from Metcon Requesting a Conditional Use Permit for property located at 500 Chestnut Street to Planning Board for their review, and authorize the Planning Director to set the date of the Public Hearing. – Brandon Love, Planning Director
Metcon has submitted a Conditional Use Permit petition for property located at 500 Chestnut Street (parcel #?s 3233-02-007/3233-02-008/3233-02-008.01/3233-02-008.01A/3233-02-008.02/3233-02-008.03 Deed Book 1825 Page 0649/Deed Book 1825 Page 0645). This request is to allow for the operation of a government office (use #3.140 Government Office Buildings) at this location. This property is zoned B-1 (central business) and requires a Conditional Use Permit for Government Office Buildings.

This property is located within Area 16, as identified in our Land Use Plan.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

i. VFW Road/Utilities Repair Contract – Corey Walters, Deputy Public Works Director
On October 24th Public Works received bids for the VFW road and utility repair FEMA funded project. We had two bidders on this informal contract bid, Columbus Utilities at $211,799.00 and Axel McPherson Construction at $275,456.00. Public Works would like to award the contract to Columbus Utilities for $211,799.00. Funding for this project will be from FEMA. The project construction will begin in December.
CPC recommends that Council award Columbus Utilities, Inc. the VFW Road and Utility Repair Project for $211,799.00 to be funded by FEMA.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

j. Refer the Rezoning Petition from Renee Perry for property located at 1502 Godwin Avenue to the Planning Board for their review, and authorize the Planning Director to set the date of the public hearing. – Brandon Love, Planning Director
Renee Perry has submitted a Rezoning petition for property located at 1502 Godwin Avenue (parcel # 3229-04-057/Deed Book 2012 Page 446). This request is to rezone the property

from M-1, light manufacturing and B-3, office residential to B-7, Business general commercial/mobile home sales. The applicants intended use of the property is for the operation of a manufactured home sales lot (use# 9.800 Manufactured home sales).

This property is located within Area 15, as identified in our Land Use Plan.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

k. Adopt Resolutions for Preliminary Assessment and Directing the Project be Undertaken for a Ditch Tiling Request for Property Located at 301 Cambridge Boulevard – Holt Moore, City Attorney
On October 9th, 2017, Council directed the City Clerk to investigate the sufficiency of a petition filed by the property owner to tile 285 linear feet of ditch at 301 Cambridge Blvd. The City Clerk has certified the petition and received from the Public Works Director Rob Armstrong the total cost for the ditch tiling assessment which is $13,705.69. As we know, Council Policy allows the Property Owner to share half the cost of the total installation of the pipe, including labor, material and equipment.
Public Works is recommending that CPC adopt the attached Resolutions Certifying the Sufficiency of the Petition for Preliminary Assessment, and the Resolution Directing that the Project be Undertaken.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

l. Adopt the Revised Bee Ordinance Requiring a 150-foot setback from each adjoining property line. – Holt Moore, City Attorney
Please see the memorandum attached regarding needed changes to bee ordinance, as well as two sample ordinances from the Towns of Graham and Davidson, and lastly a proposed revised ordinance for adoption.
Pass the proposed ordinance revision and change the setback to 150 feet.

Approve with the setback being change to 150 feet.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

m. Adopt a Resolution Allowing Delegation of Contract Negotiation/Approval – Holt Moore, City Attorney
Several months ago, Council approved the practice of allowing staff to formalize the terms of contracts which have been awarded by Council, and of not bringing those contract documents back to Council. The City Attorney recommends formalizing this policy through a Resolution, and the proposed draft resolution is attached. This would probably best also be added into our Fiscal Policy.
Approve attached resolution formalizing contract delegation policy.

Approve upon changing the word negotiated to formalized.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

n. Adopt a Resolution Declaring Personal Property Surplus to the Needs of the City and Disposition of Said Property to be Auctioned – Holt Moore, City Attorney
Attached is a Resolution Declaring Personal Property Surplus to the Needs of the City and Disposition of Said Property to be auctioned on December 27, 2017, at Lloyd Meekins & Sons Auction Company.
Adopt the resolution declaring the personal property to be surplus to the needs of the City and authorizing disposition of the property as proposed.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

o. Adopt a Resolution for Submission of a Application for a Building Reuse Grant for Harry Jhala Property Located at 140 Wintergreen Drive (Huddle House) – Wayne Horne, City Manager
Harry Jhala’s intention is to purchase the property listed above as he has purchased the rights to a Cold Stone Creamery and he plans to renovate this property to house the Cold Stone Creamery. He has worked with the Small Business Center Director at RCC, Mr. Bob Moore, and the Assistant Regional Director of the SBTDC at UNCP (Beth Wilkerson) and they informed him of the Rural Development Building Reuse Program with the NC Department of Commerce. Mr. Jhala is asking that the City submit an application on his behalf.

Consider the request from Mr. Jhala and if Council approves the request an application will be submitted on behalf of Mr. Jhala for the property located at 140 Wintergreen Drive (Old Huddle House).

Councilman Maynor asked if the City is responsible for paying the 5% ($25,000) that's required. The City Manager stated that the owner is responsible for paying the 5%.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

p. Approve the designation of $400.00 of Community Revitalization Funds to Oakridge Homeowner's Association for a Community Event – Leroy Rising, Precinct 1
Councilman Rising requests $400.00 of CRF to be given to the Oakridge Homeowner's Association for a community event.
Designate $400.00 of CRF to the Oakridge Homeowner's Association.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

q. Approve the designation of $1,300.00 for Rowland Norment Elementary School Annual English as a 2nd Language Class (ESL) as follows: P1- $150 P2 - $150 P3 - $700 P4 - $100 P5 - $50 P6 - $50 P7 - $100 – Burnis Wilkins, Precinct 3
Councilman Wilkins is requesting $700.00 of Community Revitalization Funds be allocated for Rowland Norment Elementary School Annual English as a 2nd Language Class (ESL) field trip to the Battleship in Wilmington on March 29, 2018. The requested amount is $1,275.00 which will pay for all bus drivers, meals and admission cost associated with approximately 80-90 students attending.
Designate $700.00 of CRF from Precinct 3 for Rowland Norment Elementary School field trip to the Battleship in Wilmington on March 29, 2019.

Approve $1,300 of CRF to Rowland Normant Elementary School Annual Trip as follows:

P1- $150 P2 - $150 P3 - $700 P4 - $100 P5 - $50 P6 - $50 P7 - $100

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

r. Approve the designation of $1,150.00 of CRF for Breath of Life International Ministries for Community Programming on December 16th as follows: P1 - $100, P2 - $300, P3, $100 P4 - $100, P5 - $100 P6 - $350, and P7 - $100 – John Robinson, Mayor Pro Tem
Councilmen Robinson and Howard are requesting $650.00 of CRF to be given to Breath of Life International Ministries, Inc. for a community program held on December 16th, 2017, at the Bill Sapp Recreational Center as follows:

P2 - $300.00
P6 - $350.00
Designate $650.00 of CRF to BOLIM as designated above.

Approve $1,150.00 of CRF to Breath of Life International Ministries, Inc. as follows:

P1 - $100 P2 - $300 P3 - $100 P4 - $100 P5 - $100 P6 - $350 P7 - $100

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

s. Approve the designation of $2,400.00 of CRF to Toys for Kids Program $300 from each Precinct. – John Cantey Jr., Precinct 5
Councilman Cantey is requesting $300.00 of CRF to be given to the Toys for Kids Program.
Designate $300.00 for Toys for Kids.

Approve $2,400 of CRF for Toys for Kids as follows:

P1 - $300 P2 - $300 P3 - $300 P4 - $300 P5 - $300 P6 - $300 P7 - $300 Mayor Discretionary Fund $300.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

t. Approve the designation of $1,750.00 of CRF for Churches Holiday Programs in Precinct 6 as follows: First Baptist - $400, Mt. Sinai United Holy Church - $100, New Bethel United Pentecostal - $100, McCormick Chapel AME - $250, Big Piney Grove Missionary Baptist- $500, Bright Hope Divine Holy Church - $100, Greater New Bethel Missionary Baptist - $100 and St. Mary Holiness - $200.00 – Chris Howard, Precinct 6

Councilman Howard wishes to designate $1,750 of CRF to the following Churches for Holiday Programs.

First Baptist Church	$400.00
Mt. Sinai United Holy Church	$100.00
New Bethel United Pentecostal Church	$100.00
McCormick Chapel AME Church	$250.00
Big Piney Grove Missionary Baptist Church	$500.00
Bright Hope Divine Holly Church#2 Inc.	$100.00
Greater New Bethel Missionary Baptist	$100.00
St. Mary Holiness Church	$200.00
Total:	$1,750.00

Designate $1,750.00 of CRF to the Churches as listed above.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

u. Approve the designation of $1,000 of CRF to Arrested Potential, Inc., for the Christmas Toy Give-A-Way to be held on December 16th as follows: P1- $200 P2 - $100 P3 - $200 P4 - $200 P5 - $100 P6 - $100 P7 - $100 – John Cantey Jr., Precinct 5
Mr. Gene Jones, Arrested Potential, Inc., appeared before CPC and spoke concerning the Christmas Toy Give-A-Way. He talked about how successful this program was last year and how they want to do even better this year. Mr. Jones stated that Mattel as of last night has agreed to donate at least 200 toys. Mr. Jones stated that he is asking for Council's support of the event.
Designate $1,000 as indicated above to Arrested Potential, Inc., for the Christmas Toy Give-A-Way.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

v. Approve the designation of $118.71 of CRF to the Robeson County Arts Council and De-Obligate $528.71 from Community Watch to Unobligated Funds – Erich Hackney, Precinct 8
Councilman Hackney requests that $118.71 of CRF be given to the Robeson County Arts Council for the "Arts on Elm" annual event. Councilman Hackney would also like to de-obligate $528.71 from Community Watch to Unobligated funds.
Designate $118.71 to the Robeson County Arts Council for the "Arts on Elm" annual event and de-obligate $528.71 from Community Watch to Unobligated Funds.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

w. Approve Designated Agents to Sign Required Documents by the Division of Emergency Management – Wayne Horne, City Manager

The North Carolina Division of Emergency Management requires that an entity applying for state or federal funds through that office designate one or more agents within the organization with whom they can communicate. Council previously approved the Designation of Applicant's Agent Form on February 13th, 2017, designating the City Manager and Planning Director as Agents authorized to sign all documents (the approved document is in your packet). All the documents that have been submitted has the Mayor's name on them, therefore, we are asking that you approve the attached form to change the agents to the Mayor and City Manager.

Approve the document required by Division of Emergency Management.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

x. Adopt Resolution Fixing the Date of the Public Hearing for Sanderson Farms, Inc., Requesting Contiguous Annexation of property located at 6762 NC Highway 41 North for December 6th, 2017. – Holt Moore, City Attorney

The Planning & Neighborhood Services Department received an application for a contiguous annexation from Bob Billingsley, Sanderson Farms, Inc., requesting that property located at 6762 NC Highway 41 N. (Parcel # 290101001.12). , be annexed into the City of Lumberton. At its meeting of October 9th, City Council directed the City Clerk to investigate said Petition and the City Clerk has certified the sufficiency of the petition on October 18th, 2017.

Recommends that City Council adopt the Resolution Fixing the Date of the Public Hearing for Sanderson Farms, Inc., for December 6th, 2017. (Parcel # 290101001.12).

RESULT:	**REFERRED [8 TO 1]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
NAYS:	Davis	

V. EXECUTIVE SESSION

VI. EXECUTIVE SESSION - CONFER WITH THE ATTORNEY

Councilman Hackney made a motion, seconded by Councilman Robinson to enter into closed session. Council discussed the latest developments concerning the sweepstakes as they attempted to find the best approach in regards to the pending ordinance and the two condition use requests that are on the table.

After a brief discussion, the consensus of Council is to pass the ordinance to include the changes made. A public hearing must be held on December 6, 2017.

Councilman Hackney made a motion, seconded by Councilman Howard, to return to open session. It carried unanimously.

b. Schedule a Public Hearing for December 6, 2017, to Amend various sections of the Land Use Ordinance pertaining to Electronic Gaming Operations – Brandon Love, Planning Director
Last month Council considered an ordinance to address electronic gaming. The changes and improvements discussed at that meeting have been made.

It is the recommendation of the City Attorney that Council pass the revised ordinance.
Consider the ordinance and pass if deemed appropriate.

Schedule for a Public Hearing on December 6, 2017.

RESULT:	**REFERRED [8 TO 0]**	**Next: 11/13/2017 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

VII. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.