



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • NOVEMBER 5, 2014

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Absent	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Present	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
E. Holt Moore	City Attorney	Present	

II. MINUTES APPROVAL

1. Council Policy Committee - Regular Meeting - Oct 8, 2014 11:00 AM –

RESULT:	ACCEPTED [7 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Leon Maynor, Precinct 7
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Metzger
ABSENT:	Pennington

III. AGENDA ITEMS

1. Acceptance of Governor's Highway Safety Grant - DWI Enforcement Team – Michael McNeill, Police Chief
The Lumberton Police Department has been awarded a GHSP grant to fund a DWI Enforcement Team. The total award of \$228,920 is for two officers (salary and fringe benefits), equipment to outfit the officers, two fully equipped traffic enforcement vehicles, and a 12-month network access for MDTs.

Personnel	\$114,480
Equipment	\$107,500
Training	\$ 6,000
Aircards	<u>\$ 940</u>
	\$228,920

This is a five year grant and includes a local match as follows:

- 1st year 0% (personnel, equipment, training, direct costs)
- 2nd year 15% (personnel, training, direct cost)
- 3rd year 30% (personnel, training, direct cost)
- 4th year 50% (personnel. training, direct cost)
- 5th year 100% (personnel, training, direct cost)

It is requested that the GHSP Grant be accepted to fund DWI Enforcement Team.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Precinct 2	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

2. Authorize the Police Dept. To Purchase a 2012 Volkswagen Passat from US Marshals Service – Michael McNeill, Police Chief

The Police Dept. want to purchase a 2012 Volkswagen Passat through the US Marshals Service Equitable Sharing. The cost of vehicle is \$7,311.55. Funds to purchase this vehicle will come from drug forfeiture if authorized to proceed with purchase.

Authorize the Police Dept. to proceed in purchasing 2012 Volkswagen Passat with funding in the amount of \$7,311.55 coming from drug forfeiture.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Robinson, Precinct 2	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

3. Rezoning Request for properties located on Dunn Road (parcel #1013-01-011 and 1013-01-00201) (Deed Book 01578 Page 0247). – Brandon Love, Planning Director

Fred G. Mills, Sr. has submitted a Rezoning Petition for properties located on Dunn Road (parcel #1013-01-011 and 1013-01-00201). This request is to rezone property from A (Agriculture) and R-20 (Residential Single Family) to B-3 (Office/residential). The applicants' intent is for the development of a multi-family apartment complex at this location.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

Tabled pending receipt of further information.

RESULT:	TABLED [7 TO 0]	Next: 12/3/2014 11:00 AM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

4. El Zarape De Antonio LLP request a Conditional Use Permit for property located at 2310 Capuano Road (parcel #3212-01-061-01). – Brandon Love, Planning Director
The Planning & Neighborhood Services Department received an application for a Conditional Use Permit for property located at 2310 Capuano Road (parcel #3212-01-061-01). The purpose of the CUP is to operate a restaurant in which alcoholic beverages will be served.

On September 16, 2014 the Board of Adjustments voted to reduce the number of parking spaces for the restaurant to 49 spaces.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

5. Acceptance Division of Aging and Adult Services Grant Award to Pine Street Senior Center – Tim Taylor, Recreation Director
The Lumber River Council of Government Area Agency of Aging has recently awarded the Pine Street Senior Center a General Purpose Funding Grant in the amount of \$7,787.00 for the current fiscal year. No additional funds are needed to satisfy this grant award since daily center operating expenses qualify as the local match.

The NC General Assembly allocated \$1,265,316 for distribution to senior centers within the state; Pine Street Senior Center is one of 163 centers across the state to receive funding. Recreation staff recommends that the City Council accept the General Purpose Grant award of \$7,787.00 for the Pine Street Senior Center.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

6. Naming Rights Policy – Tim Taylor, Recreation Director

During the 2014 Council Retreat, Council requested that staff forward the draft "Naming Rights Policy" to the Lumberton Recreation Commission for their review and input prior to Council action to create a formal policy. Recreation Commission reviewed the draft and approved as presented without any revision being suggested.

Recreation Commission recommend that the City Council utilize the draft policy to formally adopt a Naming Rights Policy.

City Manager Horne stated that they would come back with a fee schedule.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Robinson, Precinct 2	
SECONDER:	Robert L. Jones, Precinct 6	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

7. Encroachment Agreement for Awning - 219 E. 3rd Street – Holt Moore, City Attorney
On October 6, 2014 a Façade Improvement Grant Application was submitted by Heather Jackson Smith (tenant) to erect an awning at 219 E. 3rd Street. Ms. Smith is currently operating Royalty Funeral Home at this location and wishes to put up an awning for their new business. Photographs, a proposal for the awning work, and a draft encroachment agreement are attached.

Staff requests the City Council accept the recommendation from the Recreation Department and approve the Encroachment Agreement as submitted by the City Attorney.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Precinct 2	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

8. Approval of October 2014 Tax Releases – Linda Oxendine, Public Services Director
Per G.S. 105-381, which authorizes the release or refund of billed and /or collected taxes when such taxes were imposed as a result of any of the following reasons, 1) clerical/computational error, 2) the tax was listed and billed in the name of the wrong taxpayer, 3) the property did not fall within the jurisdiction of the City of Lumberton, or 4) the tax was listed in duplicate, the City of Lumberton Tax Office submits for approval the following tax releases which were generated primarily in response to documentation from the Robeson County Tax Assessor and/or city staff clerical errors for the years and amounts outlined below:

2014-----\$371.80

Approve the tax releases for the years and amounts listed above.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

9. Approve the designation of \$200.00 of CRF to Bountiful Blessings Outreach Ministry in Precinct 3 – Burnis Wilkins, Precinct 3
Councilman Wilkins requests \$200.00 of Community Revitalization Funds to be given to the Bountiful Blessings Outreach Ministry located at 315 E. 20th Street.
Designate \$200.00 of CRF to Bountiful Blessings Outreach Ministry.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

10. Approve the designation of \$300 of Community Revitalization Funds for Housing Repairs Located at 208 Bullard Street – John Cantey Jr., Precinct 5
Councilman Cantey requests \$300.00 of CRF for housing repairs located at 208 Bullard Street.
Designate \$300.00 of CRF for housing repairs.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

11. Approve the designation of \$250.00 of CRF to The Knights of Pythagoras for a Toy Drive – John Cantey Jr., Precinct 5
Councilman Cantey requests \$250.00 of CRF to be given to The Knights of Pythagoras for a Toy Drive.
Designate \$250.00 to The Knights of Pythagoras.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

12. Approve the designation of \$550.00 of Community Revitalization Funds to the Toys for Kids Program as follows: P1 - \$200.00 P2 - \$100.00 and P5 - \$250.00 – John Cantey Jr., Precinct 5

Councilman Cantey requests \$250.00 of CRF to be given to the Toys for Kids program.

Councilman Robinson donated \$100.00 and P1 donated \$200.00

Designate \$550.00 to the Toys for Kids program.

P2 - \$100.00 P1 - \$200.00

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Precinct 2	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

13. Approve the designation of \$200.00 the Lumberton Football Mom Squad – Robert Jones, Precinct 6

Councilman Jones requests \$200.00 of CRF to be given to the Lumberton Football Mom Squad to help pay for the cost of a catered meal for the Junior Varsity football team.

Designate \$200.00 of CRF to the Lumberton Football Mom Squad.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

14. Approve the designation of \$200.00 of Community Revitalization Funds for Toys for Kids – Robert Jones, Precinct 6

Councilman Jones requests \$200.00 of CRF for the Toys for Kids program.

Designate \$200.00 for Toys for Kids.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

15. Approve the designation of \$100.00 of CRF to Bountiful Blessings Outreach Ministry E. 20th Street – Robert Jones, Precinct 6
Councilman Jones requests \$100.00 of CRF to be given to Bountiful Blessings Outreach Ministry located at E. 20th Street.
Designate \$100.00 to Bountiful Blessings Outreach Ministry.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	

16. Approve the designation of \$200.00 to The Refuge located on W. 5th Street in Precinct 7 – Leon Maynor, Precinct 7
Councilman Maynor requests \$200.00 of CRF to be given to The Refuge located on W. 5th Street in Precinct 7.
Approve the designation of \$200.00 of CRF to the Refuge located on W. 5th Street.

RESULT:	REFERRED [7 TO 0]	Next: 11/10/2014 7:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Robinson, Wilkins, Ivey, Cantey Jr., Jones, Maynor, Hackney	
ABSTAIN:	Metzger	
ABSENT:	Pennington	