



CITY OF LUMBERTON

CITY COUNCIL

MINUTES • NOVEMBER 10, 2025

Regular Meeting

Council Chambers

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC
28358

I. Call to Order

- A. Invocation – Led by Member of Council Alfred Douglas
- B. Pledge of Allegiance – Led by Member of Council Karen Higley

II. Retirees' Recognition -

- A. Retirees' Recognition —
 - Garrett D. Robinson - 20 years - Police Corporal - Lumberton Police Dept
 - Dobbert Locklear — 9 Years - Water Plant Operator IV - Public Works - , Human Resources

III. Proclamation: National Hospice and Palliative Care Month - Mayor Pro Tem (Jason Clamme, LifeCare)

IV. Public Comment Period

V. Public Hearings

- A. Maria Flores rezoning 3000 Elizabethtown Rd– P-2 - ArTriel Kirchner, Planning & Neighborhood Services

City Manager Horne opened the public hearing on a request to rezone property located at 3000 Elizabethtown Road from partially zoned B-2, Business Community and R-6, Residential-Class "A" Manufactured Homes to B-2, Business Community. City Clerk Mitchell-McIntosh submitted the Affidavit of Publication showing that the hearing was advertised in **The Robesonian**.

Planning Director Dr. Kirchner appeared before Council and stated that Maria Flores is requesting to rezone property located at 3000 Elizabethtown Road (parcel # 321103001) from partially zoned B-2, Business Community and R-6, Residential-Class-‘A’ Manufactured Homes to B-2, Business Community.

City Council hold tonight’s public hearing and approve the rezoning request.

Councilwoman Robinson asked questions concerning storage and hours of operations. Ms. Flores replied that " there will be 3 or 4 chairs and rent space for 2 others. No one appeared to speak, and the hearing was closed.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 5 Cantey

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- B. Request from Scotty Thompson to amend the Land Use Ordinance - P5, P6, & P7 - ArTriel Kirchner, Planning & Neighborhood Services

City Manager Horne opened a public hearing to consider a request to amend the Land Use Ordinance to allow certain single-family residential uses within the B-1 (Business Downtown) zoning district. City Clerk Mitchell-McIntosh submitted the Affidavit of Publication showing that the hearing was advertised in **The Robesonian**.

Planning Director Dr. Kirchner appeared before Council and stated that the Planning Department received a request from Scotty Thompson to amend the Land Use ordinance to allow certain single-family residential uses within the B-1 (Business Downtown) zoning district and the City on Downtown Design Overlay District.

Sec. 35-180.1. Single-Family Residences in t

(a) Regulations for single-family residence

**(1) Must be a single building that was :
and that was originally designed
residence.**

(2) Must be located within the City of I

(3) Special Use Permit is required.

**(4) Must comply with the provisions :
District.**

The Planning Department recommends that City Council hold the public hearing and adopt the ordinance amendment.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 7 Chavis

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

C. Planning Board Minutes - , Planning & Neighborhood Services

VI. Consent Agenda

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred

Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- A. Ratify the CRF Contribution of \$550 to The Robeson County Disaster Recovery Committee as follows: P-1 \$50, P2 - \$100 P3 - \$100 P4 - \$100 and P7 - \$200. - Laney Mitchell-McIntosh, City Council
- B. Ratify the Contribution of \$600 to Lumberton Senior Band Fan as follows: P1 - \$50 P2 - \$200 P3 - \$100 P4 - \$50 P5 - \$50 P6 - \$50 P7 - \$50 and P8 - \$50 for a total of \$600. - Laney Mitchell-McIntosh, City Council
- C. Affirm Approval of Retail Incentive Policy - Holt Moore, City Attorney

VII. Agenda Items

- A. Approval to purchase a 2026 Bucket Truck - Greg Prevatte, Electric Utilities

The Electric Utilities Department is seeking approval to purchase a 2026 Bucket Truck from Altec Industries Inc. through the Solicitor's Office for a total of \$244,806.00. This truck (#249) will replace a 2016 bucket truck. The 2026 budget as an installment purchase.

Staff Recommendation:

The Electric Utilities Department is requesting Council approval to purchase a 2026 Bucket Truck from Altec Industries Inc. in the amount of \$244,806.00.

RESULT: Passed (8 TO 0)

MOVER: Precinct 3 Carroll

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- B. Radio Repeaters for the Police Department - Tammy McLeod, Emergency Services

It is time to replace the police department repeaters for Amplifier Crescend. Emergency Services has a contract for our radio and repeaters repair and maintenance that is due. The repeaters were purchased on January 1st 2011 and the life span is every 10–12 years. The repeaters are almost at the end of their life span using a loaner for channel 2 at this time. The project for the repeaters is 16,007.20 and Amplifier is 2,990.65 total. The project is fully funded. The repeaters and the amplifier are a vital piece of equipment for our officers and law enforcement. Without these repeaters, we would not be able to communicate our officers in the field.

Staff Recommendation:

The Emergency Services Department recommends the purchase of 3 repeaters for Channel 1, 2, and 3 for the Police Department for a total of \$18,997.85

The question was asked if this would be city-wide, and why isn't this 911 request funded? Communications Director Tammy McLeod stated that 911 handles what is located inside the 911

Room because 911 is stand-alone equipment,

C. Unsafe Structure 706 E 17th Street - Ben Andrews, Inspections

Ben Andrews, Inspections Director, appeared before Council and stated that the structure located at 706 E 17th Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on October 3, 2024, in which the owners were present. An order to demolish the structure was issued. The time in which the owners had to comply expired on November 10, 2024.

Director Andrews stated that staff recommends that City Council direct the Building Inspector to demolish and remove the unsafe structure located at 706 E. 17th Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 7 Chavis

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

D. Unsafe Structure 106 Orange Street - Ben Andrews, Inspections

The structure located at 106 Orange Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on March 27, 2025, in which the owners were present. An order to demolish the structure (building only) was issued. The time in which the owners had to comply expired on April 30, 2025.

Director Andrews stated that staff recommends that City Council direct the Building Inspector to demolish and remove the unsafe structure (building only) located at 106 Orange Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 4` Higley

SECONDER: Precinct 5 Cantey

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

E. Unsafe structure 216 S Chestnut Street - Ben Andrews, Inspections

The structure located at 216 S Chestnut Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on July 29, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 1, 2025.

Director Andrews stated that staff recommends that City Council direct the Building Inspector to demolish and remove the unsafe structure located at 216 S. Chestnut Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4` Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

F. Unsafe structure 108 Center Street - Ben Andrews, Inspections

The structure located at 108 Center Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on August 19, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply

expired on September 27, 2025.

Director Andrews stated that staff recommends that City Council direct the Building Inspector to demolish and remove the unsafe structure located at 108 Center Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4' Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

G. Unsafe structure 110 & 112 Center Street - Ben Andrews, Inspections

The structure located at 110 & 112 Center Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on August 19, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 27, 2025.

Director Andrews stated that staff recommends that City Council direct the Building Inspector to demolish and remove the unsafe structures located at 110 & 112 Center Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4' Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

H. Unsafe structure 114 Center & Robeson Street - Ben Andrews, Inspections

The structure located at 114 Center & Robeson Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on August 19, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 27, 2025.

Director Andrews stated that staff recommends that City Council directs the Building Inspector to demolish and remove unsafe structures located at 114 Center & Robeson Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4' Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

I. Unsafe structure 607 Martin Luther King Drive - Ben Andrews, Inspections

The structure located at 607 Martin Luther King Drive was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on August 19, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 27, 2025.

Director Andrews stated that staff recommends that City Council directs the Building Inspector to demolish and remove unsafe structures located at 607 Martin Luther King Drive.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4' Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

J. Unsafe structure 2902 Olive Drive - Ben Andrews, Inspections

The structure located at 2902 Olive Drive was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on July 29, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 1, 2025.

Director Andrews stated that staff recommends that City Council directs the Building Inspector to demolish and remove unsafe structures located at 2902 Olive Drive.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4' Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

K. Unsafe Structure 809 10th Street - Ben Andrews, Inspections

The structure located at 809 10th Street was inspected by our department and was determined to be unsafe. A notice of condemnation and hearing was sent. A hearing was held on August 12, 2025, in which the owners were not present. An order to demolish the structure was issued. The time in which the owners had to comply expired on September 15, 2025.

Staff recommends the City Council direct the Building Inspector to demolish and remove the unsafe structure located at 809 10th Street.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 4` Higley

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

L. Scale Computing Cluster Replacement - Travis Branch, MIS

The City's primary server virtualization cluster is due for replacement. It is a Scale Computing Hyperconverged cluster. The cost of the replacement is \$99,303.98 including 5 years of hardware and software support. The pricing is from the CCPA Technology Products and Related Services contract.

MIS Director Travis Branch stated that MIS recommends that the scale computing cluster replacement be approved in the amount of \$99,303.98.

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

M. AMI-related Changes - Travis Branch, Rob Armstrong, City Attorney

Staff has been working diligently with Aclara in moving the AMI process along.

There have been a few minor changes which staff has thoroughly reviewed and found necessary, to the contract. These involve terms relating to Call Center Services, and installation of Data Control Units on the water tower in the Industrial Park. Through-the-meter-box-lid antennas is another possible item, and we will know that by the meeting. Various supporting documentation is attached.

Recommend that City Council approve amendments to the AMI contract.

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 7 Chavis

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

N. Generator Service Contract - Rob Armstrong, Public Works

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 1 Rising

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey,

Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: NoneThe City of Lumberton currently operates and maintains 34 generators across multiple lift station sites, the WTP, WWTP, EUD, Fire, Police, Garage, Rempac, and City Hall. Over the past 7 years, the city has been in a contract with Gregory Poole (Caterpillar) to perform the annual services on these generators twice per year. After discussion with all affected departments, staff would like to continue to work with Gregory Poole for this work by entering into a two-year maintenance agreement. The cost of this agreement would be \$97,261.00 for two years. This is the total cost for all departments. Staff reached out to another vendor who was provided ample time to provide a proposal and never did, and a 3rd vendor who never even came to the site to begin the quote process. A second bid is not required by statute given that it's a service contract. Given the good rapport with Poole, staff recommends the proposed contract.

Staff recommends Council award the two-year generator maintenance service contract to Gregory Poole Inc. for the total two-year amount of \$97,261.00.

O. RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF A FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTE 160A-20 TO CONSTRUCT PENNINGTON PARK PHASE III - Hank Lewis, Finance

Finance requested proposals from local banks to obtain financing for Pennington Park Phase III. Four banks responded. The most favorable terms were from Truist Bank who quoted an interest rate of 4.37% for a term of 14 years.

Finance recommends that City Council accepts the proposed financing terms from Truist Bank.

RESULT: (8 TO 0)

MOVER: Precinct 1 Rising

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

P. Jason Britt is requesting final plat approval for property located on Old Whiteville Road (Parcel # 2905-01-007).- ETJ - ArTriel Kirchner, Planning & Neighborhood Services

At the October 6, 2025 City Council meeting, Council approved the Special Use Permit for a major subdivision, per the City Ordinance. Following the approval of the Special Use Permit, the final plat must be approved by Council.

Jason Britt, submitted the final plat for Council approval on October 28, 2025. The final plat was sent to the reviewing departments for comments.

Receiving no comments or recommended changes to the plat, the Planning staff recommends that City Council approve the attached final plat.

RESULT: Passed (8 TO 0)

MOVER: Precinct 4` Higley

SECONDER: Precinct 3 - Mayor Pro Team Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- Q. Lumbee Land Development contiguous annexation-ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Dr. Kirchner, Planning & Neighborhood Services Director appeared before the Council and stated that Bradley Locklear with Lumbee Land Development is requesting a contiguous annexation of property located on Elizabethtown Road (parcel #'s 101202001 & 10120200101, Deed Bk. 2362, Pg. #175/Map Book: 31 Page: 6, tracks 3 & 4).

Recommendation for Council Consideration:

That City Council direct the City Clerk to investigate said petition.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 3 - Mayor Pro Team Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- R. Lumbee Land Development rezoning - ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Dr. Kirchner, Director of Planning and Neighborhood Services, appeared before the Council and stated that Bradley Locklear with Lumbee Land Development is requesting to rezone property located on Elizabethtown Road (parcel #'s 101202001 & 10120200101) from agriculture, B-7 and Cnty RA to R-6, Residential-Class 'A' Manufactured Homes.

Staff Recommendation:

Council will review the request, refer the petition to the November 18, 2025, Planning Board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- S. Lumbee Land Development Special Use Permit - ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director, Dr. Kirchner appeared before the Council and stated that Bradley Locklear with Lumbee Land Development is requesting a Special Use⁴ Permit for a major subdivision of property located on Elizabethtown Road.

Staff Recommendation:

Council will review the request, refer the petition to the November 18, 2025, Planning board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- T. John Culbreth contiguous annexation Hornets Rd. ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before the Council and stated that John Culbreth is requesting a contiguous annexation for property located on Hornets Rd. The proposed development is a residential subdivision.

Staff Recommendation:

Recommend City Council direct the City Clerk to investigate said petition.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 1 Rising

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- U. John Culbreth major subdivision Special Use Permit Hornets Rd -ETJ
- ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before the Council and stated that John Culbreth is requesting a major subdivision Special Use Permit for property located on Hornets Rd. being parcel #101002012 and Deed Book 2206 Page 779. The proposed development is a residential subdivision.

Staff Recommendation:

Council will review the request, refer the petition to the November 18, 2025, Planning board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 5 Cantey

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- V. John Culbreth rezoning Hornets Rd.- ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before Council and stated that John Culbreth is requesting a rezoning from 'A' (agriculture) and CZ B2 (Conditional zoning community business multifamily use only) to R-7, (Residential single family/duplex) for property located on Hornets Rd. The proposed development is a residential subdivision.

Staff Recommendation:

Council review the request, refer the petition to the November 18, 2025, Planning Board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 2 Robinson

SECONDER: Precinct 5 Cantey

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- W. Ajay Mulchandani is requesting final plat approval for property located on Wintergreen Drive (Parcel # 100301023).- P-1 - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before the Council and stated that At the March 3, 2025, City Council meeting, the Council approved the Special Use Permit for a major subdivision and to extend Wintergreen Drive, a public road. Per the City

Ordinance, following the approval of the Special Use Permit, the Council must approve the final plat and a security performance bond for completion of the street.

Ajay Mulchandani submitted the final plat and surety bond for Council approval. The final plat was sent to the reviewing departments for comments.

Staff Recommendation:

Receiving no comments or recommended changes to the plat, the Planning staff recommends that City Council accept the bond and approve the attached final plat.

RESULT: Passed (8 TO 0)

MOVER: Precinct 1 Rising

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- X. Steve Stone rezoning W. Carthage Rd.- ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before Council and stated that Steve Stone is requesting a rezoning from 'B-2' (community business) to R-20, (Residential single family) for property located on West Carthage Road. The proposed development is a residential subdivision.

Staff Recommendation:

Council will review the request, refer the petition to the November 18, 2025, Planning Board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 5 Cantey

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- Y. Steve Stone, major subdivision Special Use Permit (SUP) W. Carthage Rd -ETJ - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before the Council and stated that Steve Stone is requesting a major subdivision Special Use permit for property located on West Carthage Road. The proposed development is a residential subdivision.

Staff Recommendation:

Council will review the request, refer the petition to the November 18, 2025, Planning Board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 7 Chavis

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- Z. Request to Develop a Food Truck Park Ordinance - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before the Council and stated that the Planning Department received a request from Stuart McNeill to amend the Land Use ordinance to create a standalone ordinance allowing food truck parks within the City's jurisdiction.

Staff asks Council to authorize the Planning Department to create a standalone ordinance allowing food truck parks within the City's jurisdiction and bring back to City Council.

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 1 Rising

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- AA. Contract Amendment 1 to Lumberton Loop: Five Mile Branch and Saddletree Swamp - Brandon Love, City Manager

Deputy City Manager Love appeared before the Council and stated that the City of Lumberton has contracted with Wildlands Engineering to implement a flood resiliency project that will also incorporate greenway and park amenities. The original contract, executed in December 2024, includes project management, site assessment and concept development, detailed site design, permitting, development of a site protection instrument, construction management, public outreach, and completion of a FEMA flood study (LOMR/CLOMR).

Contract Amendment 1 adds additional land surveying services necessary to support the acquisition of property to be placed under the conservation easement associated with this project.

Under this amendment, the engineer's surveyor will complete boundary surveys on two parcels the City intends to purchase for the project. This work includes preparing a subdivision survey of the Britt tract and completing boundary surveys for Locklear

Tracts #1, #2, and #3. The fees required to complete this work will be \$17,250.

Staff Recommendation:

It is recommended that City Council approve Contract Amendment 1 with Wildlands Engineering to include additional land surveying services necessary to support the acquisition of property for the conservation easement associated with the flood resiliency project. The amendment provides for boundary surveys of the Britt tract (including subdivision) and the Locklear tracts (#1, #2, and #3), which are required to complete the property acquisition process and advance the project to the next phase of implementation at a cost of \$17,250.00.

RESULT: (8 TO 0)

MOVER: Precinct 1 Rising

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

BB. Special Nonprofit Appropriations Technical Corrections - Wayne Horne, City Manager

City Manager Horne stated that budget amendments will be needed for the year-end closing of fiscal year 2025. City Manager Wayne Horne and Finance Director Hank Lewis are requesting authorization to perform budget amendments for year-end.

Staff Recommendation:

Authorize the City Manager and Finance Director to execute budget amendments to allocate an additional \$1,000 to Prevailing CDC and \$1,000 to Truly Treasure.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

CC. Approve the Christmas Holiday Schedule

The City of Lumberton Personnel Ordinance Sec. 16-165 designates the following holidays with pay for the City employees; Christmas Eve and Christmas Day, and Sec. 10 – Any other day designated as a Christmas Holiday by both the State and the County.

Sec. 11 – Any other day designated by the City Council

Staff Recommendation:

Recommend that City Council review the following dates and approve a vacation schedule for City employees: Current Policy

1) Wednesday, Dec. 24th, Christmas Eve, Thursday, Dec. 25th, Christmas Day, and Dec 26th, as scheduled days off.

Additional Days: if Council so desires;

2) Monday, Dec. 22nd, and Tuesday, Dec. 23rd, are approved by the County as additional days off. (County employees are required to take vacation days or leave without pay).

After a discussion ensued as to the concerns of citizens with electric bills because of the days that the meters will not be read and this causes more days to be added to the bill. Thankfully, we are in the process of implementing AMI, so this time next year we will not have this concern.

A motion and a second were made to give the employees' Wednesday, Thursday and Friday off as Christmas Holidays and allow the department heads to manage their employees' days off.

RESULT: Passed (7 TO 1)

MOVER: Precinct 1 Rising

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

DD. Informational: Request for Support from East Robeson Primary School - Wayne Horne, City Manager

The Mayor and City Council received the attached correspondence from East Robeson Primary School inviting City leadership to participate in the school's Family Bingo Night Fundraiser scheduled for December 4, 2025. According to the letter, this event is intended to raise funds for school needs while also promoting family engagement and community involvement.

The school is requesting monetary donations in support of the fundraiser. Although East Robeson Primary School is located outside the City's corporate limits, it is noted that the City

does provide sewer service to this area. The school has stated their goal is to raise \$5,000 for the event.

This item is presented for informational purposes only, so that the Mayor and Council are aware of the request made by East Robeson Primary School. No formal action is required at this time.

However, if the Council so desire to give, they may do so.

Staff Recommendation:

No formal action is required. However, if the Council so desire to give, they may do so. Donations were made as follows: P1 - \$100 P2 - \$100 P3 - \$100 P4 - \$100 P6 - \$100 P7 - \$100 and P8 - \$100.00 for a total of \$800.00.

- EE. Approve the designation of \$100.00 of Community Revitalization Funds to Southern Sapphires Dance Company in Precinct 1 - Leroy Rising, City Council

Councilman Rising requests \$100.00 of Community Revitalization Funds to be given to Southern Sapphires Dance Company for support as they compete across NC against other dance companies. If any of the council members would like to donate, it will surely be appreciated.

Staff Recommendation:

Designate \$500.00 of CRF to the Southern Sapphires Dance Company as follows: P1 - \$100 P2 - \$50 P3 - \$50 P4 - \$50 P5 - \$50 P6 -- \$50 P7 - \$50 P8 - \$50 and from the Mayor's discretionary fund \$50 for a total of \$500.00.

- FF. P2 - Christmas Toy Drive - , City Council

Councilwoman Robinson requested \$1,800 of CRF for a Christmas Toy Drive in Precinct 2.

Staff Recommendation:

Designate \$2,200 for a Christmas Toy Give-A-Way in Precinct 2 as follows: P1 - \$100 P2 - \$1,800 P3 -\$100 P4 - \$100 and from the Mayor's Discretionary fund \$100.00.

- GG. Lumberton Firefighters Association Request - John Carroll, City Council

The Lumberton Firefighters Association, a nonprofit organization whose mission is to support the firefighters who work for the Lumberton Fire Department, will be sponsoring a Christmas

Boat Flotilla at Luther Britt Park on December 19, 2025. The event will feature creatively decorated boats in a festive holiday display. Participants entering a boat in the flotilla will pay a

\$10.00 registration fee. The Association is requesting Community Revitalization Funds to assist with covering the costs of refreshments and trophies for event participants. Councilman Carroll has expressed his support for this event and would like to contribute \$100.00 toward these costs.

Staff Recommendation:

Council consideration and approval of \$550.00 in Community Revitalization Funds

from Councilman Carroll in support of the event as follows: P1- \$50 P2 - \$50 P3 - \$100 P4 - \$50 P5 - \$50 P6 - \$50 P7 - \$50 P8 - \$50 and \$50 from the Mayor's discretionary fund.

HH. De-obligation of Funds P1 & P3 - CRF Designated for Highland Inverness - John Carroll, City Council

At the City Council meeting held on September 8, 2025, Councilmen Rising and Carroll each allocated \$750 to support activities within the Highland Inverness community. Due to a lack of community participation, the allocated funds are no longer needed for their intended purpose.

Staff Recommendation:

Staff recommends that the \$1,500 allocation (\$750 from each council member) be de-obligated and returned to the original account codes.

II. Approve the designation of \$300.00 of Community Revitalization Funds for the Sharing and Caring Holiday Program Sponsored by Former Representative Charles Graham - John Cantey, City Council

Members of Council Cantey and Chavis would each like to designate \$150.00 of CRF for the Sharing and Caring Holiday Program sponsored by Former Representative Charles Graham.

Staff Recommendation:

Approve the designation as follows: Precincts 1 - 8 along with the Mayor contributed \$150 each for a total of \$1,350.

JJ. Breakfast with the Grinch - Hearts by Truly Treasure - Councilman Douglas, City Council

From The Heart by Truly Treasure, a local community organization that provides positive outreach and engagement programs for youth and families, is hosting a free community event titled "Breakfast with the Grinch" on December 13, 2025. The event is intended to bring families together for holiday fellowship and will include breakfast, children's activities, photo opportunities, and festive giveaways. The organization is requesting support to assist with event costs, including food and supplies. Councilman Douglas has requested to contribute \$100 toward this event.

Staff Recommendation:

Approve as designation of \$500.00 as follows: P1, P2, P3, P4, P5, P7, P8, & the Mayor \$50 each and \$100 from P6 for a total of \$500.00.

KK. P6 - Christmas Toy Drive - , City Council

Councilman Douglas requests \$1,500 of CRF for a Toy Drive in Precinct 6.

Staff Recommendation:

Approve the CRF request as indicated: P1 - \$100 and P6 — \$1,500 for a total of \$1,600.

LL. Approve the designation of \$200 of CRF to Veterans of Foreign Wars Post 8969 in Support of the National Wreaths Across America Day from P7 - Eric Chavis, City Council

Councilman Chavis is requesting the allocation of \$200 in Community Revitalization Funds to VFW Post 8969 in support of National Wreaths Across America Day. This annual event sponsors the placement of wreaths on veterans' graves as part of the VFW's mission to remember, honor, and teach by commemorating the fallen.

Last year, the Lumberton community, together with local veterans, placed more than 1,000 wreaths during ceremonies held at Gardens of Faith and Meadowbrook Cemetery. This year marks the seventh consecutive year of honoring this tradition in Lumberton.

Staff Recommendation:

Approve the designation as indicated: P1 - \$50 p2 - \$50 P3 - \$50 P4 - \$50 P6 - \$50 P7 - \$200 P8 - \$50 and \$50 from the Mayor for a total of \$550.00

MM Request for Support — Community Free Thanksgiving Feast - Eric Chavis, City Council

Councilman Eric Chavis wishes to present for Council's consideration a request from Rogers' Screen Printing and Embroidery regarding their upcoming Free Thanksgiving Feast, scheduled for Saturday, November 22, 2025, at 12:00 PM. Due to recent decreases in SNAP benefits and continued food insecurity in our area, the organizers are working to provide a complete Thanksgiving meal to families in need throughout the community. This event is open to all residents at no cost, with meals served until supplies are depleted.

The organizers have expressed appreciation to their initial sponsors—Keith Rogers, DJ Revels, and Rhonda Odom—whose support has helped launch this effort. They are seeking additional donations to expand their capacity and serve as many families as possible.

Councilman Chavis requests to use \$200 of CRF in support of this event. Letter from Rogers' Screen Printing and Embroidery (included).

Staff Recommendation:

Approve the designation of \$600 of CRF to support their free Thanksgiving feast as follows: P1 - \$50 P2 - \$50 P3 - \$100 P4- \$50 P6 - \$50 P7 - \$200 P8 - \$50 and Mayor \$50.

NN. Housing Authority — Empty Stocking Fund - Laney Mitchell-McIntosh, City Clerk, City Council

The Lumberton Housing Authority and the City of Lumberton will sponsor a bowling tournament for the Empty Stocking Fund. The Empty Stocking Fund benefits many families who normally may not be able to experience the joys of the Christmas season. The Bowling Tournament will be held on Saturday, December 13th, 2025, at the Lumberton Bowling Center. The Housing Authority is seeking sponsors for this event. Councilman Chavis is requesting that \$200 of CRF and Councilman Thomas \$100 of CRF be given to the Empty Stocking Fund hosted by Lumberton Housing Authority.

Staff Recommendation:

Approve the designation as stated above

OO. Request for Support — The Shrine Clubs of Robeson County (Precinct 8) - Owen Thomas, City Council

The Shrine Clubs of Robeson County are proud to host the 2025 Sudan Shriners Fall Ceremonial in Lumberton on November 21–22, 2025. We have been planning this special weekend for several weeks and are working diligently to ensure a memorable and enjoyable event for all attendees.

Color Ads

- Full Page – \$350
- Half Page – \$225
- Quarter Page – \$175
- Business Card – \$125

Black & White Ads

- Full Page – \$250
- Half Page – \$175
- Quarter Page – \$125
- Business Card – \$100

In order to make this ceremony a success for the Robeson County Shrine Clubs, they are seeking Council's support. We invite you to be represented in our official Program

Book, which will be distributed throughout the event. A variety of advertising options are available: Councilman Thomas would like to donate \$50 of CRF and if any other member of Council would like to give so that we can purchase a full page, it would greatly be appreciated.

Staff Recommendation: Precincts 1 - 8 contributed \$50 each and the Mayor for a total of \$450.

RESULT: Passed (8 TO 0)

MOVER: Precinct 8 Thomas

SECONDER: Precinct 1 Rising

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- PP. Empty Stocking Fund — Robesonian & Department of Social Services - Owen Thomas, City Council

Councilman Thomas would like to contribute \$100 of CRF to the Empty Stocking Fund sponsored by the Robesonian in partnership with Robeson County Department of Social Services.

Approve the designation as follows: P1 - \$100 P - \$100 P3 - \$100 P4 - \$100 P5 - \$100 P6 - \$50 P7 - \$100 P8 - \$100 and Mayor - \$100 for a total of \$750.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 7 Chavis

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

- QQ. **Scotty Mark Thompson Special Use permit - 206 E. 5th Street.** - ArTriel Kirchner, Planning & Neighborhood Services

Planning Director Dr. Kirchner appeared before Council and stated that Scotty Mark Thompson is requesting a Special Use permit for property located at 206 E. 5th Street. The proposed use is a single-family residence, pursuant to Sec. 35-180.1 of the Code of Ordinances.

Council review the request, refer the petition to the November 18, 2025 Planning Board meeting for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT: Passed (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 1 Rising

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas
ABSTAIN: None

RR. P5 - Christmas Toyz 4 Kidz - , City Council

Councilman Cantey would like to allocate \$750 of CRF for Christmas Toyz 4 Kidz in Precinct 5.

Approve the designation as follows: P1 - \$100 P3 - \$50 P4 - \$50 P5 — \$750 P7 - \$100 for a total of \$1,050.00.

RESULT: (8 TO 0)

MOVER: Precinct 5 Cantey

SECONDER: Precinct 8 Thomas

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

SS. Bailey Road Culvert Grant Application - NC Emergency Management (NCEM) - Disaster Relief and Mitigation Fund 2025 - Wayne Horne, Public Works

The City's Public Works Department is requesting authorization to engage The Wooten Company for professional grant writing services for NC Emergency Management Disaster Relief and Mitigation Fund 2025 to assist with the preparation and submission of a grant application for the Bailey Road Culvert Project. This project will address infrastructure improvements related to stormwater management and roadway conditions along Bailey Road. This will be an hourly contract **not to exceed \$15,000.**

Once the agreement is received from The Wooten Company, City staff will review the finalized agreement and will be presented to City Council for approval prior to execution.

That City Council approve authorization for The Wooten Company to provide grant writing services for the NC Emergency Management (NCEM) — Disaster Relief and Mitigation Fund 2025 for Bailey Road Culvert Project under an hourly contract not to exceed \$15,000, with the final agreement to be brought back to Council for review and approval.

RESULT: Passed (8 TO 0)

MOVER: Precinct 1 Rising

SECONDER: Precinct 3 Carroll

AYES: Leroy Rising, Melissa Robinson, John Carroll, Karen Higley, John Cantey, Alfred Douglas, Eric Chavis, Owen Thomas

ABSTAIN: None

VII Adjournment

I.

[MIN_SIGNATURES]