CITY OF LUMBERTON

COUNCIL POLICY COMMITTEE

MINUTES ● OCTOBER 9, 2019

Regular Meeting | **Third Floor Conference Room** | **11:00 AM**

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Melissa Robinson	Precinct 2	Present	
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John R. Carroll	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey	Mayor Pro Tem	Present	
Chris Howard	Precinct 6	Present	
Eric Chavis	Precinct 7	Excused	
Owen Thomas	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. COMMUNICATIONS

A. Events

1. William Locklear, Robeson Community College - Made in Robeson - November 7, 2019 –

Mr. William Locklear was a no show; however, City Attorney Moore stated that Mr. Locklear wanted to make sure that City Council is aware of the November 7, 2019 event; Made in Robeson which is an event given as an exposure for students and highlighting their career choi

RESULT: **ANNOUNCED**

B. General

1. Cox Pond off of West 5th Street –

Information is taken under advisement.

RESULT: **ANNOUNCED**

2. Carolina Civic Center –

Gayle Bigelow, President of the Carolina Civic Center Board of Directors, appeared before the Council Policy Committee and stated that at its September 17 quarterly meeting, the Carolina Civic Center

Foundation unanimously approved formally requesting of the Lumberton City Council approval to build an annex to the existing theater on property owned by City of Lumberton and located on the existing building's south side.

Ms. Bigelow stated that over the past two years, the Foundation board, staff and special annex committee consisting of board and community members, has worked closely with Maurer Architecture to develop a feasibility study addressing all aspects of this important project, including costs, financing sources, operation expenses, expected revenues, programming and staffing.

Architect David Maurer appeared before the Committee and stated that he is speaking to the assurance of the construction cost. There are two possible proposals being presented to Council today: A "lobby-only" version and a larger version with added multi-purpose event space. He stated that neither proposal is budgeted to exceed $1.5 million. The smaller version is estimated at $1.1 million and the larger version is estimated at $1.5 million.

Bradley Locklear, Treasurer for the Carolina Civic Center stated that the Center is still paying on an existing 2009 U.S. Department of Agricultural (USDA) loan. He stated that there is $1.2 million on the existing debt with a payment of $90,000, and refinancing the loan would bring it to a total of $2.7 million for 40 years with a 3.5 % interest with payments of $126,000 for an additional amount of $36,000. He stated that the Foundation would be The Foundation is prepared to cover all soft fees such as architect services, engineering fees and permits. These are typically 10 percent of the overall project cost. This results in an estimated $120,000 to $150,000 contribution to the project from the Foundation's capital reserve fund.

After a brief discussion, Councilman Cantey made a motion, seconded by Councilman Howard, to schedule a meeting to discuss the financing and design of the Carolina Civic Center.

RESULT:	**ANNOUNCED**

3. Carolina Civic Center –

RESULT:	**ANNOUNCED**

4. United Way of Robeson County - Mr. Tate Johnson –

Mr. Tate Johnson, Director of United Way of Robeson County, appeared before the Committee and gave an update of some of the happenings for United Way. He spoke about the Dolly Parton Library and the contributions made by the employees of the City of Lumberton.

RESULT:	**ANNOUNCED**

5. Southern Sapphire Dance - –

RESULT:	**ANNOUNCED**

6. BakPak Pals - Ms. Dencie Lambdin - Forwarded from the September 4th, 2019, City Council Meeting for Consideration. –

Ms. Dencie Lambdin addressed Council concerning BakPak Pals Program and its source of funding. She stated that she just wanted to give some additional information for the Committee's consideration. . She stated that information has been given to you with a list of the schools that we serve and as a reminder you have boys and girls out of your community who reaps from this program.

Ms. Lambdin stated that she is asking for Council to support at least two (2) children each which would be $250.00.

Councilman Howard stated that this is an excellent program and he made a motion, seconded by Councilman Cantey, designating $2,000 of CRF as follows:
P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00

RESULT:	**ANNOUNCED**

IV. MINUTES APPROVAL

A. Council Policy Committee - Regular Meeting - Jun 5, 2019 11:00 AM –

RESULT:	**ACCEPTED [7 TO 0]**
MOVER:	John Cantey, Mayor Pro Tem
SECONDER:	Chris Howard, Precinct 6
AYES:	Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas
ABSTAIN:	Robinson
EXCUSED:	Chavis

V. AGENDA ITEMS

A. Approval of Bid for CDBG-NR Housing Rehabilitation to Lumber River Quality Builders and Faith Home Improvements for 2406 Chambers St; 817 MLK Jr. Dr., and 62 Marion Road. – Brian Nolley, CDBG Administration
The planning dept. received bids on Sept.25, 2019 for the rehabilitation of three houses under the city's Community Development Block Grant – Neighborhood Revitalization program. We received 3 bids for each home. The lowest bidder was Lumber River Quality Builders/Mark Cummings for 2 homes located at 2406 Chambers St at $38,325 and 817 MLK Jr. Dr. at $33,625. The lowest bid for 62 Marion Rd. was Faith Home Improvements/Frankie Demery at $51,755.
The planning dept. recommends awarding contracts to the lowest bidders Lumber River Quality Builders and Faith Home Improvements.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Robinson	
EXCUSED:	Chavis	

B. Approval of Bid for Hazard Mitigation Grant Program (HMGP) Elevation Group 1 to Paul Woolard, Winchip Construction, and Buechele Building Group for 220 Front; 223 Front St., 1709 Nevada St., 2416 MLK Jr. Dr., 3660 Kale Dr, and 3680 Kale Dr. – Brian Nolley, CDBG Administration
The planning dept. received bids for the first group of homes to be elevated under the city's

Hazard Mitigation Grant Program on Oct. 1. We received bids from 4 contractors. The low bids for each property are:

220 Front St. $90,896 – Paul Woolard Construction, Bath, NC
223 Front St. $103,928 – Paul Woolard Construction, Bath, NC
1709 Nevada St. $85,000 – Paul Woolard Construction, Bath, NC
*2416 MLK Jr. Dr. $154,000 – Winchip Construction, Carolina Beach, NC
*3660 Kale Dr. $168,465 – Buechele Building Group, Wilmington, NC
*3680 Kale Dr. $172,260 – Buechele Building Group, Wilmington, NC

*Award will be contingent upon negotiations with the state and contractor to get cost within budget.
The planning dept. recommends awarding the contracts to the low bidders – Paul Woolard Construction, Winchip Construction, and Buechele Building Group.

Councilman Cantey was concerned about the time frame because the first four houses on the list are in Precinct 5 and when people hear about this they are going to question how long will it be.

Mr. Nolley state that there is no specific time frame; however, the first three houses came in under budget; so there should be no problem with them.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
EXCUSED:	Chavis	

C. Approval of Bid for HMGP Reconstruction to Cook Contractors, LLC contingent upon an execution of change order to reduce the new home construction to $150,000 or below to remain within the budget set by HMGP. – Brian Nolley, CDBG Administration
The planning dept. received bids for the reconstruction of a home located at 265 Halsey St. under the city's Hazard Mitigation Grant Program. A total of 4 bids were received with the lowest bid going to Cook Contractors, LLC of Whiteville, NC at $161,751.00.
The planning dept. recommends awarding the contract to the low bidder Cook Contractors, LLC contingent upon an execution of change order to that will reduce the new home construction to $150,000 or below to remain within the budget set by HMGP.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
EXCUSED:	Chavis	

D. Approval of Bid for HMGP Reconstruction for 12 Marion Road to Lumber River Quality Builders/Mark Cummings. in the amount of $133,000 – Brian Nolley, CDBG Administration
The planning dept. held a bid opening for the demo/reconstruction of a home at 12 Marion Rd under the City's Hazard Mitigation Grant Program on September 10, 2019. A total of 4 bids were received with the lowest bid going to Lumber River Quality Builders/Mark

Cummings at $133,000.
The planning dept. recommends awarding the contract to the lowest bidder, Lumber River Quality Builders/Mark Cummings.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

E. Approval of Bid for HMGP Demolition for 104 Best Dr., 1219 Lowery St., 1704 Michigan St., 1705 Maryland St., 39 Canal St., 63 National Ave., and 211 Elmhurst Dr. to Kevin K. Jacobs General Contracting, Inc. of Lumberton – Brian Nolley, CDBG Administration
The planning dept. received bids for the second group of homes to be demolished under the city's Hazard Mitigation Grant Program on August 29th, 2019. A total of 9 bids were received with the lowest bid going to Kevin K. Jacobs General Contracting, Inc. of Lumberton, NC. This group will include properties at:

104 Best Dr.
1219 Lowery St.
1704 Michigan St.
1705 Maryland St.
39 Canal St.
63 National Ave.
211 Elmhurst Dr.
The planning dept. recommends approving the contract to the lowest bidder, Kevin K. Jacobs Contracting, Inc.

For a total of $76,219.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

F. Approval of Bid for HMGP Demolition for 102 Best Dr., 117 Fuller Ave., 213 Elmhurst Dr., 49 National Ave., 602 Branch St., and 619 Branch St., to Chisum Construction Company, Inc. in the amount of $59,874.00 – Brian Nolley, CDBG Administration
The planning dept. received bids for the third group of homes to be demolished under the city's Hazard Mitigation Grant Program on September 12th, 2019. A total of 4 bids were received with the lowest bid going to Chisum Construction Company, Inc. of Wilmington, NC at $59,874.00. This group will include properties at:

102 Best Dr.

117 Fuller Ave.
213 Elmhurst Dr.
49 National Ave.
602 Branch St.
619 Branch St.
The planning dept. recommends awarding contract to the lowest bidder Chisum Construction Company, Inc.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

G. Approval of Bid for HMGP Demolition for 106 Lesane St., 112 Best Dr., 59 National Ave., 701 S. Sycamore St., 63 Marion Rd., and 607 S Sycamore St., to Chisum Construction Company, Inc of Wilmington, NC in the amount of $98,321 – Brian Nolley, CDBG Administration
The planning dept. received bids for the fourth group of homes to be demolished under the city's Hazard Mitigation Grant Program on September 19, 2019. A total of 7 bids were received with the lowest bid going to Chisum Construction Company, Inc of Wilmington, NC at $98,321. This group will include properties at:

106 Lesane St.
112 Best Dr.
59 National Ave.
701 S. Sycamore St.
63 Marion Rd.
607 S Sycamore St.
The planning dept. recommends awarding the contract to the lowest bidder, Chisum Construction Co, Inc.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
EXCUSED:	Chavis	

H. Approval of the Airport Grant Application for Funding with NCDOT Div. of Aviation for Runway 5 – Holt Moore, City Attorney
The Airport is requesting the City approval of a request for funding from the NCDOT Aviation Division in the amount of $133,974.00. The project will extend the current parallel taxiway to the end of the runway 5 pavement. This will alleviate the current problem of aircraft having to make 180 degree turns in order to take off. This will be 100% state funded with no matching local contribution. The application is attached.

Approve request to support grant application.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

I. Approval of Airport Grant Agreement - Runway 23 – Holt Moore, City Attorney
This is a request from the Airport for approval of the Grant Agreement for the Partial Parallel Taxiway and Turnaround Runway 23 Project. The State will provide $209,124 (90%) of the total costs of $232,361. The City and County will contribute 5% each, and those funds have already been budgeted. The Agreement is attached.
Approve airport agreement.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Karen Higley, Precinct 4	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

J. Approval of the Water Plant Berm Change Order #1 with T2 Contracting, Inc. adding $11,920.12 to the contract for a total contract price of $1,260,558.31 to be paid by the FEMA Hazard Mitigation Grant. – Rob Armstrong, Public Works Director
Attached is Change Order #1 with T2 Contracting, Inc. for the Water Treatment Plant Berm. The Change Order modifies the internal pump type, deducts some internal drainage features and adds a concrete wing wall required at one of the access openings. The total addition to the contract is $11,920.12. The new contract amount is $1,260,558.31.
Public Works is requesting Council approval of Order #1 with T2 Contracting, Inc. for the Water Treatment Plant Berm adding $11,920.12 to the contract for a total contract price of $1,260,558.31 to be paid by the FEMA Hazard Mitigation Grant.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

K. Mayfair Drainage Easement Between Wellington and Westminster – Rob Armstrong, Public Works Director
In the past, Public Works has periodically cleaned the ditch that is behind the homes that face Wellington and Westminster, shown on the attached map. In recent years our cleaning effort has been limited to inmate crews hand clearing the ditch because homeowners have placed

fences, storage buildings, landscaping, and other yard features within the easement making it difficult to access. Additionally, EUD has some large pad mount transformers within the easement and also large pine trees have grown up over time in the travel access and on the ditch bank. After the last two hurricanes, residents living in this section have expressed their concern about the hydraulic performance of the ditch. After a review of the ditch, Public Works believes the ditch needs to be thoroughly cleared and reconstructed, something that will require a major effort using heavy equipment. We will need the easement completely clear of obstacles. Also we believe Public Works will need a temporary easement in the areas where there is a pad mount transformer within the original easement so we can drive the equipment around the transformers. Attached is a draft letter Public Works would like to send to home owners requiring them to remove the obstacles within a designated time frame.
Approve Council Direction to Staff to Setup Meetings Concerning Mayfair Drainage Easement

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

L. Approval of the proposed Flood Gate engineering contract with Atkins Global for $1,317,922.16 to be paid for by CDBG Disaster Relief and North Carolina Golden Leaf funds. – Rob Armstrong, Public Works Director
Attached is the Flood Gate Engineering scope & proposal from Atkins Global for $1,317,922.16.
Public Works is requesting Council approval of the proposed Flood Gate engineering contract with Atkins Global for $1,317,922.16 to be paid for by CDBG Disaster Relief and North Carolina Golden Leaf funds.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Robinson	
EXCUSED:	Chavis	

M. Approval of the Rosewood Mobile Home Park CDBG Sanitary Sewer Engineering Contract Amendment of $10,000 to the Wooten Company Engineering Agreement to provide SUE services associated with the Piedmont Natural Gas pipe line to be paid from CDBG Funds – Rob Armstrong, Public Works Director
During the design of the Sanitary Sewer Extension to serve the Rosewood Mobile Home Park, it was determined that a Piedmont Natural Gas high pressure main runs through the mobile home park and may conflict with our sewer extension. In order to determine the proper grade to set the new sewer, we will need to dig down to the gas main and determine the bury depth. This service is called a Subsurface Utility Engineering service or SUE

service. The SUE service required close coordination between Piedmont Natural Gas and the Wooten Company Surveyors. The Wooten Company is proposing a $10,000 amendment to the engineering contract to pay for this service. This will be paid for from the CDBG funds awarded to the project.
Public Works is requesting approval of a $10,000 amendment to the Wooten Company Engineering Agreement to provide SUE services associated with the Piedmont Natural Gas pipe line. This service will be paid from CDBG funds

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John R. Carroll, Precinct 3	
SECONDER:	Karen Higley, Precinct 4	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

N. Approval to purchase a 30’ wide permanent drainage easement from Jerry Allen on West 23rd Street for $5,500 to be paid for from the Drainage Fund and reimbursed by grant money allocated to the project. – Rob Armstrong, Public Works Director
The proposed Tanglewood Drainage Project requires an easement from Jerry Allen on West 23rd Street. We have an existing stormwater pipe on the eastern boundary of Mr. Allen’s property but there is no recorded easement for it. The Tanglewood Project will be removing the existing pipe and installing a larger and deeper pipe in the same alignment. This construction impacts Mr. Allen’s existing landscape and storage shed. He has asked for $5,500 compensation to replace the shed and landscaping. The right of way agent working on the easement for the City believes this is fair compensation. The easement purchase will be reimbursed to the grant funding the project.
Public Works is requesting Council approval to purchase a 30’ wide permanent drainage easement from Jerry Allen on West 23rd Street for $5,500 to be paid for from the Drainage Fund and reimbursed by grant money allocated to the project.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

O. Cape Fear Property Ventures annexation request for property located on Caton Road – ArTriel Kirchner, Interim Planning Director
The Planning & Neighborhood Services Department received an application for a contiguous annexation from Cape Fear Property Ventures requesting a contiguous annexation of property located on Caton Road (Parcel #1610-02-00303/Deed Book 02193 Page 0493).

The property is currently zoned City of Lumberton 'A' (Agriculture) therefore a rezoning is not required.
Recommends that City Council direct the City Clerk to investigate said petition.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

P. Refer the Rezoning Petition from Ivey King with Cape Fear Property Ventures, LLC for property located on Caton Road to the October 22, 2019, Planning Board meeting for their review, and authorize the Interim Planning Director to set the date of the public hearing – ArTriel Kirchner, Interim Planning Director
Ivey King with Cape Fear Property Ventures, LLC submitted a rezoning petition for property located on Caton Road (Parcel #16100200303 Deed Book 02193 Page 0493). This request is to rezone the property from 'A' agriculture to B-3, office residential for the construction of a multifamily development.

This property is located within Area 9 and its recommended future use is medium intensity, as identified in our Land Use Plan.

If this rezoning is granted the applicant must obtain a Land Use Permit from the City of Lumberton's Planning Department.
CPC to review the request, refer the petition to the October 22, 2019 Planning Board meeting for their review, and authorize the Interim Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

Q. Refer the Rezoning Petition from the Public Schools of Robeson County for property located at 100 Hargrave Street (Janie C Hargrave Elementary School) to the Planning Board for their review, and authorize the Interim Planning Director to set the date of the public hearing – ArTriel Kirchner, Interim Planning Director
Public Schools of Robeson County Request to rezone property located at 100 Hargrave Street (Hargrave Elementary School) (parcel # 324001019).

This request is to rezone the property from R-7 residential single-family/duplex to B-3 office residential to use as office space of the school system.

This property is located within Area 6, and its recommended future use is medium intensity, as identified in our Land Use Plan. Furthermore, this property is located adjacent to Council Precinct #4.

If this rezoning is granted the applicant must obtain a Land Use Permit from the City of Lumberton's Planning Department.
CPC to review the request, refer the petition to the October 22, 2019 Planning Board meeting for their review, and authorize the Interim Planning Director to set the date of the public hearing.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Owen Thomas, Precinct 8	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

R. Acceptance of Final plat approval of Oak Pointe subdivision – ArTriel Kirchner, Interim Planning Director
The Planning Department received a request from Greenstate Investments LLC for final plat approval of Oak Pointe subdivision, acceptance of the roads, and acceptance of the bond in the amount of $406,250. The bond is intended to cover the completion of asphalt paving, sidewalks, street trees, water, sewer, and curbing. Public works is satisfied with the bond.
Recommend approval of the final plat for Oak Pointe subdivision, for the acceptance of the roads and acceptance of the bond in the amount of $406,250 to cover the completion of asphalt paving, sidewalks, street trees, water, sewer, and curbing.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

S. Direct staff to draft an ordinance prohibiting food parking vendors from parking in the spots adjacent to Elm and Chestnut Streets and facing 2nd Street by the plaza, and reserving the two spots by the bricked median facing 2nd Street for food vendors only, first come, first serve. – Holt Moore, City Attorney
Council is most likely familiar with the food vendors who regularly park by the plaza on the 2nd Street side. The vendors serve a need, but the general concern of staff and some of Council is having those businesses so close to two city streets. Site distance is impacted pulling onto 2nd Street from Elm, and the location next to Chestnut creates visual challenges for those coming around the plaza onto Chestnut. Also, it seems unsafe for children of customers of these mobile businesses to be so close to those streets. Staff's proposal is to make the two outside (adjacent to Elm and Chestnut Streets) parking spots off limits for food vendors, and make the two innermost spots (by the bricked median) reserved for food vendors on a first-come first-serve basis. We believe these two measures will help alleviate both of these problems. Attached are: (1) a picture showing the current parking in red and the proposed parking in blue, and (2) a picture showing the bricked median where the new parking for the vendors would be.

Direct staff to draft an ordinance for the Mayor's signature prohibiting food parking vendors from parking in the spots adjacent to Elm and Chestnut Streets and facing 2nd Street by the plaza, and reserving the two spots by the bricked median facing 2nd Street for food vendors only, first come, first serve.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

T. Approve/ratify Contract Documents for East Lumberton Housing Project – Holt Moore, City Attorney
Council is aware of the exciting new program the City has entered into with the NC Office of State Budget and Management to build new homes, as well potentially to renovate some existing homes, in the East Lumberton Mill Village area, primarily to assist those displaced by the hurricanes. Among the reasons for the selection of this area for this particular project was its location out of the floodplain. This item is just a formality to ratify and approve the latest contract documents for that project.
Approve latest contract documents for East Lumberton Housing Project.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Karen Higley, Precinct 4	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

U. Acceptance of Staff Request for Approval of EDA Grant Applications – Holt Moore, City Attorney
Staff has made Council aware of its intent to apply for two grants with the U.S. Economic Development Administation (EDA), for funding for the Floodgate Project and the Tanglewood Drainage Improvements Project. The City is seeking approximately $3.3 million for the Floodgates and $6.8 million for Tanglewood. This item is to enter into the record Council's previously expressed support for these requests. Additional, more detailed, approvals may be required at some point in the future.
Staff would request a motion of support and any necessary authorization for the applications for these grants from the EDA.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

V. Conceptual Approval of Donation of Property From French Family Properties – Holt Moore, City Attorney

Mr. B G French, Principal with French Family Properties, has approached the City about the company's donating to the City the property shown in pink on the attached map. This is along Dawn Drive, just outside the Mayfair subdivision, and also one area inside the subdivision. The donation would be contingent upon the property being maintained as a vegetative buffer with no new construction, and small parcels or easements would be carved out for the billboards located on the property. Mr. French has requested that the City bear some of the expense of the surveying that would be necessary to accomplish the conveyance, and staff recommends agreeing to this term, with a maximum of $5,000. Staff believes the conveyance would benefit the City, as it would protect the residents of Mayfair from commercial development immediately adjacent to their property, and would ensure an attractive vegetative area facing I95. This is being offered as conceptual as the actual conveyance would not occur for another couple of months and small details relating to the transfer would be worked out in the interim.

Consider conceptual approval of property from French Family Properties.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Karen Higley, Precinct 4	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

W. Ratification of Telephone Poll - Use of Space by Congressman Bishop – Holt Moore, City Attorney

Staff conducted a telephonic poll regarding offering Congressman Dan Bishop space in City Hall to be used as a District Office for a $1 a month. As is our practice, this item is to ratify that telephone poll so that a decision may be reflected in the minutes. The space would be half of the suite which is located in the corner of the 3rd floor by Council Chambers; the lease would run through January 2, 2021, and can be canceled by either party with a month's notice.

Ratify telephone poll approving space to be provided to Congressman Bishop.

RESULT:	**TABLED [UNANIMOUS]**	**Next: 11/6/2019 11:00 AM**
MOVER:	Karen Higley, Precinct 4	
SECONDER:	John R. Carroll, Precinct 3	
AYES:	Robinson, Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
EXCUSED:	Chavis	

X. Conceptual Approval - Partnership with United Methodists Committee on Relief (UMCOR) on 171 Coleman Street – Holt Moore, City Attorney
As Council is aware, UMCOR (United Methodists Committee on Relief), has done a considerable amount of work in our community in restoring flood damaged homes and building new homes for flood victims. Staff has been in consultation with representatives of UMCOR about partnering with the City by restoring a City-owned (obtained through tax foreclosure) property, which UMCOR would use to house some of their volunteers. The plan would be for the City to provide the property, and funds for materials for restoration, and UMCOR would provide the restoration labor. UMCOR would then lease the property for $1 a year to house volunteers, and when their mission here is complete, they would return the restored home to the City for whatever purpose Council deemed best. The property in which UMCOR is most interested currently is 171 Coleman Street, primarily because it is near Asbury Methodist Church with whom UMCOR has been working. UMCOR should have some estimates on what the materials should cost by the CPC meeting. The City has approximately $12,000 in the property as a result of purchasing it through tax foreclosure, and paying the County taxes to get a clean title. A map showing the location (corner of Coleman and Asbury) and a picture of the property are attached.
Grant staff authority to move forward with this partnership with UMCOR on the City-owned property.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Karen Higley, Precinct 4	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

Y. Approval of Main Street Advisory Board Members and Appoint Councilman Chris Howard as Council Liaison to the Board – Brandon Love, Deputy City Manager
This past July, a request for volunteers to serve on the Main Street Advisory Board was distributed to our local community. Six names were vetted and chosen to serve from the list of those who responded. These individuals are respectfully submitted for your approval: Dencie Lambdin, Scott Bigelow, Rhonda Williamson, Janell Carroll, Rich Sceiford and Sharon Smith. City Council will also need to appoint a Council liaison to attend the advisory board meetings.
The general purpose of the Main Street Advisory Board is to serve as an advisory committee to City Council for the purposes of facilitating the implementation of the Comprehensive Downtown Master Plan and the 4-point Main Street approach.
Recommend that City Council approve the Main Street Advisory Board candidates as submitted and appoint a Council liaison to the board.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

Z. Adopt a Resolution for the Acceptance for a State Loan for Sanitary Sewer Collection System Rehab Project from the Department of Environmental Quality - Grant No. CS370455-05 – Brandon Love, Deputy City Manager

The City of Lumberton has been approved for loan assistance from the Clean Water State Revolving Fund in the amount of $1,000,000 with $500,000 in principal forgiveness for the Sanitary Sewer Collection System Rehabilitation and 2018 Priority Repairs. The attached resolution must be adopted by City Council, accepting the loan offer and making applicable assurances contained therein.

Staff, along with the Public Works Department, recommends that CPC accept the State Loan from the Clean Water State Revolving Fund in the amount of $1,000,000 with $500,000 in principal forgiveness for the Sanitary Sewer Collection System and 2018 Priority Repairs and Rehab Project by adopting the attached resolution.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John R. Carroll, Precinct 3	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AA. Approve the Reappointment of Mrs. Priscilla Leazer to the Robeson County Public Library Board of Trustees – Wayne Horne, City Manager

City Manager Horne received a request from Chairman McGougan and Director Fountain, Robeson County Public Library, asking that the City reappoint Mrs. Priscilla Leazer to the Board of Trustees. Her term will expire on June 30, 2025.

Reappoint Mrs. Priscilla Leazer to the RCPL Board of Trustees, if so desired.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AB. Approve the designation of $450.00 of Community Revitalization Funds to Wycliffe East Homeowners' Association – Leroy Rising, Precinct 1

Councilman Rising requests $450.00 of CRF to be given to the Wycliffe East Homeowners' Association for Community Event.

Designate $450.00 of CRF to the Wycliffe East Homeowners' Association in Precinct 1 for a

Community Event.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Davis, Rising, Carroll, Higley, Cantey, Howard, Thomas	
EXCUSED:	Chavis	

AC. Approve the designation of $250.00 for Second Street Memories in Precinct 4 – Karen Higley, Precinct 4
Councilwoman Higley requests $250.00 of CRF for "Second Street Memories" an event that will be held on December 1, 2019 between the hours of 1:00 - 6:00 p.m.
Designate $250.00 for Second Street Memories.

RESULT:	**REFERRED [UNANIMOUS]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSENT:	Davis	
EXCUSED:	Chavis	

AD. Approve the designation of $250.00 of Community Revitalization Funds to the Robeson County Humane Society from P-8 – Owen Thomas, Precinct 8
Councilman Thomas requests $250.00 of Community Revitalization Funds be given to the Robeson County Humane Society.
Designate $250.00 of CRF to the Robeson County Humane Society from P-8.

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AE. Approve the designation of $2,000.00 of Community Revitalization Funds to Communities in Schools BakPak Pals Program as follows: P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00 – Chris Howard, Precinct 6
At its meeting of October 9, 2019, the Council Policy Committee considered among other items to give a donation of $2,000.00 to Communities in Schools BakPak Pals Program. The following contributions were made:

P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00
Designate $2.000 of CRF to the BakPak Pals Program as follows:
P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 -

$250.00 P8 - $250.00

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AF. Approve the designation of $1,000.00 of Community Revitalization Funds to North Carolina Conference United Methodist Church from the Mayor's Discretionary Fund – Bruce Davis, Mayor

At its meeting of October 9, 2019, the Council Policy Committee considered among other items to give a donation of $2,000.00 to Communities in Schools BakPak Pals Program. The following contributions were made:

P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00

Designate $2.000 of CRF to the BakPak Pals Program as follows:

P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	John Cantey, Mayor Pro Tem	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AG. Approve the designation of $2,000 of Community Revitalization Funds of Community Revitalization Funds to Communities in Schools BakPak Pals Lunch Program as follows: P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00 – Chris Howard, Precinct 6

At its meeting of October 9, 2019, CPC considered among other items contributing Community Revitalization Funds be to Communities in Schools for the BakPak Pals Lunch program.

Designate $2,000 of Community Revitalization Funds to Communities in Schools for the BakPak Pals Lunch program.

Approve the designation of $2,000 of Community Revitalization Funds of Community Revitalization Funds to Communities in Schools BakPak Pals Lunch Program as follows: P1 - $250.00 P2 - $250.00 P3 - $250.00 P4 - $250.00 P5 - $250.00 P6 - $250.00 P7 - $250.00 P8 - $250.00

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Chris Howard, Precinct 6	
SECONDER:	John Cantey, Mayor Pro Tem	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

AH. Approve the designation of $850.00 of Community Revitalization Funds to Southern Sapphires Dance Company as follows: P1 - $200.00 P2 - $50.00 P3 - $150.00 P4 - $150.00 P5 - $50.00 P6 - $50.00 and P8 - $200.00 – Owen Thomas, Precinct 8

At its meeting of October 9, 2019, CPC considered among other items contributing Community Revitalization Funds Southern Sapphires Dance Company for support as they compete across NC against other dance companies.

Approve the designation of $850.00 of Community Revitalization Funds to Southern Sapphires Dance Company as follows: P1 - $200.00 P2 - $50.00 P3 - $150.00 P4 - $150.00 P5 - $50.00 P6 - $50.00 and P8 - $200.00

RESULT:	**REFERRED [7 TO 0]**	**Next: 10/14/2019 6:00 PM**
MOVER:	Owen Thomas, Precinct 8	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Robinson, Rising, Carroll, Higley, Cantey, Howard, Thomas	
ABSTAIN:	Davis	
EXCUSED:	Chavis	

VI. DESIGNATION OF CONSENT/NON-CONSENT ITEMS

VII. ADJOURNMENT