



CITY OF LUMBERTON
CITY COUNCIL
MINUTES • SEPTEMBER 14, 2015

Regular Meeting

Council Chambers

6:00 PM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. CALL TO ORDER

II. ROLL CALL

Attendee Name	Title	Status	Arrived
Raymond B. Pennington	Mayor	Present	
Don Metzger	Mayor Pro Tem	Present	
John Robinson	Precinct 2	Excused	
Burnis Wilkins	Precinct 3	Present	
Harry Ivey	Precinct 4	Absent	
John Cantey Jr.	Precinct 5	Present	
Robert L. Jones	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Laney Mitchell-McIntosh	City Clerk	Present	
Holt Moore	City Attorney	Present	
Heath Graham	Sergeant-at-Arms	Present	
Sarah Willets	Reporter	Present	

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE

V. COMMUNICATIONS

A. General

1. Robeson County Arts Council - Mary Ann Masters - President –

Mary Ann Masters, Robeson County Arts Council appeared before Council and stated that they are seeking support of an amazing opportunity for the community. She stated that a Lumberton native, Mary Carole Warwick has offered the use of her composition “Cinderella in Spain” and Mark Anderson a retired teacher at MIT and Julliard has volunteered his services to direct the production. The Carolina Civic Center has agreed to partner with the Arts Council and host performances on May 14th, and 15th, 2016.

The Arts Council is anticipating a cost of \$20,000 to \$25,000 to cover expenses; therefore, they are requesting seed money to grow the production in the amount of \$10,000. They will be seeking additional funding from the county as well as from community sponsors.

Mayor Pennington stated that the request will be considered at the next Council Policy Committee on October 7, 2015.

RESULT: ANNOUNCED

VI. PUBLIC SPEAKERS

1. Karla Carla, K&L Veterans Home –

Did not appear.

VII. PUBLIC COMMENT PERIOD**VIII. CONSENT AGENDA**

RESULT:	ADOPTED [6 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Don Metzger, Mayor Pro Tem
AYES:	Metzger, Wilkins, Cantey Jr., Jones, Maynor, Hackney
ABSTAIN:	Pennington
ABSENT:	Ivey
EXCUSED:	Robinson

A. Minutes Approval

1. City Council - Regular Meeting - Aug 10, 2015 6:00 PM -

B. Agenda Items

1. Refer the Petition from Edgar Flores requesting a Conditional Use Permit for property located at 3025 North Roberts Avenue to the Planning Board for their review, and authorize the Planning Director to set the date of the Public Hearing - City Council
Edgar Flores has submitted an application for a Conditional Use Permit for property located at 3025 North Roberts Avenue (parcel #1008-01-003.01). The proposed use of the property is for a restaurant bar.
CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.
2. Donation of K-9 Cage to Elizabethtown Police Department - Council Policy Committee
The Police Department has a K-9 cage which was in one of the Ford Crown Victorias. It is no longer being used as the department has transitioned to Dodge Chargers. The department would like to donate the cage to the Elizabethtown Police Department, who can use it.
Approve the resolution attached to this agenda item, declaring the item surplus and approving donation to the City of Elizabethtown for its police department.
3. Approve the 2015-2016 Council Meeting Schedule - Council Policy Committee
Pursuant to NCGS 160A-71, Council shall fix the time and place for its regular meetings. Failure to do so would result in a statutory default schedule of 10:00 am on the first Monday of each month as well as requiring additional notice and restrictions for meetings

at any other time.

The attached schedule principally follows the pattern of Council meeting on the second Monday with CPC meetings the prior Wednesday. Exceptions may be necessary for holidays, particularly Independence Day and Veterans' Day.

Also included in the schedule are agenda deadlines, which are recommended to be on the Thursday prior to any meeting.

Consider the attached schedule, adjust for any conflicts, and adopt a final schedule.

4. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Structure Located at 107 South Street - Council Policy Committee
The house located at 107 South Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on June 25, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of August 17, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 107 South Street.
5. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Structure located at 107 1/2 South Street - Council Policy Committee
The house located at 107 1/2 South Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on June 25, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of August 17, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 107 1/2 South Street.
6. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Structure located at 109 South Street - Council Policy Committee
The house located at 109 South Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on June 25, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of August 17, 2015.
Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 109 South Street.
7. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Structure Located at 240 Steele Street - Council Policy Committee
The house located at 240 Steele Street was inspected by our department and was determined to be unsafe. A Notice of Condemnation and Hearing was sent and the Hearing was held on July 23, 2015. An order to demolish the structure was issued. The time in which the owners had to demolish the structure has expired as of August 28, 2015.

Staff recommends that City Council Adopt an Ordinance Directing the Building Inspector to demolish and remove the structure located at 240 Steele Street.

8. Request for Forgiveness of Loan to First Image, Inc / Grace Court - Council Policy Committee

In 1997, the City received a CDBG grant, which it provided as a loan to First Image, Inc., a non-profit which constructed and has operated Grace Court, an interim housing facility for women and children. First Image has requested that the loan be forgiven, as project-based vouchers, which largely funded the facility, are no longer available, and the non-profit does not have the income to repay the loan in addition to operating the facility. NC CDBG has indicated that converting the loan to a grant is allowable. Attached are: The letter of request from First Image, Inc., a memorandum from the City Attorney describing the history in more detail, and the letter from Interim NC CDBG Director indicating that converting the loan to a grant is allowable.

Consider the request from First Image, Inc. to convert the 1997 loan to them to a grant.

9. Set Date for Special Meeting Regarding Historic Fire Station for September 28, 2015 at 11:00 - Council Policy Committee

Staff is recommending that Council hold a special meeting in late September to consider various proposals from parties interested in taking ownership of the historic Lumberton fire station on Second Street. Cathleen Turner with Preservation NC, with whom the City has a contract regarding the property, will be present to discuss the proposals with Council. She and the interested parties are available at 11 AM on September 24th or 11 AM on September 28th, and staff would ask that Council agree to meet on one of these two days if at all possible.

CPC recommends September 28, 2015 @ 11:00 am.

10. Adopt a Resolution Directing the City Clerk to Certify the Petition for a Ditch Tiling Assessment for Ashvid Desai for Property Located at 7 Trinity Drive - Council Policy Committee

A request for a ditch tiling assessment has been received; however, the petition was not attached and had not been submitted at the time the agenda was made final. The petition will be submitted before CPC on Wednesday.

Adopt the Resolution if the petition is received by Wednesday.

11. Approve the designation of \$400.00 of Community Revitalization Funds to Wycliffe Homeowners Association for a Community Day Event - Council Policy Committee

Councilman Metzger requests \$400.00 of CRF to be given to the Wycliffe Homeowners Association for a community event.

Designate \$400.00 of CRF to the Wycliffe Homeowners Association.

12. Approve the designation of \$400.00 of Community Revitalization Funds to Wycliffe East Homeowners Association for a Community Day Event - Council Policy Committee

Councilman Metzger requests \$400.00 of CRF to be given to the Wycliffe East Homeowners Association for a community event.

Designate \$400.00 of CRF to the Wycliffe East Homeowners Association.

13. Approve the designation of \$400.00 of Community Revitalization Funds to Oakridge Association for a Community Day Event - Council Policy Committee
Councilman Metzger requests \$400.00 of CRF to be given to the Oakridge Association for a community event.
Designate \$400.00 of CRF to the Oakridge Association.
14. Approve the Designation of \$350.00 of Community Revitalization Funds for Community Watch in Precinct 2 - Council Policy Committee
Councilman Robinson requests \$350.00 for Community Watch.
Designate \$350.00 for Community Watch
15. Approve the Designation of \$250.00 of Community Revitalization Funds for Community Watch in Precinct 5 - Council Policy Committee
Councilman Cantey requests \$250.00 for Community Watch.
Designate \$250.00 for Community Watch
16. Approve the designation of \$500.00 of Community Revitalization Funds to West Lumberton Elementary School for the Positive Behavioral intervention Support Program in Precinct 7 - Council Policy Committee
Councilman Maynor requests \$500.00 of Community Revitalization Funds to the West Lumberton Elementary School for the Positive Behavioral Intervention Support program.
Designate \$500.00 of CRF to West Lumberton Elementary School for PBIS.
17. Approve the designation of \$400.00 of CRF for the Replacement of a Tree at Central Fire Station - Council Policy Committee
Councilman Hackney is requesting \$400 of Community Revitalization Funds for the planting of a new Japanese Maple tree to replace the dying tree in front of the Central Fire Department.

Approve the designation of \$400.00 of CRF to the Central Fire Department.

IX. PUBLIC HEARINGS

- A. Public Hearing concerning the City of Lumberton application for CDBG application to NC Small Cities Community Development program for U.S. Housing and Urban Development Funds. - Council Policy Committee
Tonight's Public Hearing is the first of two required public hearings in order for the City to apply for 2014/2015 CDBG funds.

All NC small cities are eligible to apply for CDBG funds.

Available funding for the infrastructure and Economic Development categories from the State CDBG program is approximately \$43 million for 2014/2015.

The City of Lumberton submitted a pre-application to the Rural Economic Development of the NC Department of Commerce to provide funding for the

demolition of two industrial buildings on Town Common and First Street that were acquired by the City.

The buildings were constructed in 1928 and 1946, one is 29,000 sq. ft. and the other is 40,000 sq. ft.

The City has been invited by the NC Department of Commerce to submit a full application in the amount of \$495,041 for CDBG funds to demolish these two buildings. Upon completion the City plans to market the cleared properties for use a light industrial and warehouse operations.

Tonight's Public Hearing is required during the planning stages of the CDBG application. A second Public Hearing will be held at the October 12 City Council meeting when the CDBG application is complete, but prior to submission to the State.

Recommend City Council conduct the Public Hearing and entertain any citizens' comments.

Mayor Pennington opened the Public Hearing to discuss the Demolition Grant and entertain comments from citizens. City Clerk Laney Mitchell-McIntosh submitted the Affidavit of Publication showing that the Notice of the Hearing was advertised in The Robesonian

Teresa Johnson, Community Development Coordinator stated that the hearing for the 2014/2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM is to discuss the following:

Purpose: The purpose of this public hearing is to explain the State of North Carolina Small Cities Community Development Block Grant (CDBG) program and allow the citizens an opportunity to express their views concerning community development needs and priorities. Federal funding comes from the U.S. Department of Housing and Urban Development (HUD)

State Administration: The Rural Economic Development Division within the North Carolina Department of Commerce (DOC) and the North Carolina Department of Environment and Natural Resources (DENR) Division of Water Infrastructure (DWI) administer the CDBG program to local governments in non-entitlement areas.

Eligibility: All NC small cities are eligible to apply for these CDBG funds except for the 24 entitlement cities that receive funds directly from HUD. All NC counties, except for HUD-designated urban counties of Cumberland, Mecklenburg, and Wake, are eligible to apply.

National Objective: The primary statutory objective of the CDBG program is to develop viable communities by providing decent housing and a suitable living environment and by expanding economic opportunities, primarily for persons of low- and moderate- income (LMI). The State must ensure that at least 70% of CDBG funds are spent for activities benefitting LMI persons. Program design must meet one of three national objectives: 1) LMI benefit; 2) prevent or eliminate slum and blight; 3) address an urgent need. Grants are expected to be awarded on a competitive basis.

Available Funding: Infrastructure- IF (DENR) and Economic Development- ED (DOC)

- **FY2013 & FY2014:** NC received about \$43 million in each year- About \$26 million for IF and about \$16 for ED
- **FY2015, 2016, and 2017:** Similar amounts are expected
- Deobligated/recaptured funding is reserved for capacity building and special projects

General Criteria:

- Previous CDBG grants administered in compliance with program regulations
- Progress towards completing previous grants meeting performance requirements for the particular program
- Current CDBG grant, if any, cannot be open beyond grant period according to the grant agreement (15, 30 or 36 months depending on grant category)
- No more than the maximum \$\$ amount of applications depending on the grant category, (e.g. max of \$3 million over 3 years for DENR; no more than \$1.25 million in CDBG applications at one time except for urgent needs, scattered site housing, and capacity building.

Economic Development (ED) grants provide funding for public infrastructure improvements and are designed to benefit LMI persons through job creation or retention by a private for-profit company. Funding eligibility is contingent upon the creation or retention of permanent, full-time jobs, at least 60% of which are made available to persons earning 80% or less of the median income for the area; or the elimination of slum and blighting conditions that can lead to future industrial development and job creation. In past years, funding per program year limited to a maximum of \$1 million to local government located in Tier 1 or 2 county and \$750,000 to local government located in Tier 3 counties. A 25% local match required for projects located in Tiers 2 and 3. As in past years, applications are accepted on a rolling basis.

Infrastructure (IF) grants are designed to improve the quality of life in target residential areas or area wide jurisdictions by installing, extending, or replacing public water and sewer systems. The maximum grant is \$2-3 million over a 3-year period. Priority is given to communities with critical water/wastewater systems needs (e.g. Special Order by Consent, Notice of Violations, administrative orders), and communities with proactive Asset Management Plans/ Capital Improvement Plans. Applications are due twice a year (March and September) with other DENR-funded applications.

The City maintains a public information file about the CDBG Program at the Lumberton City Hall. For additional information or to submit written comments, please contact Wayne Horne, City Manager at PO Box 1388, 500 North Cedar Street, Lumberton, NC 28359, phone 910-671-3800. Comments should be postmarked no later than September 13, 2015 and a written response will be made within 15 business days.

B. Milton Gene Hall & David T. Stephenson, III rezoning for multiple properties located in the Pinecrest Village Subdivision. - Planning / Inspections

The Planning & Neighborhood Services Department received a rezoning application for multiple properties located in the Pinecrest Village Subdivision. This request consists of 49 properties with multiple owners. The parcel numbers and map are attached.

This request is to rezone the multiple properties from PR-11 (Planned Residential Single-Family) to R-7 (Residential Single Family/Duplex). The proposed use of the property is to develop single family homes or duplexes.

On September 8, 2008 and January 13, 2009 City Council granted a rezoning request, submitted by Pinecrest Developers, L.L.C., for the above mentioned properties, thus approving the property to be rezoned to PR-11 (Planned Residential Single-Family).

On August 19, 2015 the Planning Board reviewed the request and, with a 6-2 vote, recommends City Council deny the rezoning request.

On September 3rd the Planning Department received a formal request by Milton Gene Hall to withdraw his application for rezoning (see attached letter). Staff recommends

that City Council consider the request to withdraw the rezoning petition and then should the Council choose, select one of the following courses of action:

1. Accept the applicant's request to withdraw the rezoning application and cancel the scheduled public hearing.
2. Conduct the scheduled public hearing and accept the Planning Board's recommendation to deny the rezoning request.
3. Conduct the scheduled public hearing, entertain public comment and approve the rezoning request.

Mayor Pennington opened the Public Hearing to consider an amendment to the Land Use Ordinance by rezoning multiple properties located in the Pinecrest Village Subdivision from PR-11 (Planned Residential Single-Family) to R-7 (Residential Single Family/Duplex). The intent is to develop single family homes or duplexes. City Clerk Laney Mitchell-McIntosh submitted the Affidavit of Publication showing that the Notice of the Hearing was advertised in The Robesonian.

Brandon Love, Planning and Neighborhood Service Director, read into record a letter of withdrawal submitted by Milton Gene Hall stating that: this is the official notification to the City Council that the rezoning application on file for Pine Crest Developers, LLC, is being withdrawn. Please confirm in writing that the application has been withdrawn. Thank you for your prompt attention to this matter.

Councilman Maynor made a motion, seconded by Councilman Cantey, accepting the withdrawal letter from Mr. Milton Hall. It carried unanimously.

C. Rehearing - Bob Billingsley rezoning for property located on NC Hwy. 41 East (parcel #2901-01-001). - Planning / Inspections

The Planning & Neighborhood Services Department received a rezoning application for property located on NC Hwy. 41 East (parcel #2901-01-001). The request was to rezone the property from B-7 (Business General/Commercial/Manufactured Home Sales), B-4(Business General/Commercial), and Agriculture to B-7 (Business General/Commercial/Manufactured Home Sales). The proposed use of the property is a chick hatchery facility (Sanderson Farms), though all other uses allowed in the proposed new zone should be taken into account.

On April 21, 2015 and May 5, 2015 the Planning Board reviewed the request and unanimously recommended approval.

This matter was heard by Council on May 11, 2015 and the rezoning request was approved. A legal challenge has been filed to that decision, and this rehearing has been scheduled, without any admission of wrongdoing, to avoid unnecessary protracted litigation on the minor procedural points raised in the challenge.

It should be noted that, since the application was filed and the original public hearing, Sanderson Farms, Inc. purchased (on July 9, 2015) the 12.88 tract from the prior owners, JW and Rosa Hammonds, so the applicant and the owner are now the same.

The Administrator (or Planning Staff per Code Section 35-37), certifies that the notices required by Code Section 35-323(c) have been mailed.

It is recommended that a member of Council move to conduct a second public hearing concerning the rezoning request, and that City Council then hold a second public hearing and approve the attached ordinance reaffirming the rezoning.

Mayor Pennington opened the Public Hearing to consider an amendment to the Land Use Ordinance by rezoning Property from B-7 (Business General/Commercial/Manufactured Home Sales), B-4 (Business General/Commercial), and Agriculture to B-7 (Business General/Commercial/Manufactured Home Sales). The proposed use of the property is a chick hatchery facility. City Clerk Laney Mitchell-McIntosh submitted the Affidavit of Publication showing that the Notice of the Hearing was advertised in The Robesonian.

**City Attorney Moore read
Attorney Amanda Mann,**

Councilman Wilkins made a motion, seconded by Councilman Cantey, that the City Council find that the approval of the rezoning in this case is consistent with the adopted Land Use Plan because the location is appropriate in accordance therewith for a business-intensive zoning designation, particularly give the commuter/commercial/business nature of the Highway 41 corridor. I further move that the City Council finds that the approval of this request for rezoning advances the public health, safety, or welfare because it unifies the zoning of the property in accordance with City policy, will result in the potential for increased job, tax and other revenues upon annexation, codifies a harmony that is already in place in the area, and solidifies the nature of the existing highway 41 corridor. Included in the motion is taking into account all uses allowed in the B7 zone, which I have reviews along with the rest of council. Therefore I move that council reaffirm the rezoning of this property, based upon the second hearing, to B7.

**D. Request for Final Approval and Adoption of the New Land Use Plan - Planning /
Inspections
LUMBERTON TOMORROW - Planning for a Prosperous Community**

The City of Lumberton has developed the final draft of the Land Use Plan, Lumberton Tomorrow, that covers the City's future land uses with a special emphasis on Interstate 95, major transportation corridors, downtown, the North Elm Street area, and the airport area.

The land use plan's final draft is the culmination of close to a 2-year-long process including input from focus group meetings, Land Use Plan Steering Committee meetings, public meetings, as well as input from over 675 City residents who completed the land use plan survey last summer.

On July 13, 2015 Jason Epley and Vagn Hansen, with Benchmark Planning conducted a joint meeting with the Lumberton Planning Board and Land Use Plan Steering

Committee. That meeting served as a special workshop that was devoted solely to the final presentation and critique of the new Land Use Plan. At this meeting, the Planning Board unanimously voted to forward the final draft to City Council for their consideration.

On August 5, 2015 Mr. Epley presented the final draft to Council Policy Committee. CPC reviewed the request, and authorize the Planning Director to set the date of the public hearing, for final approval and adoption of the new Land Use Plan, for September 14, 2015.

The public hearing was advertised in the Robesonian on August 21, 2015, August 28, 2015, September 4, 2015 & September 11, 2015.
Recommends that City Council hold tonight's public hearing and adopt the new Land Use Plan

Mayor Pennington opened the Public Hearing to consider the adoption of the City of Lumberton Land Use Plan. City Clerk Laney Mitchell-McIntosh submitted the Affidavit of Publication showing that the Notice of the Hearing was advertised in The Robesonian.

Brandon Love, Planning & Neighborhood Services Director asked that the Vision Statement be read into the record: In order to develop a meaningful and community-based plan, Lumberton's residents were engaged throughout the process through a variety of traditional and online opportunities. Lumberton's residents provided input into the development of the plan's vision through public meetings, surveys, the project website and public events.

No one appeared to speak and the hearing was closed.

X. NEW BUSINESS

A. 15-21-DOC : Purchase of StarWitness Interviewer Recorder System – Council Policy Committee -- Michael McNeill, Police Chief
Recording system in two interview rooms at Police Headquarters is no longer working and cannot be repaired. Three quotes were obtained for a new system that does visual and audio recordings required by State:

MediaSolv Solutions	\$70,568.57
Linear Systems	\$19,000.00
StarWitness Interviewer	\$17,131.00

It is recommended that StarWitness be chosen as the vendor and the Lumberton Police Department be authorized to proceed in purchasing StarWitness Interviewer Recorder System at a cost of \$17,131.00 with funding coming from the Investigative Division office supply code (011-00-4312-2601).

B. 15-22-DOC : Bill Sapp Renovations - Flooring Quote – Council Policy Committee -- Brandon Love, Planning Director
On August 10th City Council awarded sub-contractor bids for the Bill Sapp kitchen and restroom renovation project. At that time, no bids were received for the flooring and tile work. The three original sub-contractors have been contacted once more and

invited to submit a quote for the flooring work. The renovation project is well underway with the first phase scheduled to be complete in time for Cycle NC on October 1st.

Quotes for the flooring and tile work for the Bill Sapp kitchen and restroom renovation project are presented for your review. A bid alternate has been requested to include removal of the VCT flooring and installation of quarry tile in the canteen area. Staff recommends that CPC consider awarding the bid alternate and authorize the Finance Director to issue a purchase order to the selected bidder for completion of this work. Quotes are attached.

CPC recommends that the quotes for the flooring and tile work for the Bill Sapp kitchen and restroom renovation project along with the bid alternate to include removal of the VCT flooring and installation of quarry tile in the canteen area be awarded to Britt's Carpet Service in the amount of \$31,014.36 and authorize the Finance Director to issue a purchase order to the selected bidder for completion of this work.

C. 15-23-DOC : Replacement of the I-95 250 Watt Fixtures with LED Fixtures – Council Policy Committee -- Lamar Brayboy, Electric Utilities Director
Informal quotes were obtained for the replacement of the 250 watt fixtures with the more cost efficient LED fixtures along the I-95 corridor. Cooper Navion quoted \$121,380.00, American Electric \$76,440.00 and Leotek \$72,450.00. Necessary approval with the North Carolina Department of Transportation Roadway Design Unit was gained for the lowest bidder, Leotek for the price of \$72,450.00. The Electric Department with the approval of the North Carolina Department of Transportation recommends purchasing the LED fixtures from the lowest bidder, Leotek, for the price of \$72,450.00.

D. 15-24-DOC : Request for Approval of Contract with Thomson Reuters / Westlaw – Council Policy Committee -- Holt Moore, City Attorney
Westlaw, owned by the Thomson Reuters company, is the service which has been used by the legal department for online research and 'people-searching' for such purposes and title searches and collections efforts. It is the primary source of research for the department and is used rather extensively; it is really the department's only significant expense aside from salaries. Shortly after the current city attorney arrived, the contract had gone month-to-month, which resulted in a higher monthly rate. We are currently paying \$1,064 per month for all of the Westlaw services. Westlaw has tweaked the package somewhat, and can provide the services for \$911.00 per month with a 3-year contract, or \$153/month less than we are paying currently. Having used various providers in the past, all of which are comparable in price, the city attorney recommends approval of this contract with Westlaw.

Consider and approve contract with Thomson Reuters / Westlaw.

E. 15-25-DOC : CG Automation Contract Renewal – Council Policy Committee -- Lamar Brayboy, Electric Utilities Director
The annual renewal agreements for CG Automation Solutions is to provide both

- software and hardware support including any upgrades for the Electric Utilities SCADA system. The Master Station Software Agreement is for \$2,704.00 and the CGA/HP Hardware Agreement is for \$3,601.00 with a combined total of \$6,305.00. This provides technical support should any problems with any associated software or devices occur which may prevent our complete control of the electric substations. The Electric Utilities Department recommends the approval and execution of both service agreements to CG Automation Solutions for a total of \$6,305.00.
- E. Approve the designation of \$200.00 for Meals for the Lumberton High Freshman and JV Football teams – Council Policy Committee -- Robert Jones, Precinct 6 Councilman Jones is requesting \$200.00 of Community Revitalization Funds on behalf of the Lumberton High Freshman and JV football teams. The funds are to assistance with a meal prepared for the teams. The request is offered at this time because the date of the next scheduled meeting would be too late. Designate \$200.00 of CRF to the Lumberton High Freshman and JV football teams.

XI. LIAISON REPORTS

XII. ADJOURNMENT