



CITY OF LUMBERTON
COUNCIL POLICY COMMITTEE
MINUTES • SEPTEMBER 6, 2017

Regular Meeting

Third Floor Conference Room

11:00 AM

500 N Cedar St, Third Floor, Lumberton, NC 28358

I. INVOCATION

Attendee Name	Title	Status	Arrived
Bruce W. Davis	Mayor	Present	
Leroy Rising	Precinct 1	Present	
John Robinson	Mayor Pro Tem	Present	
Burnis Wilkins	Precinct 3	Present	
Karen Higley	Precinct 4	Present	
John Cantey Jr.	Precinct 5	Present	
Chris Howard	Precinct 6	Present	
Leon Maynor	Precinct 7	Present	
Erich Hackney	Precinct 8	Present	
Wayne Horne	City Manager	Present	
Holt Moore	City Attorney	Present	
Laney Mitchell-McIntosh	City Clerk	Present	

II. ITEMS FOR COUNCIL POLICY COMMITTEE CONSIDERATION

III. MINUTES APPROVAL

A. Council Policy Committee - Regular Meeting - Aug 9, 2017 11:00 AM –

RESULT:	ACCEPTED [8 TO 0]
MOVER:	John Cantey Jr., Precinct 5
SECONDER:	Burnis Wilkins, Precinct 3
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney
ABSTAIN:	Davis

IV. AGENDA ITEMS

A. Permission for Lumberton Police Department to apply for the 2017 Edward Byrne JAG Grant. – Michael McNeill, Police Chief

The Lumberton Police Department is requesting permission to apply for the 2017 Edward Byrne JAG Grant in the amount of \$34,953 which will fund equipment, overtime, and training.

It is recommended that the Lumberton Police Department be granted permission to accept the 2017 Edward Byrne JAG Grant in the amount of \$34,953.

RESULT:	REFERRED [UNANIMOUS]	Next: 9/11/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Erich Hackney, Precinct 8	
AYES:	Davis, Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	

- B. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Structure located at 2310 Marshall Street – Ben Andrews, Inspections Director
The structure located at 2310 Marshall Street was inspected by our department and was determined to be unsafe. A notice of Condemnation and Hearing was sent. A hearing was held on June 27, 2017. An order to demolish and remove the structure was issued. The time in which the owner had to demolish the structure has expired as of August 14, 2017. Staff recommends that City Council adopt an ordinance Directing the Building Inspector to demolish and remove the structure located at 2310 Marshall Street.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- C. Adopt an Ordinance Directing the Building Inspector to Demolish and Remove the Unsafe Storage Building at 3605 N Walnut Street – Ben Andrews, Inspections Director
The storage building located at 3605 N Walnut Street was inspected by our department and was determined to be unsafe. A notice of Condemnation and Hearing was sent. A hearing was held on June 27, 2017 and the owner was present. An Order to demolish the storage building was issued. The time in which the owner had to comply has expired as of August 14, 2017. Staff recommends that City Council adopt an Ordinance Directing the Building Inspector to demolish and remove the storage building located at 3605 N Walnut Street.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- D. Approval of UniFirst Service Agreements – Alisha Thompson, Finance Director
Our current service agreement with UniFirst expires on September 5, 2017. The Finance Department opened bids for uniforms on August 24, 2017. The bid tabulation is attached. Finance recommends that CPC approve the attached service agreements with UniFirst for five years.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Leon Maynor, Precinct 7	
SECONDER:	Leroy Rising, Precinct 1	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- E. Asset Inventory Assessment (AIA) Grant Application – Rob Armstrong, Public Works Director

By adopting the attached resolution, Public Works is requesting Council authorization to apply for a second Asset Inventory Assessment (AIA) grant to start mapping our water system and to monitor infiltration in the Noir Street Sewer Outfall. There is no match required for the \$150,000 grant however Public Works is planning on supplementing the grant funds with \$50,000 of capital reserve money appropriated for mapping (60-00-8221-5560)

Public Works is requesting Council adopt the attached resolution authorizing the City of Lumberton to apply for a North Carolina Water Infrastructure AIA grant.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- F. Request Public Hearing for Rosewood Mobile Home Park CDBG Project – Rob Armstrong, Public Works Director

Public Works is requesting Council to hold a Public Hearing at the September 11, 2017 Council Meeting to consider applying for CDBG funds in order to extend sanitary sewer into the Rosewood Mobile Home Park off of Elizabethtown Road. The park contains approximately 125 home sites with approximately 86 sites served by on-site septic systems. Many of the lots served by septic systems are vacant, shut down by the Robeson County Health Department due to failing septic systems. The Health Department is not allowing additional connections or replacement homes on these lots. Clark and Associates, a soil science firm hired by the park owner, confirmed the poor soils conditions and concurred with the Health Department's moratorium. Teresa Johnson informed Public Works of potential CDBG infrastructure funds available to help extend gravity sewer throughout the park. Initial project reviews suggests that the project will score well in the competitive CDBG application round due in September.

Public Works is requesting Council to hold a Public Hearing at the September 11, 2017 Council Meeting to consider applying for CDBG funds in order to extend sanitary sewer into the Rosewood Mobile Home Park

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- G. Joe French. Conditional Use Permit petition for property located at 1702 W. 5th Street. – Brandon Love, Planning Director

Joe French has submitted a Conditional Use Permit petition for property located at 1702 W. 5th Street (parcel # 3225-01-019/Deed Book 1215 Page 265). This request is to allow for the operation of a skill game arcade/indoor recreation facility (use #6.150 Billiard parlors/Pool Halls & Game Centers) at this location. This property is zoned B-4 (business general commercial) and requires a Conditional Use Permit for Billiard parlors/Pool Halls & Game Centers.

This property is located within Area 17, as identified in our Land Use Plan.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

Tabled due to research of North Carolina Law.

RESULT:	TABLED [8 TO 0]	Next: 10/4/2017 11:00 AM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- H. PMP Properties LLC Request for a Conditional Use Permit petition for property located at 3487 Lackey Street – Brandon Love, Planning Director

PMP Properties LLC has submitted a Conditional Use Permit petition for property located at 3487 Lackey Street (parcel # 1008-01-2202/Deed Book 1114 Page 174). This request is to allow for skilled-based online gaming business with complimentary online work stations for email, bill pay and internet research. This property is zoned B-5.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	TABLED [8 TO 0]	Next: 10/4/2017 11:00 AM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- I. Greenstate Investments, LLC. Rezoning application for 2610 Carthage Road – Brandon Love, Planning Director

Greenstate Investments, LLC. Rezoning application for property located at 2610 Carthage Road (parcel #1005-01-010/deed book 1140/page 402). This request is to rezone property

from A (Agriculture) to R-7 (residential single family/duplex) to allow for the subdivision of the lot for the construction of duplex housing.

This property is located within the ETJ.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Erich Hackney, Precinct 8	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- J. Bruce or Pat Davis Rental Rezoning application for two parcels located on Godwin Avenue, 1600, 1604 and 1606 Godwin Avenue. – Brandon Love, Planning Director
Bruce or Pat Davis Rental Rezoning application for two parcels located on Godwin Avenue, 1600, 1604 and 1606 Godwin Avenue. (parcel #'s 3216-02-021 and 3216-02-02105/deed book 1952/page 417). This request is to rezone property from M-1 (light manufacturing) to B-4 (business general commercial).

This property is located within Area 15, as identified in our Land Use Plan.

CPC to review the request, refer the petition to Planning Board for their review, and authorize the Planning Director to set the date of the public hearing.

RESULT:	REFERRED [7 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Leroy Rising, Precinct 1	
SECONDER:	Chris Howard, Precinct 6	
AYES:	Rising, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Robinson	
RECUSED:	Davis	

- K. Acceptance of a Request for Withdrawal for Shalonda Nicole Regan Rezoning application for 2305 Collins Street – Brandon Love, Planning Director
Shalonda Nicole Regan Rezoning application for 2305 Collins Street

Shalonda Nicole Regan Rezoning application for property located at 2305 Collins Street (parcel #3210-02-012/deed book 0770/page 463). This request is to rezone the property from R-7 (residential single family/duplex) to B-4 (business general commercial) to allow for a convenience store/outdoor flea market to operate at this location.

This property is located within Area 13, as identified in our Land Use Plan.

On August 22, 2017 Shalonda Nicole Regan withdrew this rezoning application.
Request council to accept Shalonda Nicole Regan's withdrawal request.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	John Robinson, Mayor Pro Tem	
SECONDER:	John Cantey Jr., Precinct 5	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- L. 2291 : Approve the designation of \$1900.00 of CRF for Tanglewood PTA for Playground Improvements – Leroy Rising, Precinct 1
Councilman Rising requests \$750.00 of CRF to be given to Tanglewood PTA for playground improvements.
Designate \$750.00 of CRF for playground improvements to Tanglewood PTA.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- M. Approve the designation of \$500.00 of CRF for Community Watch in Precinct 4 – Karen Higley, Precinct 4
Councilwoman Higley requests \$500.00 of CRF for Community Watch in Precinct 4.
Designate \$500.00 of CRF in Precinct 4 for Community Watch.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	John Cantey Jr., Precinct 5	
SECONDER:	Burnis Wilkins, Precinct 3	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- N. Approve the designation of \$500.00 of CRF to Pentecostal United Holy Church for Church Anniversary as follows: P1 - \$50.00 P2 - \$100.00 P3 - \$50.00 P4 - \$50.00 P5 - \$100.00 P6 - \$50 & \$100.00 from the Mayor's Discretionary Fund – John Cantey Jr., Precinct 5
Councilman Cantey requests \$100.00 of CRF to be given to Pentecostal United Holy Church for its anniversary celebration.
Designate \$100.00 to Pentecostal United Holy Church for its anniversary.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Burnis Wilkins, Precinct 3	
SECONDER:	John Robinson, Mayor Pro Tem	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

- O. Approve the designation of \$1250.00 of CRF for Hurricane Matthew Community Day on the Plaza – John Cantey Jr., Precinct 5
Councilman Cantey requests \$1,250.00 of Community Revitalization Funds for Hurricane Matthew Community Day to be held on the Plaza on October 7, 2017.

Designate \$1,250.00 for the Hurricane Matthew Community Day in Precinct 5.

RESULT:	REFERRED [8 TO 0]	Next: 9/11/2017 6:00 PM
MOVER:	Chris Howard, Precinct 6	
SECONDER:	Leon Maynor, Precinct 7	
AYES:	Rising, Robinson, Wilkins, Higley, Cantey Jr., Howard, Maynor, Hackney	
ABSTAIN:	Davis	

V. CLOSED SESSION

VI. DESIGNATION OF CONSENT/NON-CONSENT ITEMS/UNAGENDAED ITEMS

Councilman Cantey requested a Pride in Lumberton for Mr. Sims Williamson for his Act of Heroism who helped rescue a citizen from a burning house on Chippewa Street.

VII. ADJOURNMENT